



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, March 9, 2006, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Bob Moreland – Moreland Enterprises
Nicholas Ancona		X	Derek Martin	X		Heath Hixson – RRS
Bradley Bennett	X		Amy Ott	X		Damon – Hanson Engineering
Michael Dunn	X		Franz Olson	X		
Gwen Gulley		X	Jan Benoit	X		
Peter Provenzano	X		Kathy Bruggeman	X		
Bharat Puri	X		Wayne Langy	X		
Thomas Lester	X		Zach Sundquist	X		

A motion was made by Commissioner Ancona, seconded by Commissioner Allen and unanimously approved by voice vote to accept the minutes of the February 23, 2006 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Executive Director, Bob O'Brien, reported on the following via teleconference:

- United Airlines tickets sales are very strong with an average 82% load factor. The main parking lot is full and the second is half-full. As the Cancun flights return, they will be close to capacity.
- Staff has done a marvelous job with the Terminal Building renovations, i.e., tile, etc. They are now discussing the plans for the restaurant to be located in the observation area.

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- There will be an AirFest 2006 financial overview presented at the next Planning & Finance Committee meeting.
- There will be a Budget presentation at the next Board Meeting.
- GRAA has implemented a 24/7 answering service for after hours, weekends, or if the receptionist is on another call or away from her desk. A live person will be answering the incoming calls on the main line. The company has specific instructions as to forwarding the calls to the appropriate personnel. Staff will report on the status of this administrative change.

- We received notice from the Department of Commerce & Economic Opportunity of a \$75,000 grant. We will be submitting the appropriate paperwork in order to receive the funds from this grant.

Franz Olson, Deputy Director of Operations and Facilities reported on the following:

- Last night, RFD received three weather related aircraft diversions. This included a UAL 777, a UAL (SkyWest) CRJ and a TAG Aviation 727-200 chartered by the Chicago Bulls. Sixty-one passengers were deplaned here and transported by Van Galder bus to O'Hare International.
- The required Annual Report concerning FTZ #176 was completed and submitted to the Foreign Trade Zones Board in Washington D.C. I am pleased to announce that \$45,000,000 worth of product passed through the FTZ during the last federal fiscal year.
- Operations & Facilities crews were called in for last weekend's snow event. Snowfall in excess of three inches was recorded at RFD. A temporary "white out" condition forced United's Denver flight on Sunday to return to the gate and be deiced and fueled a second time. To date 23.6 inches of snow have fallen at RFD.
- The Airport Master Plan Update continues. Last week several tenant interviews were completed. Information obtained from the interviews will be incorporated into the Master Plan to aid projecting future infrastructure needs.
- A small reception to celebrate the Box-a-saurus project by the White Swan School 2nd grade class was held last evening in the terminal observation area. Approximately 75 students and family members attended. The second graders artistically created various dinosaurs from cardboard boxes and other household items. The Airport Authority hosted the event. The creations will continue to be displayed until May.
- Staff is in the process of arranging a tour of RFD in the near future.

Derek Martin, Deputy Director of Air Service Business Development & Marketing, reported on the following:

- He congratulated the Board, Staff, and Emery Air in "landing" Festival Airlines service at RFD! The logistical efficiency of the operations at RFD was an integral part of this new air service. Festival executives are working their marketing strategy to the public by reaching out to the MilesAhead members asking them to rank their top 12 destinations. A contest will be held asking them to put in rank order (as they are announced) and we will be giving away several roundtrip tickets to the people who guess correctly.
- Allegiant Air has announced that they will increase the Orlando-Sanford flights this summer to six flights per week. They are very pleased with their sales to this

date and continue to include RFD in their short and long-term plans.

- United Airlines is extremely satisfied with the consistent load factors of 82%.

COMMITTEE REPORTS:

Planning & Finance Committee: Commissioner Allen stated that the next meeting is scheduled for March 16, 2006 at 5:00 pm. He added that the committee would be making a presentation to the board at the next Board Meeting.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: None

RESOLUTIONS:

Commissioner Provenzano made a motion to adopt **Resolution #06-13**, approving a contract with KMK Media of Rockford, Illinois to enhance and improve the airport website (www.flyrfd.com) at a cost of \$19,000 for 200 hours. The motion was seconded by Commissioner Bennett and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-16** approving the Supplemental Lease Agreement #3 extending the federal contract for office space occupied by TSA through January 31, 2007 under the same terms and conditions as previous agreements. The motion was seconded by Commissioner Bennett and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: None

There being no further business, a motion was made by Commissioner Allen and seconded by Commissioner Bennett to adjourn. The motion unanimously passed and the meeting was adjourned at 5:40 p.m.

