



## MEETING OF THE BOARD OF COMMISSIONERS OF THE GREATER ROCKFORD AIRPORT AUTHORITY

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, May 24, 2007, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Vice-Chairman Gulley called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		
Brian Boyer	X		Amy Ott	X		
Michael Dunn	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit	X		
Mary Norman	X		Kathy Bruggeman	X		
Peter Provenzano	X		Zachary Sundquist	X		
Bharat Puri	X					
Thomas Lester	X					

A motion was made by Commissioner Provenzano, seconded by Commissioner Puri and unanimously approved by voice vote to accept the minutes of the April 26, 2007 Regular Board Meeting as presented.

### **DIRECTORS REPORTS:**

**Franz Olson, Deputy Director of Operations & Facilities** reported on the following:

- Installation continues on the escalators. Final inspection of the escalators is scheduled for May 30<sup>th</sup>.
- As a result of Marge Bevers efforts and working as our FTZ consultant, the GRAA has six new partners (received Letters of Intent). Most recent additions include the Leek Family Properties and Hendricks Development Group.
- A Public Bid Opening was held on May 11th concerning the modifications to the upper level concourse in the terminal. Nine companies submitted sealed bids for this project.
- The lowest responsive bidder was Reitzel Construction Company of Rockford, IL. Reitzel submitted a total bid of \$94,550. FYI: Reitzel is currently the general contractor involved in the escalator project. A resolution is brought before you tonight awarding the contract to Reitzel Construction.

- On Tuesday, May 15 the Airport hosted a tour for the AMCOR Ambassador Club. The tour focused on the “No-hassle” relative ease of travel that can be expected when flying out of RFD. Approximately 75 people attended the event, despite the rainy day.
- On Saturday, June 9<sup>th</sup> beginning at approximately 8:00am the Airport will hold its Tri-Annual Emergency Preparedness Drill. The full-scale emergency exercise provides an opportunity for numerous emergency response agencies including the Airport and local hospitals to hone their skills if needed to respond to a large-scale aircraft emergency. Over 80 volunteers from the public will be participating in the live drill. Realistic looking injuries will be created using special affects make-up. The exercise will conclude following a critique about 2:00pm.
- Final preparations for AirFest 2007 continue. As an example of Operations & Facilities involvement, our electricians will be required to remove 8000 feet of runway edge lights and some taxiway lights in order to land the B-52 at RFD. Obviously once the aircraft lands and is parked in the static display area the runway lights will need to be re-installed. The process will be repeated following the conclusion of the show in order for the aircraft to takeoff. Removal of the lights is required because of the tremendous wingspan (148 feet) and low slung outboard engine pods.
- Good news! RFD is extremely fortunate because they will be receiving an inline Explosive Detection System, or (“EDS”) baggage scanning device from TSA. The large piece of equipment will facilitate screening of “checked” baggage. Typically, these units are furnished to larger airports but due to RFD’s significant peaks in volume of outbound bags with our current flight schedule we qualified for the machine. RFD will be responsible for shipping and setup of the device. On going maintenance remains the responsibility of TSA. The EDS scanner is easily valued at nearly \$1 million dollars! Our compliments to Zach Sundquist for his persistence in helping TSA understand our needs.

**Amy Ott, Deputy Director of Finance & Administration** reported on the following:

- Started full run print advertising in the *Chicago Tribune* and *Milwaukee Journal* newspapers. The *Rockford Register Star* has an entire page on their website dedicated to AirFest 07.
- Staff met with eight different local and regional advertising agencies in order to obtain one for our print, billboard, radio and TV advertisements. It has been narrowed down to two agencies. KMK will still be handling the website updates and the e-mail blasts to the 30,000 MilesAhead members.

**Bob O’Brien, Executive Director** reported on the following:

- RFD received the Airport of the Year Award from the Illinois Department of Transportation Division of Aeronautics.

- Next week is the AirFest so staff is heavily involved in the planning of that event.

## **COMMITTEE REPORTS:**

**Planning & Finance Committee:** A meeting was held on May 17, 2007.

**PUBLIC COMMENT:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** None

## **RESOLUTIONS:**

Commissioner Norman made a motion to adopt **Resolution #07-36** approving a performer's contract for AirFest 2007 with Dave Dacy Airshow, Inc. of Harvard, IL in the amount of \$24,050. The motion was seconded by Commissioner Provenzano and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-37** approving a contract with Merchant Police LLC of Rockford, IL for security services for AirFest 2007 in the amount of \$20,800, based on current schedules. The motion was seconded by Commissioner Provenzano and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-38** approving a contract with Hertz Rental Cars of Rockford, IL for rental cars for AirFest 2007 in an amount not to exceed \$25,000. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-39** approving a contract with Ginestra Watson Co. of Rockford, IL in an amount not to exceed \$20,000. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-40** approving a contract with New Image Advertising of Glen Ellyn, IL in an amount not to exceed \$20,000. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-41** approving a contract with KMK Media Service of Rockford, IL in an amount not to exceed \$20,000. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-42** approving the purchase of 12 Vidtronix MAP printers with stockholder and installation from Air-

Transport IT Services Inc. of Orlando FL in the amount of \$45,670. The motion was seconded by Commissioner Provenzano and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-20**, approving a Commercial Operating Agreement for Kaney Aviation Properties, LLC effective April 1, 2007 at the following locations: Aviation Plots #2 (former Skandia hangar) at 5181 Falcon Road and #29 (former Newell hangar) at 801 Airport Drive. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-43**, approving a 10-year federal lease effective June 1, 2007 for 469 square feet of office space in the Main Terminal Building for the Transportation Security Administration (TSA). The motion was seconded by Commissioner Provenzano and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-44**, authorizing the Executive Director to sign a new month-to-month Land Lease for Industrial Plot #9 at 801 Beale Court by and between the Greater Rockford Airport Authority and Rock Road Companies of Janesville, WI. The motion was seconded by Commissioner Provenzano and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-47**, approving a bid with Reitzel Construction Co., Rockford, IL for second floor terminal remodeling in the amount of \$94,550. The motion was seconded by Commissioner Provenzano and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-48** amending the contract with Rudy Malnati with Airsho, Inc. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-49** whereas the same officers serve in their current capacity until the next Board Meeting in June 2007. The motion was seconded by Commissioner Puri and unanimously approved.

#### **OTHER BUSINESS:**

**EXECUTIVE SESSION:** Commissioner Gulley asked for a motion to enter into Executive Session. The motion was made by Commissioner Boyer to enter into Executive Session pursuant to Section 5 ILCS 120/2 (c) (5) of the Open Meetings to discuss Real Estate matters. The motion was seconded by Commissioner Puri and a roll call vote indicated seven (7) ayes and no (0) nays. Executive Session was entered into at 6:23 p.m.

A motion was made, seconded and unanimously approved to reconvene into Open Session at 6:44 p.m. There being no further business, a motion was made by

Commissioner Puri and seconded by Commissioner Allen to adjourn. The motion unanimously passed and the meeting was adjourned at 6:45 p.m.