



**MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, June 26, 2008, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:40 p.m.

<b>BOARD/LEGAL</b>	<b>P</b>	<b>A</b>	<b>STAFF</b>	<b>P</b>	<b>A</b>	<b>GUESTS/OTHER STAFF</b>
Eugene Allen	X		Bob O'Brien	X		Thomas Bona – RRS
Brian Boyer	X		Amy Ott	X		Marsha Heuer – Oregon Chamber
Michael Dunn	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit		X	
Mary Norman		X	Kathy Bruggeman	X		
Peter Provenzano		X	Zachary Sundquist	X		
Bharat Puri	X		Dave Lindberg	X		
Thomas Lester	X					

A motion was made by Commissioner Puri, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the May 22, 2008 Regular Board Meeting as presented.

**DIRECTORS REPORTS:**

**Bob O'Brien, Executive Director** reported on the following:

- AirFest 2008 is now in the record books. Without UPS, Alpine Bank, Pepsi, Lamonica Beverages and other corporate sponsorships the event would not be possible. The performers did a great job. The static display area was impressive. It was by and large deemed a successful event.
- Recapped his attendance at the Air Cargo Conference in Shanghai China as well as on the potential business opportunities resulting from meetings held with air cargo companies while in China, to include but not limited to: China Air, Great Wall Airlines, and Polar Air. Director O'Brien stressed the importance of receiving endorsements/introductions from the China government giving RFD the opportunity to work with the China based companies. Staff is currently working that issue.

**Amy Ott, Deputy Director of Finance & Administration** reported on the following:

- The Financial Model presentation will be made to the Planning & Finance Committee in July.
- A conference call will take place tomorrow to discuss the financing options for the Northwest Cargo Apron project.

**Franz Olson, Deputy Director of Operations & Facilities** reported on the following:

- For the most part, Airport Operations & Facilities personnel is taking some much needed vacation as well as performing the typical seasonal maintenance issues such as airfield pavement striping, turf repairs and the many construction projects that are scheduled for 2008.
- Michael Stevens, FAA Certification Inspector, who visited us in March, revisited to go over some correction items. He had nothing but rave reviews of staff and to current improvements and condition of the airfield.

*Slide Presentation on the following:*

- Bob Moreland t-hangar status
- Explosive Detection System (EDS) machine at RFD
- International Waste Sterilizer Units

#### **COMMITTEE REPORTS:**

**Planning & Finance Committee:** Chairman Dunn stated that there was a meeting May 15<sup>th</sup>. Items discussed were: AirFest update/report (Geoff Oman), April financial report, and resolutions. All resolutions were recommended for passage.

**PUBLIC COMMENT:** None

**OLD BUSINESS:** Commissioner Boyer thanked the Staff for their work at AirFest 2008. He stated that he felt that the goals for the show were met. Chairman Dunn thanked Commissioner Boyer for his leadership before, during and after the show.

**NEW BUSINESS:** None

#### **RESOLUTIONS:**

Commissioner Boyer made a motion to adopt **Resolution #08-39**, terminating the Temporary Leases (month-to-month) effective June 30, 2008 for three detail bays on the north side of the car wash at 61 Airport Drive by and between the Greater Rockford Airport Authority and 1) The Hertz Corporation; 2) Avis Rent-a-Car System, Inc. and 3) Crawford, Murphy & Tilly, Inc. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #08-40**, approving a pending agreement on final net rent figures, a new 5-year Building Lease at Industrial Plot #32, 61 Airport Drive effective July 1, 2008, by and between the Greater Rockford Airport Authority and Carwash Ventures Unlimited LLC (Bryan Moles). The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #08-41**, approving a Commercial Operating Agreement for Superior Plane at Aviation Plot #27, 5189 Falcon Road (formerly known as the Airship Artistry) effective May 1, 2008. The motion was

seconded by Commissioner Puri and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #08-42**, supporting the application for Subzone status as requested by Cellusuede, the GRAA Board of Commissioners as governing body for Foreign Trade Zone (FTZ)#176 instructs staff to prepare and submit a Letter of Concurrence to the FTZ Board. The motion was seconded by Commissioner Puri and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #08-44** Authorizing the Executive Director, or authorized representative, to execute the appropriate *Agency and Participation Agreement* with the Illinois Department of Transportation - Division of Aeronautics, as it relates to the Northwest Cargo Apron Development Project. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #08-45** authorizing the Executive Director to sign and approve the Wetland Credit Agreement by and between Ecologic Planning Inc. & Schultz Farms & Grain, Inc. for a 1.65-acre credit for a total of \$115,500. The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Boyer made a motion to adopt **Resolution #08-46** awarding proposal #08-07 for Airline Crew Hotel Rooms for a period of June 20 through December 31 to Candlewood Suites of Rockford at a net room rate (before taxes) of \$50 per room night. The motion was seconded by Commissioner Gulley and unanimously approved with the exception of Commissioner Puri who abstained.

Commissioner Boyer made a motion to adopt **Resolution #08-47** Authorizing the Executive Director, or authorized representative, to execute the appropriate Grant Agreement with the Federal Aviation Administration (FAA) and the follow on *Agency and Participation Agreement* with the Illinois Department of Transportation - Division of Aeronautics, as it relates to the Cargo Apron Construction (Phase 1 – Site Preparation). The motion was seconded by Commissioner Allen and unanimously approved.

- Commissioner Boyer made a motion to adopt **Resolution #08-48**, Be it further resolved that the Rail Authority hereby established is to be referred to as the Winnebago County Rail Authority.

Be it further resolved that pursuant to Section 5/22.1(c) of the Airport Authorities Act, the members of the Board of Commissioners of the Airport Authority, as of June 26, 2008, shall be the initial members of the Board of Directors of the Winnebago County Rail Authority.

Approved this 26<sup>th</sup> day of June, 2008.

The motion was seconded by Commissioner Allen and unanimously approved.

Commissioner Boyer motioned to amend **Resolution #08-48** to include the following paragraph, It is Hereby Resolved by the Greater Rockford Airport Authority (hereinafter "Airport Authority") that the establishment of a Rail Authority, pursuant to the Airport Authorities Act, as amended (70 ILCS 5/22.1), is hereby approved. The motion was seconded by Commissioner Allen and unanimously approved.

**Chairman Dunn** added that the Rail Authority was formed primarily by Winnebago County Board Chairman Scott Christiansen and the City of Rockford.

Commissioner Boyer made a motion to adopt **Resolution #08-49**, Authorizing the Executive Director, or authorized representative, to execute the appropriate Grant Agreement with the FAA and the follow on *Agency and Participation Agreement* with the Illinois Department of Transportation - Division of Aeronautics, as it relates to the AIP Project No. 3-17-0088-51; Reimbursement for Land Acquisition as outline in grant document. The motion was seconded by Commissioner Gulley and unanimously approved.

**Ordinance #08-02** for the annual ordinance regarding Prevailing Rate of Wages as required by the State of Illinois.

**OTHER BUSINESS:** None

**EXECUTIVE SESSION:** Commissioner Puri made a motion to enter into Executive Session Pursuant to 5 ILCS 120/2(c)(1) and (5) to discuss the appointment, employment, compensation, discipline or performance of employees and to discuss the purchase or lease of real property for the use of the public body. The motion was seconded by Commissioner Boyer and a roll call vote indicated five (5) ayes and zero (0) nays. Executive session was entered.

The Board reconvened in open session at 7:25 p.m. Commissioner Puri made a motion approve **Resolution #08-51** to direct counsel to notify Parkside Warehouse that the Airport Authority is terminating the purchase and sale agreement as allowed for in the purchase and sale agreement. The motion was seconded by Commissioner Puri and was unanimously approved by the Board.

At 7:26 p.m., Commissioner Puri made a motion to adjourn, seconded by Commissioner Boyer. The motion to adjourn passed unanimously and the Board adjourned the meeting at 6:45 pm.