



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, May 11, 2006, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

| BOARD/LEGAL | P | A | STAFF | P | A | GUESTS/OTHER STAFF |
|------------------|---|---|-----------------|---|---|-------------------------|
| Eugene Allen | | X | Bob O'Brien | X | | Heath Hixon – RRS |
| Nicholas Ancona | X | | Derek Martin | X | | Chuck Sweeney – RRS |
| Bradley Bennett | X | | Amy Ott | X | | Dave Smith – Channel 23 |
| Michael Dunn | X | | Franz Olson | X | | |
| Gwen Gulley | | X | Jan Benoit | X | | |
| Peter Provenzano | X | | Kathy Bruggeman | | X | |
| Bharat Puri | X | | Wayne Langy | X | | |
| Thomas Lester | X | | Zach Sundquist | X | | |

A motion was made by Commissioner Ancona, seconded by Commissioner Puri and unanimously approved by voice vote to accept the minutes of the April 27, 2006 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Executive Director, Bob O'Brien, reported on the following:

- Attended the Illinois Aviation Conference this week in Moline, IL. There are some opportunities that relate to state funding. They are no longer issuing Series B bonds. Some airports are now uncertain if the State will match their funds from past bonds. Fortunately RFD has been creative in relation to obtaining funding with the help of Jack Lavin, Opportunity Returns and FAA Administrator Susan Shea.

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- Finalizing paperwork for year end to prepare for the auditors in July.
- We have been contacted by a company who is buying TransMeridian Airlines assets, i.e. computers and other miscellaneous items.
- Employee hearing testing will be conducted tomorrow.
- Working on monthly and quarterly reporting for our grants submissions.
- Working on financial contracts in relation to the AirFest.

Franz Olson, Deputy Director of Operations and Facilities reported on the following:

- The Notice to Proceed on the Runway Safety Project which includes the inner airport service road was issued on May 8th. Despite the weather, preliminary excavating surveys and equipment staging has begun.
- The new Airport SUV and 12 passenger Airport Operation's van was delivered last week.
- Given the large volume of Airport projects over the last year, on Tuesday, May 2, representatives from IL. Division of Aeronautics, Springfield office, CMT, and Airport staff met here to "close out" or finalize several grants. Having the grants closed out on a timely basis is advantageous to being able to tap into additional dollars as they become available.
- Last Sunday was the Annual EAA Pancake Breakfast held at Mark Clark's Courtesy Aircraft. The event was a success in that approximately 1,000 people attended. Several people arrived via their private aircraft. The event features an aircraft static display consisting of current and vintage aircraft.
- Marge Bevers returned to work on Tuesday this week. Although she is temporarily in a wheelchair, she hasn't lost her passion for the job. We're certainly happy to have Marge back.
- In part with our aircraft deicing facility, large electric aerators (10-12) are used at our treatment facility. The pumps circulate the water necessary to regulate the dissolved oxygen necessary to treat the deicing fluid. Up until now, monitoring that process as well as turning on the needed aerator has been done manually. An automatic device has been installed to monitor the dissolved oxygen and automatically regulate the number of pumps needed to maintain the oxygen level. Already we have seen a 40% savings in electric consumption attributable primarily to the new regulator device.

Derek Martin, Deputy Director of Air Service Business Development & Marketing, reported on the following:

- The upward climb in prices for jet fuel is affecting the airlines. The consumers are absorbing those costs through higher ticket prices.
- United Airlines load factors remain strong at 80-90% for June.
- Attending a conference in early June. Will be talking with six different airlines about serving RFD. Will be meeting with Allegiant Air as well about expanding RFD's air service.

COMMITTEE REPORTS:

Planning & Finance Committee: Commissioner Ancona reported that a meeting was held on Tuesday, May 9th. Items of discussion and review were:

- Policies and procedures were reviewed and discussed.
- The 2006 Marketing Plan was presented. A resolution is being presented tonight in relation to expenses for advertising in radio, TV and newspaper.
- Airshow concession contracts and family event contracts were reviewed and are on the agenda tonight for approval. They will then be finalized by Tom Lester, Legal Counsel.
- Committee was brought up to date on the United Airline status.
- Ethics policies have been submitted to Legal Counsel for final review and approval.

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS: The Strategic Planning Sessions will be held on June 27 & 29 with the location yet to be determined.

RESOLUTIONS:

Commissioner Provenzano made a motion to adopt **Resolution #06-32**, adopting the new Slate of Officers for a one year term beginning May 1, 2006 through May 1, 2007 as follows: Michael P. Dunn - Chairman, Gwyn Gulley - Vice-Chairwoman, Bharat Puri - Secretary, Peter Provenzano - Assistant Secretary, Gene Allen - Treasurer, Nick Ancona – Assistant Treasurer and Brad Bennett - Commissioner. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-33 through #06-43** approving print, TV, direct marketing, and radio advertising expenditures to the following companies totaling \$296,500:

| Resolution # | Name | Amount |
|---------------------|---|---------------|
| 06-33 | Northwest Newsgroup (includes sister paper Kane County Chronicle) | \$25,000 |
| 06-34 | Rockford Register Star | \$50,000 |
| 06-35 | The Capital Times | \$11,000 |
| 06-36 | WREX TV | \$18,000 |
| 06-37 | WTVO | \$12,500 |
| 06-38 | ComCast Cable | \$88,000 |
| 06-39 | Midwest Family | \$25,000 |

| | | |
|-------|---------------------|------------------|
| 06-40 | Next Media/Star 105 | \$20,000 |
| 06-41 | Radio Dubuque | \$20,000 |
| 06-42 | KMK Marketing | \$15,000 |
| 06-43 | Champion Imaging | \$12,000 |
| | Total | \$296,500 |

The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-44**, approving a contract by and between the Chicago/Rockford International Airport and National Concession Company of Cleveland, OH for Rockford AirFest 2006 to be held on September 22, 23 and 24, 2006 for operation of the food and beverage concessions and novelty sales. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Provenzano made a motion to adopt **Resolution #06-45**, approving a contract by and between the Chicago/Rockford International Airport and Special Events Fun, a division of Collins Development International, Inc. of Malvern, OH for Rockford AirFest 2006 to be held on September 22, 23 and 24, 2006 for operation of a children's carnival. The motion was seconded by Commissioner Puri and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: Commissioner Ancona made a motion to enter into Executive Session pursuant to Section 5 ILCS 120/2 (d) to discuss Personnel Matters. The motion was seconded by Commissioner Puri and Executive Session began at 6:10 pm.

Regular session was reconvened at 6:53 p.m. There being no further business, a motion was made by Commissioner Bennett and seconded by Commissioner Ancona to adjourn. The motion unanimously passed and the meeting was adjourned at 6:55 p.m.