

**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, December 14, 2006, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford IL.

Chairman Dunn called the meeting to order at 5:31 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen		X	Bob O'Brien		X	
Brian Boyer	X		Amy Ott	X		
Michael Dunn	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit	X		
Peter Provenzano	X		Kathy Bruggeman	X		
Bharat Puri	X		Zachary Sundquist	X		
Thomas Lester	X					

A motion was made by Commissioner Puri, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the November 16, 2006 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- Director O'Brien is not at attendance tonight because he was asked to sit on a panel in Washington, DC for the Transportation Research Board through the American Association of Executives. All expenses for this panel are reimbursable.
- November 28, 2006 a portion of our bond will be paid in full. Taxpayers property tax contribution to the airport will be reduced next year from approximately \$.30 to \$.11 per \$100.
- Gave a recap of events from 2006: Finalized the union contract, hired eight new people in Operations/Facilities, replaced one retiree and added two new employees to the Administration staff.
- Stated that some AirFest 2007 expenditures will be applied to this year's budget since the show is in June this year.
- In 2004, she initiated an internship program at GRAA, with Zachary Sundquist being our first intern. This last year, nine interns went through the program. Three of them are currently still in the program. We are getting recognition from colleges such as Southern Illinois University, St. Cloud University, etc. who have Aviation Management programs.

Franz Olson, Deputy Director of Operations/Facilities reported on the following:

- Construction on the terminal building escalator project started today with preparations for cutting the tile floor areas required for the equipment pit excavations, either side of the existing stairs. The holes will be temporarily protected by steel plates while awaiting the delivery of the

escalators sometime in February. Include in the project are the improvements to the lavatories that begin simultaneously.

- Last week's blizzard dumped nearly 12 inches of snow at RFD in about 8 hours. Crews were called shortly after Midnight on Thursday and continued well into Friday night. Additional snow removal personnel were needed on Saturday and Sunday. Friday morning's outbound SkyWest flights, as well as some UPS flights were delayed attributable to deicing and visibility problems. We have no knowledge any delays resulting from poor runway conditions and the Airport remained open during the snowstorm. Preliminary estimates project the cost of the snow removal operation at approximately \$70,000. It is interesting to note that this was the FIRST snow removal operation experienced by seven (7) new Operations & Facilities employees.
- Due to the winter season and inclement weather, work concerning the Landfill No. 2 Closure Project was suspended December 13. Although the critical phases of the project have been completed, final grade adjustments and seeding will take place next spring. Cooling Landscape Contractors, the general contractor will be paid for work up to December 13, 2006. The project retainage money as well as penalty fees that accrued from earlier project delays are being withheld until the project resumes next spring. Our environmental consultant and engineers concur with suspending the work until spring.
- The Airport hosted a holiday get together and light breakfast for tenants in the terminal building. The annual event is held to show the Airport Authority's appreciation of their efforts. In Bob's absence and on behalf of the Airport Authority I thanked the tenants as well as briefed them on upcoming projects. Approximately 30 people attended the event.
- We held our annual holiday banquet for our employees. The timing was perfect because it presented the opportunity to introduce and welcome our new employees.

COMMITTEE REPORTS:

Planning & Finance Committee: Commissioner Dunn reported that the meeting minutes are included in the packet for the meeting that was held on December 7, 2006. Items discussed included October financials, United Airlines updates and pending resolutions.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: None

RESOLUTIONS:

Commissioner Boyer made a motion to adopt **Resolution #06-100** to approve the contract with Blue Cross Blue Shield of Illinois for the period of January 1, 2007 to December 31, 2007 at the following monthly rates of \$540.45 for single, \$1,033.23 for employee plus spouse, \$946.08 for employee plus children and \$1,438.86 for family coverage. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-101** to approve the contract

with Blue Cross Blue Shield of Illinois for an optional Health Saving Account Health Plan for the period of January 1, 2007 to December 31, 2007 at the following monthly rates of \$458.30 for single, \$876.16 for employee plus spouse, \$802.28 for employee plus children and \$1,220.14 for family coverage. This option will include a contribution to a health savings account on behalf of the Authority in the following amounts annually to be paid out semiannually.

Employee	\$500
Employee/Spouse	\$840
Employee/Children	\$680
Family	\$1,020

The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-102** to approve the contract with MagnaBenefits Solutions Inc. for the Medicare eligible retirees at the following monthly rate of \$197.70. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-103** to approve the contract with Guardian Dental for administration of our self-funded dental insurance program at a monthly employee rate of \$5.45 and approve Cobra rates of \$21.61 for single and \$63.60 for family. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-104** to approve the contract with Principal Insurance Company for employee life insurance at the rate of \$.26 cents per \$1000 for the period of January 1, 2007 to December 31, 2007. The motion was seconded by Commissioner Provenzano and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-105**, approving a new one-year lease for Industrial Plot #8 at 5040 Falcon Road, commencing December 1, 2006 through November 30, 2007 by and between the Greater Rockford Airport Authority and Emery Air, Inc. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-106** approving a lease amendment 1) extending the current one-year lease for an additional year commencing March 11, 2007 through March 10, 2008 by and between the Greater Rockford Airport Authority and the Rockford Charter Coach for bus maintenance and storage space in the former Airport maintenance facility, located at 5855 Falcon Road; and 2) leasing additional seasonal space (4,000 square feet) in the same facility commencing November 1, 2006 through March 31, 2007. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-107**, approving a lease amendment by and between the Greater Rockford Airport Authority and Vista Marketing Group, Ltd., acknowledging and consenting to assignment of the Net Ground Lease by Vista Marketing Group Ltd. to Y.M.A. Incorporated, an Illinois corporation and consenting to the leasehold mortgage. The motion was seconded by Commissioner Provenzano and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: None