



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, June 22, 2006, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen		X	Bob O'Brien	X		Heath Hixon – RRS
Nicholas Ancona	X		Derek Martin	X		WTVO Representative
Brian Boyer	X		Amy Ott	X		Gary Griese – G-CAL Solar
Michael Dunn	X		Franz Olson		X	
Gwen Gulley	X		Jan Benoit	X		
Peter Provenzano		X	Kathy Bruggeman	X		
Bharat Puri		X	Wayne Langy	X		
Thomas Lester	X		Zachary Sundquist	X		

A motion was made by Commissioner Ancona, seconded by Commissioner Gulley and unanimously approved by voice vote to accept the minutes of the May 11, 2006 Regular Board Meeting as presented.

DIRECTORS REPORTS:

Executive Director, Bob O'Brien, reported on the following:

- Presented Deputy Director Derek Martin with an AAAE plaque. Mr. Martin is one of only 500 members with over 400 accredited members. He was congratulated with applause by the Board, staff and attendees. Mr. O'Brien added that he hopes he is able to assist other members of GRAA dedicated staff in achieving this accreditation.
- AirFest 2006 planning is coming along very well. There are several resolutions on the agenda tonight. He added that we are anticipating about 40% of the attendees to come from outside of the Rock River Valley.

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- Two resolutions have been added to the agenda since the Planning & Finance Committee meeting. Bid openings were held regarding those resolutions related to lawn mowing.
- May financial statements will be e-mail to the Board in the next two weeks.

Zachary Sundquist, reported on the following for Operations & Facilities:

- On May 26th an L-39 Albatross jet aircraft while practicing touch and go landings blew a tire. The pilot retained control of the aircraft and was able to bring it to a safe stop on the runway. ARFF responded to the emergency. Although there were certainly a few of tense moments, no injuries occurred. The aircraft owned by North American Aviation was removed by the tenant. Airport Operations Shift Supervisor Dave Lindberg was on duty during the incident.
- Public Act 094-0346 issued last November required all state and local government agencies to transition to a 2% bio-diesel fuel mix for their diesel powered equipment before July 1, 2006. GRAA has met this requirement but is working proactively to exceed this requirement; ultimately the Airport's goal is to power our entire fleet, including snow removal with 100% bio-diesel.
- Senior staff has been working closely with Larson & Darby to develop final plans for the next phase of terminal improvements. The plan will include the installation of escalators to the second level, as well as take into consideration aspects for the eventual relocation of CMT's offices and recent exit gate requirements mandated by TSA. The conversion of that space to expanded passenger boarding will include the installation of another jet bridge. Previously the Board approved a resolution for engineering design services for the installation of escalators and lavatory improvements. In part with that process, we want to make sure we obtain the "optimum" location for the new escalators to compliment the proposed expanded boarding area and passenger flow.
- On May 18th, a Katrina Disaster De-Briefing Meeting was held at RFD. Emergency response agencies including representatives from IEMA, FEMA, City of Rockford (Fire & Police), County & State Police, local hospitals and charitable agencies met to critique Rockford's participation in aiding refugees transported here from the hurricane ravaged south.
- June 5th, the GRAA senior staff and CMT met with Kevin Hofmann, UPS Airport Properties Manger from Louisville in part with the ongoing Airport Master Plan tenant interviews. Every year the GRAA meets with UPS management from Louisville to discuss operational issues, concerns and needs. This annual meeting is important because it assists the GRAA in maximizing future funding opportunities and to expand air cargo opportunities at RFD.
- On June 13 & 14, the FAA Great Lakes Division/Runway Safety Action Team (RSAT) held a 2-day conference at RFD. The even focused on airfield safety with an emphasis on minimizing/eliminating factors that contribute to runway incursions. The even highlighted projects and improvements that enhance airfield safety as well as look at areas of improvement. Currently underway and funded by a multi-million dollar grant is a project to extend the Airport inner service road to the midfield, upgrade the pavement on Taxiway Bravo, as well as improve the runway safety areas at the approach to Runway 1 & 25. The

extension of the inner airport service road will virtually eliminate the need for other than Airport Authority service vehicles of the FAA to cross the runway system with the rare exception of a tenant needing to tow an aircraft to another location. Currently, all ground vehicles needing to cross the airfield require an Airport Operations vehicle to escort them.

- On June 13, there was an emergency response tabletop demo which included Rockford Fire, hospitals and responding agencies. On June 21 a simulated elevated alert demonstration was held with the TSA, tenants and responding agencies as well.

Derek Martin, Deputy Director of Air Service Business Development & Marketing, reported on the following:

- Presented the Board with statistics related to where the United Airlines and Allegiant Air are traveling from to utilize their products.
- A new marketing piece will be sent in the next three weeks to the senior management of US and International cargo companies. This mailing will be an informational piece on the cargo opportunities at RFD.

COMMITTEE REPORTS:

Planning & Finance Committee: Commissioner Ancona reported that a meeting was held on Tuesday, May 9th. Items of discussion and review were: AirFest budget, April monthly financials, UAL airline update, Marketing budget and plans for current airlines, outstanding grants and pending resolutions. The committee agreed that all pending resolutions for tonight are adequate for Board review and approval.

PUBLIC COMMENT: Mr. Gary Griese commented that he would like to be informed of Board Meetings. He is interested in the status and progress related to the technology center/solar energy (Freedom Field). He currently holds a patent related to this technology.

OLD BUSINESS: Landfill Closure: Surveying is underway and hauling is expected to be completed prior to the AirFest.

NEW BUSINESS: The Strategic Planning Sessions will be held on June 27 & 29 with the location yet to be determined.

RESOLUTIONS:

Commissioner Boyer made a motion to adopt **Resolution #06-46**, authorizing the Executive Director to execute the following cash sponsorship for Airfest 2006: ADC

Group Inc. on behalf of Hyundai Motor America of McKinney, TX for a total of \$15,000 in cash. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-47**, approving the following performer's contracts for Airfest 2006 for a total of \$122,900:

USAF Thunderbirds of Nellis AFB, NV	\$12,000
Dave Dacy Airshows Inc of Harvard, IL	\$24,050
The Firebirds of New Waterford, OH	\$7,200
AeroShell Aerobatic Team of Birmingham, AL	\$18,000
Angel 7 of Port Orange, FL	\$2,250
Golden Knights, USAPT of Springfield, MO	\$4,000
Lima Lima Flight Team of Crystal Lake, IL	\$15,000
Sky Soldiers Demo Team of Hampton, GA	\$9,000
Rich's Incredible Pyro of Rockford, IL	\$16,400
DAC Productions of Rockford, IL in conjunction with Five Star Fireworks	\$15,000

The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-48**, approving a contract by and between the Chicago/Rockford International Airport and Sonic Boom Flights of Branson West, MO for Rockford AirFest 2006 to be held on September 22, 23, and 24, 2006 for operation of a flight simulation concession. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-49**, approving air show insurance for AirFest 2006 with Aviation Insurance Services of Illinois in the amount of \$14,682. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-50**, awarding the Request for Proposal for AirFest2006 Program Design and Printing to Balsley Printing in the amount of \$10,835 for 6,000 programs. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-51**, authorizing the Executive Director to sign the grant offer for the AIP Project No 3-17-0088-45/IL Project RFD-3529 for Terminal Improvements (Phase 1); Expand Cargo Apron (Phase 1) Reimbursement; and Rehabilitation of Taxiways B and F (Phase 2) dated May 18, 2006. And authorizing the Chairman and Secretary to sign the Participation Agreement from the Illinois Department of Transportation for the same. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-52**, approving an annual contract with Clear Channel (WLIT) of Chicago, IL in the amount of \$11,500 for radio advertising in the Chicago market. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-53**, approving an annual contract with Community Shoppers Inc. of Delavan, WI in the amount of \$12,500 for print advertising in the Beloit, Northern Winnebago County and Walworth County areas. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-54**, approving a contract with Balsley Printing of Rockford, IL in the amount of \$10,000 for printing and design of various projects during the year. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Ordinance #06-03**, approving the adoption of the Prevailing Rate of Wages as defined in the Prevailing Wage Act for laborers, mechanics and other workers in the locality of the Airport Authority. This Ordinance is filed with the Secretary of State and the Department of Labor annually. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-55**, approving a contract with Cardinal Lawn Services of Stillman Valley, Illinois for weekly mowing services in the amount \$1,327.00 for weekly areas as outlined in the bid. The motion was seconded by Commissioner Ancona and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #06-56**, approving a contract with S&H Lawn Services of Rockford, Illinois for monthly and bi-monthly mowing services in the amount of \$1,260.00 for monthly areas and \$1,100.00 for bi-monthly areas as outlined in the bid. The motion was seconded by Commissioner Ancona and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: None

There being no further business, a motion was made by Commissioner Ancona and seconded by Commissioner Gulley to adjourn. The motion unanimously passed and the meeting was adjourned at 6:02 p.m.