



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, April 24, 2008, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Vice-Chairwoman Gulley called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Thomas Bona – RRS
Brian Boyer	X		Amy Ott	X		
Michael Dunn (arrived 5:45 pm)	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit	X		
Mary Norman	X		Kathy Bruggeman	X		
Peter Provenzano		X	Zachary Sundquist	X		
Bharat Puri	X		Zachary Oakley	X		
Thomas Lester	X					

A motion was made by Commissioner Norman, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the March 27, 2008 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Bob O'Brien, Executive Director reported on the following:

- We are conducting weekly training sessions for GRAA employees related to the American Association of Airport Executives (AAAE) Certified Member training. The sessions cover a wide variety of airport related topics.
- We are proud to announce that Zachary Oakley completed and passed the written test portion of the AAAE program and received his Certified Member status. Through the recently approved GRAA incentive program, he will receive a \$500 check. The Board and staff congratulated Zachary on his accomplishment.

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- AirFest 2008: So far, we have \$150,000 confirmed sponsors. Online ticket sales are going well. She presented a place mat that will be used to promote a Friday night

block party to all Stockholm Inn customers.

- A \$2 million payment from the Federal Aviation Administration has been received for Land Reimbursement.

Franz Olson, Deputy Director of Operations & Facilities reported on the following:

- A Runway Safety Action Team (RSAT) meeting was held on Tuesday, April 22 in the auditorium. The RSAT focuses on ways to make the airfield safer and relies on the input from actual users and tenants, as well as Air Traffic Control, FAA regional offices and Airport Operations. All aviation tenants at RFD were invited to participate, including the airlines. UPS is usually prominently represented at the meeting. Approximately 50 people attended the event.
- On Sunday, May 4th Mark Clark, Owner of Courtesy Aircraft at RFD will host the Annual EAA Pancake fly-in/drive-in breakfast. The event begins at 8:00am and concludes at 1:00pm. The event is unique in that it allows the general public to rub shoulders with aircraft owners and pilots and to show off the unique war birds, home built and sport planes that frequently show up. Weather permitting in the past the event has attracted nearly one hundred fly-in aircraft and as many as 1,000 breakfast goers!
- On April 1, the FAA concluded its annual certification inspection of the airfield. Only two "corrective" items were noted, one being a technicality relating to required wildlife training sessions, the second attributable to the worse winter on record that took a tremendous toll on airfield lights, signs, and underground circuitry. While crews have been working continuously to correct the electrical problems, a couple of taxiway directional signs were not illuminated. The electrical circuits have since been corrected.
- Airport Operations & Facilities personnel are taking full advantage of the break in the weather to begin preparations for this year's AirFest. Due to the fill dirt stockpiled in anticipation of additional cargo development, some areas will need to be reworked to provide similar paid parking capacity as previous years.
- Due to a mechanical problem early the morning on April 10th, a UPS DC-8 aborted its takeoff on RWY 25. Because of where the plane finally stopped, its tail penetrated the safety area of the intersecting runway. RFD was closed for approximately 40 minutes until the disabled jet could be moved.
- 2007 was one of the best years ever for the Airport Pet Lodge. The owners said the success is directly attributable to passengers using RFD and the convenience of one stop shop whereas customers are able to drop off their dog or cat when leaving on a trip and picking them up moments after getting off the plane.
- Two international Department of Defense flights were processed Customs & Border Protection during the week of April 13th. Approximately 400 troops were returning from Kuwait.

COMMITTEE REPORTS:

Planning & Finance Committee: The meeting scheduled for April 17 was cancelled.

PUBLIC COMMENT: None

OLD BUSINESS: AirFest 2008 – Commissioner Boyer reported Alpine Bank will be a major co-sponsor along with UPS. He asked that each commissioner promote the AirFest to their business associates.

NEW BUSINESS: None

RESOLUTIONS:

Commissioner Norman made a motion to adopt **Ordinance #08-01**, adopting the Greater Rockford Airport Authority Fiscal Year End April 30, 2009 Annual Budget and Appropriation Ordinance. The motion was seconded by Commissioner Puri. A roll call vote indicated five ayes and zero nays and the motion was carried.

Commissioner Norman made a motion to adopt **Resolution #08-19**, consenting to the assignment of the Net Ground Lease for the property known as Aviation Plot #27 by and between the Airport Authority and Delbert L. & Terri Wildes d/b/a Airship Artistry to Superior Plane Aircraft Coatings, Inc. beginning April 29, 2008. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-20** approving the following performer's contracts for AirFest 2008:

- United States Air Force Thunderbirds of Las Vegas, NV for \$12,000
- Golden Knights USAPT of Springfield, MO for \$6,000
- Angel 7/Professional Media Services of Port Orange, FL for \$5,500
- Lima Lima Flight Team of Crystal Lake, IL for \$15,000
- The Firebirds of New Waterford, OH for \$7,200
- Dave Dacy Airshows Inc, of Harvard, IL for \$18,550
- AeroShell Aerobatic Team of Birmingham, AL for \$17,500
- Bill Stein Airshows of Aptos, CA for \$7,500
- Rich's Incredible Pyro of Rockford, IL for \$18,300
- Melrose Pyrotechnics, Inc of Kingsbury, IN for \$10,000

The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-21** approving the 2008 Airshow Insurance Policy with Aviation Insurance Services of Illinois, Inc. of Crystal Lake, IL in the amount of \$14,407. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-22** approving the following contracts for printing and promotional products in amounts not to exceed for fiscal year 2009:

- Ginestra Watson Co. of Rockford, IL for \$40,000
- Skyward Promotions of Rockford, IL for \$12,000
- Balsley Printing of Rockford, IL for \$15,000
- Champion Printing of Rockford, IL for \$12,000

The motion was seconded by Commissioner Dunn and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-23** approving the following print contracts for marketing and advertising for fiscal year 2009:

- Rockford Register Star for \$26,000
- Northwest News Group for \$30,000
- Chicago Tribune for \$21,000
- Galena Gazette/IL Press Advertising Service for \$19,000

The motion was seconded by Commissioner Dunn and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-24** approving the following TV contracts for marketing and advertising for fiscal year 2009:

- Charter Media (WI) for \$16,000
- WMTV 15 (WI) for \$16,000
- Comcast Cable (Rockford/WI, IL, E. IA) for \$18,000
- WTVO Channel 17/WQRF Fox39 for \$19,000
- WREX Channel 13 for \$12,000
- Comcast Cable (Chicago) for \$54,000

The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-25** approving the following radio contracts for marketing and advertising for fiscal year 2009:

- WBBM (NW Subs) for \$12,000
- WGN (NW Subs) for \$20,000

The motion was seconded by Commissioner Dunn and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-26** approving the following Billboard contracts for marketing and advertising for fiscal year 2009:

- Adams of Dane County for \$17,000
- CBS Outdoor (NW Subs) for \$45,000

The motion was seconded by Commissioner Dunn and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-27**, approving the Tentative Collective Bargaining Agreement by _____ and between the Greater Rockford Airport Authority and the International Union of Operating Engineers, Local Union 150 for a period of May 1, 2008 to April 30, 2011. The motion was seconded by Commissioner Dunn and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-28**, approving a Commercial Operating Agreement for Superior Plane at Aviation Plot #27, 5189 Falcon Road effective May 1, 2008, formerly known as the Airship Artistry. The motion was seconded by Commissioner Dunn and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-29** approving the following sponsor contracts for AirFest 2008:

- UPS for \$30,000 cash
- Lamonica Beverages for \$17,000 cash and \$10,000 in-kind services
- Pepsi Cola for \$12,450 in cash and trade, and significant in-kind marketing and promotion
- Ingenium Technologies for \$10,000 in cash
- Hertz Car Rental for \$18,000 in in-kind services
- WTVO/WQRF for \$30,000 for in-kind media services and promotion
- Cumulus Media for \$25,700 for in-kind media services and promotion
- Comcast Spotlight for \$20,650 for in-kind media services and promotion

Maverick Media for \$18,500 for in-kind media services and promotion
The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-30**, consenting to the assignment of lease and a leasehold mortgage in place by Amcore Bank on Aviation Plot No. 3 - Courtesy Aircraft and authorizing the execution of a landlord's estoppel certificate. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-31**, approving the purchase of a Kubota RTV 1100 from Bobcat of Rockford of Cherry Valley, IL per bid #08-06 in the amount of \$14,600. The motion was seconded by Commissioner Dunn and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-32**, approving a contract with Miller Engineering Company of Rockford, IL in the amount of \$59,850 to complete "per spec" the mechanical upgrades in the Terminal Building required as part of the Terminal Technology Upgrade Project. The motion was seconded by Commissioner Boyer and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: Commissioner Norman made a motion to enter into Executive Session Pursuant to Section 5 ILCS 120/2(c)(5) to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. The motion was seconded by Commissioner Puri and a roll call vote indicated five (5) ayes and zero (0) nays. Executive session was entered.

The Board reconvened in open session at 7:30 p.m. Commission Puri made the following motion: Motion to Approve **Resolution No. 08-33** to approve the Second Amendment to Ground Lease Agreement between the Greater Rockford Airport Authority and Tandem/Rockford Airport, LLC to Extend the Construction Commencement Date from May 1, 2008 to July 1, 2008. Commission Boyer seconded the motion. The motion was unanimously approved by the Board.

Bob O'Brien made a presentation to the Board and the Board had an extensive discussion regarding air service and the proposed Air Service Agreement with Southern Skyways.

At 8:32 p.m., Commissioner Norman made a motion to adjourn, seconded by Commissioner Boyer. The motion to adjourn passed unanimously and the Board adjourned the meeting at 8:32 p.m.