



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, July 24, 2008, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:32 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Thomas Bona – RRS
Brian Boyer	X		Amy Ott	X		Marsha Heuer – Oregon Chamber
Michael Dunn	X		Franz Olson	X		
Gwen Gulley		X	Jan Benoit	X		
Mary Norman	X		Kathy Bruggeman	X		
Peter Provenzano	X		Zachary Sundquist	X		
Bharat Puri	X					
Thomas Lester	X					

A motion was made by Commissioner Norman, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the June 26, 2008 Regular Board Meeting as presented. A motion was made by Commissioner Norman, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the July 17, 2008 Special Meeting as presented.

DIRECTORS REPORTS:

Bob O'Brien, Executive Director reported on the following:

- Embry-Riddle Aeronautical University has moved into the GRAA Administration Building. Their first class is proposed for August 11. They will be utilizing the classroom and auditorium for those classes. Melissa Aust-Barbee, the Director of Academic Support will be coordinating the registration and marketing of their three degree programs. We are excited to have them aboard.
- The Tandem/Leopardo Air Cargo project is ready to begin. The official Groundbreaking Ceremony will be held on Thursday, August 28 on site.

Franz Olson, Deputy Director of Operations & Facilities reported on the following:

Slide Presentation on the following:

- Moreland T-Hangar status.
- Road salt storage facility. The new facility will have three times the additional space as previously.
- Airport car wash is now open. Major improvements have been made inside including the automatic wash unit.
- Yearly airfield paint stripping with airport owned paint stripper.
- Four F-15's based here over the weekend to attend the NASCAR race in Joliet.

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- The annual reports are currently being printed.
- Staff is finalizing the Disadvantaged Business Enterprise report.
- Finalizing process for hiring three new employees. They are filling vacant positions at the Terminal Building, Operations & Facilities and the Operations Communication center.
- Will e-mail the financial report as well as the slides from the last meeting tomorrow. Will give a quarterly update at the next Planning & Finance Committee meeting.
- New billboard on Hwy 12 in Madison.

COMMITTEE REPORTS:

Planning & Finance Committee: Commissioner Allen stated that there was a meeting June 19. Items discussed were: Rail Authority update, financial modeling overview, dashboard update and resolutions. All resolutions were recommended for passage.

PUBLIC COMMENT: None

OLD BUSINESS:

- Freedom Field – Members are requesting financing from alternative sources. GRAA has agreed to assist.

NEW BUSINESS: None

RESOLUTIONS:

Commissioner Norman made a motion to adopt **Resolution #08-52,**

approving a Commercial Operating Agreement for Bill Harris, d.b.a. Drews Aviation, Inc. at Aviation Plot #A-43E, Airmen Inc. t-hangar #E12, 5189 Falcon Road effective July 1, 2008. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-53**, consenting to the sublease effective July 1, 2008 at 27 Airport Drive (Industrial Plot #5) by and between Barker Rockford Co. and U.S. Packaging. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-54**, approving a new month-to-month Building Lease effective Aug 1, 2008 by and between the Greater Rockford Airport Authority and Rockford Charter Coach at Plot #B-30 located at 5855 Falcon Road. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #08-55**, consenting to the opening of a new account at Rockford Bank & Trust for the purpose of investing in Certificates of Deposit. The motion was seconded by Commissioner Boyer and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: Commissioner Norman made a motion to adjourn, seconded by Commissioner Boyer. The motion to adjourn passed unanimously and the Board adjourned the meeting at 6:30 pm.