

**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, April 13, 2006, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford IL.

Chairman Dunn called the meeting to order at 5:00 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Heath Hixon – RRS
Nicholas Ancona	X		Derek Martin	X		Tom Seymour – WROK
Bradley Bennett		X	Amy Ott	X		Dr. Susan Shea – IDOT
Michael Dunn	X		Franz Olson	X		Coralee Cook
Gwen Gulley	X		Jan Benoit	X		WTVO
Peter Provenzano	X		Kathy Bruggeman	X		Others tour attendees
Bharat Puri	X		Wayne Langy	X		
Thomas Lester	X		Zach Sundquist	X		

A motion was made by Commissioner Ancona, seconded by Commissioner Puri and unanimously approved by voice vote to accept the minutes of the March 9, 2006 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Executive Director, Bob O'Brien, reported on the following:

- Director's reports as follows.

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- Gave a Budget overview presentation.

Franz Olson, Deputy Director of Operations and Facilities reported on the following:

- A construction accident occurred yesterday that caused a major power outage for many Airport tenants as well as the terminal and administration offices. Thankfully, nobody was injured. The accident occurred when a boom truck made contact with the 7,200-volt electrical high lines across from the terminal. The contractor was installing the stop lights included in the final phase of the Airport parking lot project. The incident occurred at the height of RFD's afternoon flight schedule. Despite having only emergency generator power, Airport Staff assisted the passengers and airlines load and unload without the conveniences of baggage conveyors or jet bridges. The incident was critiqued by staff today to further enhance future emergency preparedness.

- For those of you that might not be aware Marge Bevers, Airport Properties and Special Events Coordinator fell and broke her leg on March 31. The break required surgery. Marge is home now and we all wish her a speedy recovery.
- The Runway Safety Project including the Airport service road will begin about May 1. The project is expected to be completed before the air show.
- The sanitary lift station and trunk line extension to the Airport midfield is virtually completed. The Airport is hopeful of connecting existing midfield tenants to the upgraded utility this year. Rock River Water Reclamation completed the trunk line project.
- We have an exciting evening planned for you. Tonight's tour will highlight several of the larger Airport Improvement Projects completed this year. Other projects include enhancing the Airport security system, updating the Airport Master Plan, the Runway Safety Improvement Project, which includes resurfacing and upgrading Taxiway Bravo, re-cabling of Taxiway Foxtrot as well as re-routing Falcon Road have been approved or are in various stages of completion at this time.

Derek Martin, Deputy Director of Air Service Business Development & Marketing, reported on the following:

- United Airline tickets sales continue to be strong. We are at an 86% bidirectional load factor, which is the same point we were at last month.
- Allegiant Air sales remain strong as well.

Legal Counsel, Tom Lester asked for a motion to adjourn the regular meeting to enter into a Public Hearing. The motion was seconded by Commissioner Ancona and the meeting was temporarily adjourned. Chairman Dunn reconvened the regular meeting at 5:28 pm.

COMMITTEE REPORTS:

Planning & Finance Committee: Commissioner Allen submitted the minutes from the last meeting and gave a brief overview of the committee discussions which included the AirFest, next year's budget, commercial flight status and standing issues. An AirFest presentation was made at the PFC meeting by Marge Bevers.

Commissioner Allen complimented her on the professionalism of that presentation.

- Commissioner Allen gave an overview of a presentation that was given to the Winnebago Country Board on March 9, 2006. The main purpose of the presentation was to provide them with an update of the GRAA activities. The presentation focused

upon the financial condition of the GRAA as concerned to borrowings, debt, and taxes.

PUBLIC COMMENT: None

OLD BUSINESS: Landfill: The Illinois IEPA has approved our application and staff will proceed with the closure process about August 2006.

NEW BUSINESS: Chairman Dunn asked that Kathy Bruggeman begin polling the Board member regarding a convenient time to conduct Strategic Planning Sessions one night per week.

Slate of Officers

- Chairman Dunn thanked Congressman Manzullo, Senator Durbin and Senator O'Bama for their hospitality during the Washington fly-in on April 4, 2006. He added that the day was a huge success for RFD.
- Asked that Commissioners Ancona and Puri begin the process for the Slate of Officers and report to the Board at the next meeting.

RESOLUTIONS:

Commissioner Provenzano made a motion to adopt **Resolution #06-17**, increasing the current contract with Comcast Spotlight of Chicago, IL. by \$6,000 for production costs related to TV commercials. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-18**, awarding bid for a Self Propelled Scissor Lift to Illinois Material Handling of Elgin, IL for \$11,389.00. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-19**, awarding a contact to Lamar Companies of Janesville, WI for an annual contract for a billboard located on I90 next to Van Galder busing for one year beginning May 1, 2006 for \$54,000 and a digital billboard on Perryville for one year beginning May 1, 2006 for \$48,000. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-20**, approving Larson & Darby Architects of Rockford, IL. to prepare the construction and bid documents concerning the installation of the escalators and lavatory enhancements for a total cost of \$22,000. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-21**, approving a new 1-year lease by and between the Greater Rockford Airport Authority

and Rockford Charter Coach for bus maintenance and storage space in the former Airport maintenance facility, located at 5855 Falcon Road. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-22**, assigning the Net Ground Lease dated June 16, 1987, concerning GRAA Aviation Plot #14 by and between J.L. Clark Manufacturing (Clarcor) and the Greater Rockford Airport Authority to Kaney Aviation Properties for the balance of the lease, pending final agreement of the parties on or before May 31, 2006. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-23**, approving and ratifying the Amendment to Lease and the new Lease with Moreland Enterprises, Inc. entered into which represent a different structure, but the same economic and business terms previously approved by the Board. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-24**, approving the first renewal of the Intergovernmental Agreement by and between the Greater Rockford Airport Authority and the City of Rockford for aircraft rescue and fire fighting services for a period beginning May 1, 2006 and ending April 30, 2011. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-25**, endorsing an Alternatives Analysis of the Elgin to Rockford Corridor in Northern Illinois in association with the Northern Illinois Commuter Rail Initiative. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Provenzano made a motion to adopt **Ordinance #06-02**, adopting the Greater Rockford Airport Authority Fiscal Year End April 30, 2007 Annual Budget and Appropriation Ordinance. The motion was seconded by Commissioner Allen and a roll call vote indicated six ayes and no nays. The ordinance was adopted.

Commissioner Provenzano made a motion to adopt **Resolution #06-26**, approving and ratifying the acceptance and execution of Grant #06-203516 from the Illinois Department of Commerce and Economic Opportunity for \$75,000. The motion was seconded by Commissioner Ancona and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: None

There being no further business, a motion was made by Commissioner Allen and seconded by Commissioner Bennett to adjourn. The motion unanimously passed and the meeting was adjourned at 5:51 p.m.

