



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, January 24, 2008, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Rob Lamb – City of Rockford
Brian Boyer		X	Amy Ott	X		Marsha Heuer – Ogle County Board Chairwoman
Michael Dunn	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit		X	Clarence Welty
Mary Norman	X		Kathy Bruggeman	X		
Peter Provenzano	X		Zachary Sundquist	X		
Bharat Puri	X		Renee Schroeder (filling in for T. Lester)	X		
Thomas Lester		X				

A motion was made by Commissioner Gulley, seconded by Commissioner Puri and unanimously approved by voice vote to accept the minutes of the December 20, 2007 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Bob O'Brien, Executive Director reported on the following:

- Southern Skyways announced twice weekly, non-stop Boeing 737-400 jet service to Myrtle Beach, South Carolina starting on May 23, 2008. Prices will range from \$129 to \$179 one way. There was a great turnout at the January 23 Press Conference introducing the service.
- The parking lot is about two rows fuller than it has ever been. With peak season coming upon us, staff is working very hard to fill the planes to 100% capacity.

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- There will be a complete 2008 Budget overview at the next Planning & Finance Committee Meeting on February 21, 2008.

Franz Olson, Deputy Director of Operations & Facilities reported on the following:

- With the Terminal Building now over 20 years old, it is in need of roof repairs. There is a resolution on the agenda tonight for approval of the bid. The project is projected to begin March 2008 at the earliest, depending on the weather conditions.
- Airfield operations – aircraft rescue and firefighting: Over the last 30 days there were two alarm calls. One with a possible jet engine fuel leak where the aircraft landed without incident. The second one was a possible nose gear indicator light. This aircraft landed without incident also. There were six times where ARFF was called to standby for aircraft diversions in instances where the plane is being refueled when there are passengers on board.
- The carpet has been laid in the upper level of the Terminal Building as well as on the ramp of the International Terminal. The renovations to the second floor should be completed by the end of the month.
- Operations handled a 9” snow event this week. Equipment repairs and cleanup is the focus at this time.
- Shannon Auld has been hired full time as an Operations Specialist. She was an intern in 2007 and assisted with the AirFest. Shannon has a degree in aviation management.

Photo Overview of :

- The City of Rockford has donated a bus to the Rockford Fire Department. They are utilizing our space for storage inside the fence. The Airport has use of this bus if needed as long as it is kept on airport grounds.
- New UPS de-icing equipment.
- Snow Removal operations
- Airport Snowy Owl

COMMITTEE REPORTS:

Planning & Finance Committee: A meeting was held on Thursday, January 24, 2007. The agenda items were the Economic Development Council Partnership Report, Winnebago County Board Rail Initiative Overview, dashboard update, December Financial Reports, and Resolutions. All resolutions were recommended for passage.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: None

RESOLUTIONS:

Commissioner Norman made a motion to adopt **Resolution #08-01**, approving a new 20-year Memorandum of Agreement (#DTFAGL-08-L-0060) governing land required for Federal Aviation Administration operations at RFD effective Oct 1, 2008 through 30 Sept 2028. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-02**, approving the first amendment to the lease agreement by and between Tandem/Rockford Airport LLC and the Greater Rockford Airport Authority. The motion was seconded by Commissioner Provenzano and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-03** awarding bid to McDermaid Roofing & Insulating of Rockford, Illinois for the Main Terminal Re-roofing project in the amount of \$73,747. The motion was seconded by Commissioner Provenzano and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: None

There being no further business, Commissioner Provenzano made a motion to adjourn, which was seconded by Commissioner Norman and unanimously approved. The meeting adjourned at 6:03 pm.