



**MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, May 22, 2008, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:40 p.m.

<b>BOARD/LEGAL</b>	<b>P</b>	<b>A</b>	<b>STAFF</b>	<b>P</b>	<b>A</b>	<b>GUESTS/OTHER STAFF</b>
Eugene Allen	X		Bob O'Brien	X		Thomas Bona – RRS
Brian Boyer	X		Amy Ott	X		Marsha Heuer – Oregon Chamber
Michael Dunn	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit		X	
Mary Norman	X		Kathy Bruggeman	X		
Peter Provenzano (present until 5:45 pm)	X		Zachary Sundquist	X		
Bharat Puri	X		Zachary Oakley		X	
Thomas Lester	X					

A motion was made by Commissioner Norman, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the April 24, 2008 Regular Board Meeting as presented.

A motion was made by Commissioner Norman, seconded by Commissioners Boyer and unanimously approved by voice vote to accept the minutes of the April 24, 2008 Public Hearing. A motion was made by Commissioner Allen, seconded by Commissioner Puri and unanimously approved by voice vote to accept the minutes of the May 15, 2008 Special Meeting.

Commissioner Puri made a motion to change the order of the agenda. The motion was seconded by Commissioner Provenzano and unanimously approved.

**DIRECTORS REPORTS:**

**Bob O'Brien, Executive Director** reported on the following:

- He gave a brief overview of the state of the airline industry as it relates to RFD's air service. He then discussed Southern Skyway's new schedule for Denver and Myrtle Beach, the plans for the initiation of service and the aircraft to be utilized.

Commissioner Norman made a motion to adopt **Resolution #08-38** authorizing the Chairman and Executive Director to execute an agreement with Aviation Advantage, Inc. d/b/a Southern Skyways to provide aircraft operations to US Jet or U-Fly for scheduled flights to Denver and to launch service as planned on June 6, 2008. Service to Detroit will be postponed indefinitely. The Chairman is authorized to approve the final agreement consistent with prior discussions once a final contract is reviewed by the Executive Director and Legal Counsel. The motion was seconded by Commissioner Boyer and approved by six of the Commissioners with Commissioner Puri opposing.

Commissioner Allen made a motion, seconded by Commissioner Norman to adjust the agenda order to discuss under New Business – Slate of Officers. Commissioner Puri and Commissioner Norman were the appointing members for the new Slate of Officers. Commissioner Puri made a motion to approve the following Slate of Officers for 2008/2009:

CHAIRMAN – Mike Dunn  
VICE-CHAIRWOMAN – Gwyn Gulley  
SECRETARY – Brian Boyer  
ASSISTANT SECRETARY – Peter Provenzano  
TREASURER – Gene Allen  
ASSISTANT TREASURER – Mary Norman  
COMMISSIONER – Bharat Puri

The motion was seconded by Commissioner Allen and unanimously approved.

**Amy Ott, Deputy Director of Finance & Administration** reported on the following:

- The Auditors have begun their service and will be at the GRAA for the next two weeks.
- AirFest 2008: The sponsorships are up 25% over 2007. The Programs came in today. Posters are available for sale on our website for \$25.

**Franz Olson, Deputy Director of Operations & Facilities** reported on the following:

- Last week a backflow preventer located in US Customs malfunctioned. As much as 2" of water filled much of the Administration Building, the Federal Inspection Services offices and the International Terminal. LDR Restoration Services quickly responded. GRAA is working with our insurance provider to submit a claim. Sixty-seven high velocity fans were placed inside the building for the week to speed up the drying process.

*Slide Presentation on the following:*

- Russian Antonov at RFD. It was serviced by North American.
- New Flat Conveyor for the International Terminal. This will enable much quicker baggage claim operation for the passengers. This renovation is schedule for completion after the AirFest.
- RPI demolition progress by Northern Illinois Service Company. The current salt storage facility will also be demolished as part of the contract with RPI.
- Cubota utility vehicle for use on the airfield. It is diesel powered.
- The Beltline Road reconstruction has been delayed until 2009. The State and Township have closed the bridge for new surfacing in the interim.
- We received official word that the documents for the approval to process international waste by a facility in south Rockford have been formally approved. The actual final approval should take effect on June 19, 2008. We have notified some of the International carriers of this update. This means that the GRAA will have a standing along agreement with Rockford based processing company whereby we set the processing rate. Up to this point, all waste has been shipped to Indiana at a cost of approximately \$1,000 per flight. That additional cost cut into the profits of those carriers. Needless to say, the airlines are excited about this new process and the cost savings. The cost for this service will be made part of the RFD rates and charges.

#### **COMMITTEE REPORTS:**

**Planning & Finance Committee:** Commissioner Allen stated that there was a meeting May 15<sup>th</sup>. Items

discussed were: AirFest update, March financial report, Master Plan update from Crawford, Murphy & Tilly, Inc., and resolutions. All resolutions were recommended for passage.

**PUBLIC COMMENT:** None

**OLD BUSINESS:** AirFest 2008 – Commissioner Boyer stated that there will be a sponsor luncheon the week before AirFest where they will receive an overview of the operations. He encouraged to the word out as much as possible in order to boost online ticket sales. All advertising and promotions have now been kicked into high gear.

**NEW BUSINESS:** None

**RESOLUTIONS:**

Commissioner Norman made a motion to adopt **Resolution #08-34** approving the purchase of two 2008 Chevy Impala's from Miles Chevrolet Nissan of Decatur, IL based on the state bid in the amount of \$15,676.71 each for a total of \$31,353.42. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-35** approving the purchase of two 2008 Ford F250 4x4 pickup trucks in the amount of \$25,225 each and one 2008 Ford Ranger 2x4 pickup truck in the amount of \$12,807 from Landmark Ford in Springfield, IL based on the state bid for a total of \$63,257. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-36** approving the purchase of 100 chairs for terminal seating from KI of Green Bay, WI based on the state bid in the amount of \$50,827.88. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-37** approving an Electric Facilities Service Agreement with ComEd for electric service to the Northwest Quadrant Air Cargo Apron area in the amount of \$122,798. The motion was seconded by Commissioner Boyer and unanimously approved.

**OTHER BUSINESS:** None

**EXECUTIVE SESSION:** Commissioner Norman made a motion to enter into Executive Session Pursuant to Section 5 ILCS 120/2(c)(5) to discuss the purchase or lease of real estate. The motion was seconded by Commissioner Puri and a roll call vote indicated five (5) ayes and zero (0) nays. Executive session was entered.

The Board reconvened in open session at 6:43 p.m. Commissioner Norman made a motion to approve the real estate lease partnership between the Greater Rockford Airport Authority and Parkside Warehouse. The motion was seconded by Commissioner Puri and was unanimously approved by the Board.

At 6:44 p.m., Commissioner Norman made a motion to adjourn, seconded by Commissioner Boyer. The motion to adjourn passed unanimously and the Board adjourned the meeting at 6:45 pm.

## Resolutions/Ordinances

June 26, 2008

- **Resolution #08-39**, terminating the Temporary Leases (month-to-month) effective June 30, 2008 for three detail bays on the north side of the car wash at 61 Airport Drive by and between the Greater Rockford Airport Authority and 1) The Hertz Corporation; 2) Avis Rent-a-Car System, Inc. and 3) Crawford, Murphy & Tilly, Inc.
- **Resolution #08-40**, approving a pending agreement on final net rent figures, a new 5-year Building Lease at Industrial Plot #32, 61 Airport Drive effective July 1, 2008, by and between the Greater Rockford Airport Authority and Carwash Ventures Unlimited LLC (Bryan Moles).
- **Resolution #08-41**, approving a Commercial Operating Agreement for Superior Plane at Aviation Plot #27, 5189 Falcon Road (formerly known as the Airship Artistry) effective May 1, 2008.
- **Resolution #08-42**, supporting the application for Subzone status as requested by Cellusuede, the GRAA Board of Commissioners as governing body for Foreign Trade Zone (FTZ)#176 instructs staff to prepare and submit a Letter of Concurrence to the FTZ Board.
- **Resolution #08-44** Authorizing the Executive Director, or authorized representative, to execute the appropriate *Agency and Participation Agreement* with the Illinois Department of Transportation - Division of Aeronautics, as it relates to the Northwest Cargo Apron Development Project.
- **Resolution #08-45** authorizing the Executive Director to sign and approve the Wetland Credit Agreement by and between Ecologic Planning Inc. & Schultz Farms & Grain, Inc. for a 1.65 acre credit for a total of \$115,500.
- **Resolution #08-46** awarding proposal #08-07 for Airline Crew Hotel Rooms for a period of June 20 through December 31 to Candlewood Suites of Rockford at a net room rate (before taxes) of \$50 per room night.
- **Resolution #08-47** Authorizing the Executive Director, or authorized representative, to execute the appropriate Grant Agreement with the Federal Aviation Administration (FAA) and the follow on *Agency and Participation Agreement* with the Illinois Department of Transportation - Division of Aeronautics, as it relates to the Cargo Apron Construction (Phase 1 – Site Preparation)
- **Resolution #08-48**, It is Hereby Resolved by the Greater Rockford Airport Authority (hereinafter "Airport Authority") that the establishment of a Rail Authority, pursuant to the Airport Authorities Act, as amended (70 ILCS 5/22.1), is hereby approved.

Be it further resolved that the Rail Authority hereby established is to be referred to as the Winnebago County Rail Authority.

Be it further resolved that pursuant to Section 5/22.1(c) of the Airport Authorities Act, the members of the Board of Commissioners of the Airport Authority, as of June 26, 2008, shall be the initial members of the Board of Directors of the Winnebago County Rail Authority.

- **Resolution #08-49**, Authorizing the Executive Director, or authorized representative, to execute the appropriate Grant Agreement with the FAA and the follow on *Agency and Participation Agreement* with the Illinois Department of Transportation - Division of Aeronautics, as it relates to the AIP Project No. 3-17-0088-51; Reimbursement for Land Acquisition as outline in grant document.
- **Ordinance #08-02** for the annual ordinance regarding Prevailing Rate of Wages as required by the State of Illinois.

**GREATER ROCKFORD AIRPORT AUTHORITY  
BOARD OF COMMISSIONERS**

**SLATE OF OFFICERS  
May, 2008 – April, 2009**

**Presented by the Nominating Committee: Commissioners Norman & Puri**

**CHAIRMAN – Mike Dunn**

**VICE-CHAIRWOMAN – Gwyn Gulley**

**SECRETARY – Brian Boyer**

**ASSISTANT SECRETARY – Peter Provenzano**

**TREASURER – Gene Allen**

**ASSISTANT TREASURER – Mary Norman**

**COMMISSIONER – Bharat Puri**