



**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, July 26, 2007, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen		X	Bob O'Brien	X		
Brian Boyer	X		Amy Ott	X		
Michael Dunn	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit	X		
Mary Norman	X		Kathy Bruggeman	X		
Peter Provenzano		X	Zachary Sundquist	X		
Bharat Puri	X					
Thomas Lester	X					

A motion was made by Commissioner Norman, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the June 28, 2007 Regular Board Meeting as presented. A motion was made by Commissioner Puri, seconded by Commissioner Boyer and unanimously approved by voice vote to accept the minutes of the July 19, 2007 Special Meeting as amended.

DIRECTORS REPORTS:

Amy Ott, Deputy Director of Finance & Administration reported on the following:

- The financial audit began last week and continue for two weeks. This also includes a single audit which was done last year.
- Preparing our closeout paperwork for our 92/93 Passenger Facility Charge application as well as the for the Small Community Air Service Development Grant (United Airline revenue guarantee).
- Requested final payout for the Small Business Administration Grant for \$96,000. We are having payment reimbursement problems with this grant which are behind by four quarters. Congressman Manzullo's office is assisting with the reimbursement process also.
- This summer we had five interns in our Internship Program. They will all be going back to college at the end of August. We have partnered with the Rock

Valley College Upward Bound program which is a four-week internship on the high school level. Currently we have a student from Harlem High School who is learning about several different aspects of the aviation industry.

Franz Olson, Deputy Director of Operations & Facilities reported on the following:

- Operations & Facilities technicians are preparing to receive and install the Explosive Detection System (“EDS”) that is being provided to RFD by TSA/O’Hare. The EDS will likely double the efficiency of outbound baggage scanning. The 22-foot long unit will be located on the lower level of the terminal building, within the area currently used by TSA for checked baggage scanning. Last week our technicians toured TSA’s O’Hare facility to field verify dimensions and installation requirements. Although this is a used piece of equipment, RFD is very fortunate to obtain it since new units similar to this cost about \$2 million dollars each!
- Dry walling of the upper level queuing expansion project is underway. Staff is confident the project will be completed before the end of August. Although the installation of the escalators is complete, we are awaiting the delivery and installation of a new aluminum handrail to replace the existing labor intensive glass and aluminum frames on each side of the staircase.
- A resolution is brought before the Board tonight approving the contract for the construction of the concrete foundations and the 480-volt electrical upgrade necessary for the recently ordered two additional jet bridges. One is to be installed at the international arrival gate and a second jet bridge to be installed at the east end of the main terminal where CMT’s office is located. A portion of that contract includes the framing and door required to access the new jet bridge. The door opening will be installed in the southeast corner of CMT’s existing office space.
- Since the bids for the FIS “Connection” structure came in considerably higher than engineering estimates, the overall design will be reviewed and the project will likely be re-bid at a later date.
- The City’s “Boundary Water Main Loop” will begin soon. This \$ 1.5 million improvement will upgrade and extend City water service, west along Kishwaukee Road, then south along Beltline Road to Falcon Road. The project is beneficial in that it will extend City water service adjacent to future Airport development sites.
- Last Friday the Russian Antonov 124 (2nd largest cargo aircraft flying in the world!) transported an entire assembly line of machinery from United Technologies in Rockford to Singapore. The total weight of the equipment transported by the Antonov exceeded 100,000 pounds! The Russian crew was cleared by U.S. Customs & Border Protection at RFD’s International Arrival Gate.

- Also last weekend RFD was visited by 116 Bonanza aircraft on their annual pilgrimage to the EAA Fly-in at Oshkosh, WI. Nearly 100 planes departed in formation on Saturday. One of the aircraft lost power approximately 5 miles north of the Airport and crash landed in a cornfield. The single pilot was very fortunate in that he walked away from the crash.
- Last evening UPS Flt. 1301 a DC-8 (4 engine jet aircraft) declared an in-flight emergency due to an engine failure and landed safely without incident at RFD on RWY 7.
- Last weekend the 3-year-old grandson of RFD's Operations & Facilities employee Santos Guzman drowned in Lake of the Ozarks while vacationing. Our thoughts and prayers go out to the entire family for their tragic loss.
- Today a Department of Defense ("DOD") Ryan Air 757 charter arrived at RFD's International Arrival terminal carrying 134 troops returning from Kuwait. The troops were cleared by Customs & Border Protection @ RFD. Viet Now members as well as the Salvation Army Canteen and numerous spectators welcomed the troops back home.

Bob O'Brien, Executive Director reported on the following:

- Next week we will be hosting the Consul General of South Korea as well as executives from other Korean and Asian entities.
- A discussion was held regarding the status of the airlines currently serving RFD.

COMMITTEE REPORTS:

Planning & Finance Committee: No meeting was held in July.

PUBLIC COMMENT: None

OLD BUSINESS:

NEW BUSINESS: None

RESOLUTIONS:

Commissioner Norman made a motion to adopt **Resolution #07-57**, adopting a revised FTZ #176 Tariff Schedule #3 (FTZ #176 rates and charges) issued and effective August 23, 2007 following the approval of the Greater Rockford Airport Authority Board of Commissioners. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-58** approving the not to exceed amount of \$23,000 for the Rockford Register Star for the fiscal year 2008 as

outlined in the marketing plan. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Resolution #07-59** awarding bid to Sjostrom & Sons, Inc. of Rockford, IL for Main Terminal Building modifications, electrical service and foundation and International Terminal electrical service and foundation for jet bridges in the amount of \$101,200. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner Norman made a motion to adopt **Ordinance #07-02** for the annual ordinance regarding Prevailing Rate of Wages as required by the State of Illinois. The motion was seconded by Commissioner Boyer and unanimously approved.

OTHER BUSINESS: None

EXECUTIVE SESSION: Chairman Dunn asked for a motion to enter into Executive Session. The motion was made by Commissioner Puri to enter into Executive Session pursuant to Section 5 ILCS 120/2 (6) of the Open Meetings to discuss Personnel matters. The motion was seconded by Commissioner Boyer and a roll call vote indicated five (5) ayes and no (0) nays. Executive Session was entered into at 6:12 p.m.

A motion was made, seconded and unanimously approved to reconvene into Open Session at 6:44 p.m. There being no further business, a motion was made by Commissioner Puri and seconded by Commissioner Boyer to adjourn. The motion unanimously passed and the meeting was adjourned at 6:45 p.m.

