

**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, November 16, 2006, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford IL.

Chairman Dunn called the meeting to order at 5:31 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen		X	Bob O'Brien	X		RRS
Bill MacKay	X		Derek Martin	X		
Brian Boyer	X		Amy Ott		X	
Michael Dunn	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit	X		
Peter Provenzano		X	Kathy Bruggeman	X		
Bharat Puri	X		Zachary Sundquist	X		
Thomas Lester	X					

A motion was made by Commissioner MacKay, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the October 26, 2006 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Executive Director, Bob O'Brien, reported on the following:

- The Director's reports were as follows.

Amy Ott, Deputy Director of Finance & Administration was not present for the meeting, therefore Director O'Brien reported on the following for her:

- A job posting for a Special Events Coordinator will run in the Rockford Register Star this weekend.

Franz Olson, Deputy Director of Operations/Facilities reported on the following:

- On November 1, 2006, a meeting was held with volunteers of the Air Fest Steering Committee as a final closure to AirFest 2006. The comments and recommendations they shared during the meeting will help us improve future air show events.
- On November 3, 2006, the monthly meeting concerning Freedom Field was held at the Airport. Winnebago County Chairman, Scott Christianson, as well as representatives from United Technologies and the GRAA attended. Discussions continue toward creating an alternative energy technology center at the Airport.
- At last week's Finance & Committee Meeting, Marge Bevers, GRAA's own Properties & Foreign Trade Zone Specialist gave a brief Foreign Trade Zone presentation. GRAA plans to host a workshop on January 17, during which we will have new updated marketing literature

available and Tommy Berry our FTZ consultant will be presenting. The target audience includes GRAA staff and Board, local companies that import, their attorneys, City, County and EDC staff who will help market the program and also “fee paying” members of the FTZ 176 family, as well as a dozen potential prospects that have contacted us.

- Last Friday evening we had 11 aircraft divert to RFD. The “mix” of aircraft types included a Polar Air 747 from Tokyo, a United 747 from Beijing, China and a United “777” from Osaka, Japan. The remaining flights were domestic from around the nation. The diversions resulted from thunderstorms that produced some brief sleet and freezing rain showers.
- Final interviews were conducted this week to fill the last Operations & Facilities airfield electrician position. We are hopeful at completing the hiring process before next month. Previously eight (8) new Operations & Facilities positions were approved.
- The Airport Master Planning process is now in its final stages. A meeting was held on Wednesday, November 8 to discuss terminal capacity and future build out. Following the meeting, GRAA staff met with representatives from the Illinois Tollway and State of Illinois, District 2 Highway Department to discuss improvements to the airport directional signage along state highways and the tollway. The meeting concluded on a positive note and we are hopeful to have additional IMPROVED signs denoting Chicago Rockford International Airport included in a planned upcoming sign “change out”. CMT has been directed to produce layouts of the proposed new signs and their locations.
- Yesterday, four Operations & Facilities employees, Bob O’Brien and I attended the 22nd Annual Great Lakes Region FAA Conference in Chicago. The conference featured presentations concerning airport operational safety, as well as an airport equipment vendor display. A total of eight Operations & Facilities personnel attended the event over the course of two days.

Derek Martin, Deputy Director of Air Service Business Development & Marketing, reported on the following:

- US Airways is arranging a possible takeover of Delta Airlines.
- RFD hosted an open house at the Terminal Building celebrating Allegiant Air’s one-year anniversary and the inaugural flight to Clearwater/St. Petersburg, Florida which is their third destination. The event was very well attended.

COMMITTEE REPORTS:

Planning & Finance Committee: Commissioner MacKay reported that the meeting minutes are included in the packet for the meeting that was held on November 9, 2006. Items for discussion included updates on AirFest 2006, Marketing, United Airlines and pending resolutions.

PUBLIC COMMENT: None

OLD BUSINESS: The landfill closure will be completed by mid-December. A meeting with the Freedom Field group was held a few weeks ago regarding future opportunities.

NEW BUSINESS: None

RESOLUTIONS:

Commissioner MacKay made a motion to adopt **Resolution #06-81** approving the purchase of Terminal Building passenger seating from KI Interiors of Green Bay, WI in the amount of \$14,933.78. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-87** approving the use of Sixel Consulting Services of Eugene, OR in an amount not to exceed \$20,000 for fiscal year 2007. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-97** authorizing Larson & Darby Architects of Rockford, IL to provide Construction Administration services, as they relate to the installation of escalators and lavatory improvements in the Terminal Building in the amount of \$12,000. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner MacKay made a motion to adopt amended **Resolution #06-98** as follows, awarding bid #06-21 to Pomp's Tire of Rockford, IL for eight (8) Bridgestone VLT Tubeless Tires, including mounting and dismounting in the amount of \$3,540 per tire. The motion was seconded by Commissioner Gulley and unanimously approved as amended.

Commissioner MacKay made a motion to adopt **Resolution #06-99**, approving the GRAA employee holidays for CY2007 (see attached). The motion was seconded by Commissioner Gulley and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: Commissioner MacKay made a motion to inter into Executive Session Pursuant to Section 5 ILCS 120/2(d) of the open meetings act to discuss Personnel Matters. A roll call vote indicated five (5) ayes and 0 nays. Executive session was entered into at 6:00 pm. The Board reconvened in open session at 7:12 p.m. A motion was made to adjourn and was unanimously passed. The Board adjourned at 7:13 p.m.

