



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, February 28, 2008, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien		X	
Brian Boyer		X	Amy Ott	X		
Michael Dunn	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit	X		
Mary Norman		X	Kathy Bruggeman	X		
Peter Provenzano	X		Zachary Sundquist	X		
Bharat Puri	X					
Thomas Lester	X					

A motion was made by Commissioner Puri, seconded by Commissioner Gulley and unanimously approved by voice vote to accept the minutes of the January 24, 2008 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- The 2008/2009 budget is on the agenda. It will be on public display for 30 days for comment.
- The GRAA has received the Distinguished Budget presentation award. This will be the 10th year in a row we have received this award.
- Governor Blagojevich declared February 5 & 6 as an official disaster area. We should receive 75% reimbursement for all expenses incurred related to that snow event.

Franz Olson, Deputy Director of Operations & Facilities reported on the following:

- Today representatives from the FAA Airport's District Office in Des Plaines and Division of Aeronautics from Springfield visited/toured RFD in part with Airport Master Planning process. Jim Keefer, Director of the Airport's District office attended the meeting. It was Mr. Keefer's first visit to RFD. He was impressed with the number of passengers in the terminal as well as seeing first hand the progression of renovations at the terminal, funded via FAA grants.
- Diversions to date for February
 - 2/06 United - Aspen to ORD
 - 2/15 United - Salt Lake to ORD
 - 2/21 Evergreen Int'l. Anchorage to ORD
 - 2/27 United - Mexico City to ORD
 - 2/27 United - San Diego to ORD
- Declared emergencies to date for February
 - 3 ARFF runs...2 with faulty gear indicators, 1 (SkyWest) faulty sensor
- RFD has had 64.4 inches of snow to date. Second highest snow total for Rockford proper! Winter of 78-79. An additional 1-3 inches predicted tonight!
- Electronic Detection System arrived from Chicago O'Hare International Airport (ORD). It required the removal of the doors and upper glass at the AMA terminal at ORD.

PowerPoint Pictorial Presentation:

- Beltline Road & Kishwaukee bridge full replacement by Winnebago County. The county is hopeful to put this project on the spring letting the day or week after AirFest.
- Former RPI Building located on Airport property (Falcon Road). The building is scheduled for demolition.
- Terminal Building parking lot – almost full to capacity.

COMMITTEE REPORTS:

Planning & Finance Committee: Commissioner Allen reported that a meeting was held on Thursday, February 20, 2008. The agenda items were the Rockford Area Economic Development Council Update, airline customer service, passenger update, resolutions, FY2009 Budget presentation and a Marketing Plan summary: All resolutions were recommended for passage at the next Board Meeting.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: None

RESOLUTIONS:

Commissioner Provenzano made a motion to adopt **Resolution #08-04**, awarding a contract in the amount of \$49,740 to Northern Illinois Service Company of Rockford, IL for the demolition of Airport-owned structures as described in the Invitation to Bid #08-02. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #08-05**, awarding a contract in the amount of \$99,346.92 to Commercial Technology Solutions of Rockford, IL as it relates to the GRAA Technology Upgrade Project No. 17081 (08). The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #08-06**, approving a temporary agreement, by and between Winnebago County and the Greater Rockford Airport Authority authorizing Winnebago County Highway Department to detour traffic from Beltline Road onto Falcon Road for the duration of time needed during the Beltline Road Bridge Replacement Project. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #08-07** awarding bid #08-01 for Portable Toilet Rental and Service for AirFest 2008 to Stateline Service of Roscoe, IL in the amount of \$15,350 based on current requirements. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #08-08** awarding bid #08-03 for Rental of Tents, Tables and Chairs for AirFest 2008 to Berg Industries of Rockford, IL in the amount of \$3,352 based on current requirements. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #08-09** awarding bid #08-03 for Rental of Tents, Tables and Chairs for AirFest 2008 to Gala Events of Marengo, IL in the amount of \$20,635 based on current requirements. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #08-10** awarding a contract to McGladrey and Pullen LLP of Rockford, IL for audit and singles audit services for a three-year period beginning with fiscal year 2008 in the amount of \$32,000, 2009 for \$33,625, and 2010 for \$35,350. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #08-11** adopting the Tentative Budget and Appropriations Ordinance for the fiscal year beginning May 1, 2008 and ending April 30, 2009. The motion was seconded by Commissioner

Gulley and a roll call vote indicated five ayes and no nays, whereas the motion was passed.

OTHER BUSINESS: Chairman Dunn stated that he received a call from a concerned citizen regarding a project awarded under a no-bid process for audit services. A brief discussion was held and Legal Counsel confirmed that the process was done professionally and legally.

EXECUTIVE SESSION: None

There being no further business, Commissioner Gulley made a motion to adjourn, which was seconded by Commissioner Puri and unanimously approved. The meeting adjourned at 6:11 pm.