



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, April 26, 2007, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Thomas Bona – RRS
Brian Boyer		X	Amy Ott	X		Chuck Sweeney – RRS
Michael Dunn	X		Franz Olson	X		Tommy Berry – Trade Point
Gwen Gulley	X		Jan Benoit	X		Marsha Heuer – Ogle County
Mary Norman	X		Kathy Bruggeman	X		Janyce Fadden- EDC
Peter Provenzano		X	Zachary Sundquist	X		John Chadwick – WREX
Bharat Puri	X					Marge Bevers – GRAA
Thomas Lester	X					WTVO Representative

A motion was made by Commissioner Puri, seconded by Commissioner Norman and unanimously approved by voice vote to accept the minutes of the March 22, 2007 Regular Board Meeting as presented. A motion was made by Commissioner Puri, seconded by Commissioner Gulley and unanimously approved by voice vote to accept the minutes of the April 12, 2007 Public Hearing for the Budget & Appropriation Ordinance.

DIRECTORS REPORTS:

Franz Olson, Deputy Director of Operations & Facilities reported on the following:

- The escalators for the terminal arrived TODAY! Contractors began installing the units that each weigh an amazing 9,000 lbs. and were delivered fully assembled. We anticipate the entire project to be completed in six weeks.
- The closure process for Landfill #2 has resumed after being curtailed due to weather late last winter. Cooling Contractors is the primary contractor. Leggette, Braeshers & Graham is the Airport's environmental consultant and project manager. The weather permitting the project could be completed in two weeks.

- The Airport is currently advertising for bids for a May 15 bid opening for another terminal improvement project. The project involves widening the upper level west concourse to provide additional passenger queuing before entering the TSA screening lanes. The additional queuing space will provide 3 times the current queuing capacity. The expanded area will make the using the escalators more efficient by moving people away from the upper level stair landing. Federal funds will be used toward this improvement.
- A coordination meeting was held with the external partners concerning AirFest 2007. Representatives from all police agencies as well as TSA, FAA, Merchants police, ATCT, and Airport Operations attended. The meeting is one of the final meetings to familiarize everyone with the overall operation, show layout, road closures and traffic plans. AirFest is a little over a month away.
- On Saturday, April 15 & Sunday, April 16, the Airport hosted a fly-in breakfast buffet to highlight the Airport Café and recent improvements to the terminal. While Saturday's weather really wasn't conducive to GA operations the event received some attention. Sunday weather improved and Airport Operations reportedly transported at least eight groups separate groups that flew into North American Pride, an FBO located on the south side of the airfield. Other planes arrived at Emery Air next door to the terminal and walked over. As part of the fly-in, individuals interested in purchasing a T-hangar received a free breakfast voucher if they toured Bob Moreland's hangars.
- I would like to remind everyone that the 24th Annual EAA Fly-in Breakfast will be held again this year at Mark Clark's Courtesy Air Hangar located at 5323 Falcon Road from 7:00am until 1:00pm on Sunday, May 6. The general public is invited to attend. Typically, nearly a thousand people attend the 1-day event, including upwards of 100 GA aircraft that fly-in for the event. In addition to the breakfast, numerous current and vintage aircraft will be on display. Tickets are \$6 adults and \$3 for children under 12 years. The Airport Authority will have a table set up promoting the Airport and AirFest 2007.

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- March financials are included in tonight's packet. The cargo line item is up about 5.5% (4.7 million). The expenses are down. Staff will work on putting together a report of cargo statistics from year to year.
- The Budget & Appropriation ordinance is on tonight's agenda.
- We have applied for a Small Community Air Service Development grant. The application has been sent to Washington for consideration.
- We received notice that our Passenger Facility Charge increase has been approved. We will notify the airlines via certified mail.
- AirFest tickets are on sale at all Road Ranger stores. Advertising and marketing has begun. Print ads are in the Rockford Register Star and other newspapers

throughout the region. About 260,000 people will receive the buy one-get one free offer through the Chicago Tribune's subscriber advantage program (via e-mail).

- Hamilton Sundstrand has committed \$5000 to sponsor a static display (preferably a Mohawk).

Bob O'Brien, Executive Director reported on the following:

- Attended the National Air Service Conference last week in Louisville. UPS executives made a presentation to the group regarding their operation. They highlighted RFD and briefed on their expansion plans.
- A press conference was held in the Terminal Building on April 26 announcing the first ever Springfield Fly-in. RFD has partnered with the Rockford Area Chamber of Commerce on this event. Allegiant Air will be supplying the aircraft for the flight. The flight departs RFD on 5/15 departing at 9 am. There will be a tour of the state capital, followed with a luncheon at the Sangamon Club with several of our local representatives lined up to speak to include the Secretary of Transportation Milt Sees. The all-inclusive cost is \$130. This is a great opportunity for the entire region.
- This afternoon a Press Conference was held on the Foreign Trade Zone. This press conference was held for the purpose of increasing community awareness about what it means to the regional businesses and to introduce a couple of new participants in the FTZ. Mr. Tommy Berry, the airport FTZ consultant was present at the meeting. He is meeting with several new businesses interested in participating in the FTZ.
- Year-to-date passengers numbers are up 53% (year-over-year). April traffic was up 15% over last year.

Marge Bevers, Properties & Foreign Trade Zone Specialist reported on the following:

- The Airport will be submitting an expansion and reorganization application to the FTZ Board by mid-July.
- Included in the application will be four new partners: Venture One (three industrial parks in DeKalb, Loves Park & Rockford) and The Abilities Center (general purpose zone warehouse), City of Rockford (addition of Logistics Park acreage on Blackhawk Road) and HSA, owners of the former National Lock complex at 4500 S. Kishwaukee St.
- The deadline for other new partners or sites to be added under our application is May 24, We anticipate several additional sites or sub zones by the deadline. These will likely be generated by the other two dozen businesses which staff is working with.

Ms. Bevers introduced Tommy Berry, President of PointTrade Services in Panama City, Florida. Mr. Berry gave an overview of the advantages of participating in the FTZ as a business and its positive influence on the community. We have experienced steady growth in movement of foreign products through our sites and sub zones over the past few years: \$0 (2004); \$45 million (2005); \$67 million (2006) and \$100 million anticipated in 2007. By 2012, we anticipate activating in excess of \$1/2 billion.

Director O'Brien stated that the increased activity and new leads are a direct result of having Ms. Bevers' dedication and Mr. Berry's consultant work. He added that this would not be possible if it wasn't for Franz Olson putting the initial building blocks in place.

COMMITTEE REPORTS:

Planning & Finance Committee: A meeting was held on April 19, 2007. The next meeting is scheduled for May 17, 2007.

PUBLIC COMMENT: Janyce Fadden, Executive Director of the Economic Development Council stated that they have met with GRAA staff and already have projects in the works. She will make a presentation to the board regarding the status of their partnership with the airport authority on a bi-yearly basis.

OLD BUSINESS:

- **Education, Research & Development:** Director O'Brien stated that all of the education opportunities are being worked on. Since the Board last met, Embry-Riddle was here to provide an overview to other educational institutions. They talked about what they could provide as far as their graduate degrees and well as their program. Recently visited Kishwaukee College and was given an overview of their programs as well. They are bringing a flight simulator to AirFest 2007. We have invited NIU, Rockford Valley College, and others to participate as well.

NEW BUSINESS: None

RESOLUTIONS:

Commissioner Norman made a motion to adopt **Resolution #07-28** approving the following performer's contracts for AirFest 2007:

Blue Angels Navy Flight Demonstration Team of Pensacola, FL \$12,000

Golden Knights USAPT of Springfield, MO \$6,000

Angel 7/Professional Media Services of Port Orange, FL \$4,680

Lima Lima Flight Team of Crystal Lake, IL \$15,000

The Firebirds of New Waterford, OH \$7,200

Fivestar Fireworks of Lakewood, WI \$10,000

Rich's Incredible Pyro of Rockford, IL \$17,400

The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-29** authorizing the Executive Director to execute the following cash and in-kind sponsorships for AirFest 2007:

UPS of Rockford, Illinois for \$30,000 cash.

LaMonica Beverages of Rockford, Illinois for \$17,000 cash and \$10,000 in-kind services.

The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-30** awarding bid #07-04 for Floor Scrubber/Cleaner (Riding Model) to Harder Helsley of Rockford, Illinois in the amount of \$12,415. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-31** awarding an annual contract to Chicago Tribune of Chicago, Illinois for regional advertising in an amount not to exceed \$17,000 for a period beginning May 1, 2007 through April 30, 2008. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-32** approving an annual contract with Cardinal Lawn Care of Stillman Valley, IL for in-field mowing services in the amount of \$1,866.72 for bi-weekly maintenance mowing areas and \$2,714.16 for monthly rough mowing areas. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-33** acknowledging concurrence to award to Sjostrom & Sons Construction Company of Rockford, IL., Project AIP-46 concerning the rehabilitation of taxiway Foxtrot (F) and Bravo ("B") north, Phase 2 in the amount of \$2,000,774.08 and upon receipt authorizing the Executive Director to execute an Agency and Participation Agreement with the State of Illinois (IDA). The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-34** approving the 2007 membership with the Rockford Area Economic Development Council for \$12,000. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Ordinance #07-01**, adopting the Greater Rockford Airport Authority Fiscal Year End April 30, 2008 Annual Budget and Appropriation Ordinance. The motion was seconded by Commissioner Gulley and a roll call vote indicated 5 ayes and 0 nays.

Commissioner Norman made a motion to adopt **Resolution #07-35** approving a contract with Allegiant Air in the amount of \$20,000 for a charter flight to Springfield, IL on Tuesday, May 15, 2007. The motion was seconded by Commissioner Allen and unanimously approved.

OTHER BUSINESS:

EXECUTIVE SESSION: None

Commissioner Norman made a motion to adjourn at 6:18 p.m., which was seconded by Commissioner Gulley and unanimously approved.

The meeting adjourned at 6:35 p.m.

