



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, September 25, 2008, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:33 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen		X	Bob O'Brien	X		
Brian Boyer	X		Amy Ott	X		
Michael Dunn	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit	X		
Mary Norman	X		Kathy Bruggeman	X		
Peter Provenzano	X		Zachary Sundquist	X		
Bharat Puri	X		Dave Lindberg	X		
Thomas Lester	X					

A motion was made by Commissioner Puri, seconded by Commissioner Norman and unanimously approved by voice vote to accept the minutes of the August 28, 2008 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Bob O'Brien, Executive Director reported on the following:

- AeroMexico and Apple Vacations have expanded the Cancun schedule from past years doubling the number of seats for the 2008/2009 seasonal service. The Airport will be hosting a Mexican Fiesta to promote the new service as well as promote RFD through tours and giveaways. The event will be held on October 28, 2008.
- Met with RVC regarding increased lease payments and property ownership.
- Held the annual UPS Executive meeting. Discussed many issues to include upcoming snow removal season and the impact of the rising costs of deicing chemicals and the impacts on the Glycol Retention Pond.
- Attended the Transportation Improvement Plan meeting. An update was provided.
- Gave an overview of recent discussions with Ryan International.
- The RFD International Air Cargo Center is now 25% complete.
- A brief discussion was held regarding air service development activities.
- Zachary Sundquist has received his American Association of Airport Executives accreditation after completing all three phase of the process. He is one of the youngest recipients to ever receive this status. He presented Mr. Sundquist with the official plaque.

- The Airport will be hosting an event for Carnival Cruise Lines on October 22, 2008. The purpose of the event is to introduce the Carnival product to Rockford and the Carnival passengers to Rockford.

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- The annual statement of cash receipts and disbursements was posted on 10/9/08 in the Rockford Journal.
- The Public Hearing for the Bond Issuance will be held on October 16, 2008 at 5:30 pm.

Franz Olson, Deputy Director of Operations & Facilities reported on the following:

- We are currently requesting RFQ's for the Part 150 Noise Study. So far we have received RFQ's from Landrum & Brown and Hanson Professional Services.

Slide Presentation on the following:

- New airport signage and landscaping.
- New ceiling shading screens in the TSA screening area of the Terminal Building upper level.
- RFD International Cargo Building progress. New entry road and improvements to Kishwaukee Road. The new apron portion of the project will begin in two weeks.

COMMITTEE REPORTS:

Planning & Finance Committee: A meeting was held on September 18, 2008. The items discussed were: October Financial Report and resolutions. All resolutions were recommended for passage at the meeting.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: None

RESOLUTIONS:

Commissioner Norman made a motion to adopt **Resolution #08-67**, awarding a contract in the amount of \$17,995 to Sjostrom & Sons Construction Company, Rockford, IL to complete the required repairs "per spec" to the finger joint located on Taxiway "F" at RFD. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-68**, awarding bid 08-09 for Solid Runway and Taxiway Deicing/Anti-icing Compound to Glendenning Fertilizer of Byron, IL in the amount of \$910.00 per ton of agricultural grade urea. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-69**, awarding bid 08-09 for Solid Runway and Taxiway Deicing/Anti-icing Compound to Old World Industries of Northbrook, IL in the amount of \$1,763.68 per ton of sodium formate grade compound. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-70**, awarding bid 08-08 for Liquid De-Icer(Potassium Acetate) to Old World Industries of Northbrook, IL in the amount of \$7.99 per gallon. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-71**, awarding bid 08-10 for replacement of polypropylene and wire brush segments to United Rotary of Lenexa, KS in the amount of \$47.62 per brush set. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-72**, approving the purchase of six SCBA units for a total of \$22,692 to the City of Rockford for reimbursement. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-73**, amending Resolution No. 08-61 to change the Public Hearing date to October 16, 2008. The motion was seconded by Commissioner Puri and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION:

Commissioner Boyer motioned to enter into Executive Session Pursuant to Section 5 ILCS 120/2(d) to discuss Personnel Matters. The motion was seconded by Commissioner Norman and unanimously approved.

The Board reconvened into regular session. Commissioner Puri motioned to adjourn which was seconded by Commissioner Gulley and passed unanimously. The Board adjourned the meeting at 6:45 pm.