



**MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, August 23, 2007, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen		X	Bob O'Brien	X		Thomas Bona – RRS
Brian Boyer	X		Amy Ott	X		Marsha Heuer – Ogle County
Michael Dunn	X		Franz Olson	X		
Gwen Gulley	X		Jan Benoit	X		
Mary Norman	X		Kathy Bruggeman	X		
Peter Provenzano	X		Zachary Sundquist	X		
Bharat Puri		X				
Thomas Lester	X					

A motion was made by Commissioner Boyer, seconded by Commissioner Norman and unanimously approved by voice vote to accept the minutes of the July 26, 2007 Regular Board Meeting as presented.

**DIRECTORS REPORTS:**

**Bob O'Brien, Executive Director** reported on the following:

- Presented Earl “Chip” Wilson of the Rockford Air Traffic Control Tower with a Proclamation from Mayor Larry Morrissey of the City of Rockford for his service over the last 24 years and 11 months (22 years at RFD). Mr. Wilson graciously accepted his proclamation and thanked the airport staff for the professional relationship and communication they shared over his career.
- Displayed some high-quality photographs from AirFest 2008 taken by photographers Mike Morrison and Brian Hampton.
- Two 747 are on the ground as diversions enroute to Chicago, one is from China. Yesterday there was a diverted Cathay Pacific 747 on the ground at RFD yesterday – a cargo airline that we have been courting for some time now. Their local station manager Doug Wahl come to RFD to observe the operation and was very, very impressed. The advantage of his seeing our operations first hand as opposed to hearing about it goes a long way in selling our facility and

capabilities.

- GRAA had the benefit of a visit by Transportation Security Administration yesterday relative to security issues and our great working relationship.
- Working on the Master Plan related to air cargo and the Cargo Spec Building as we move forward with our conversations with Tandem Development Group and Leopardo Construction. Staff also plans to share that plan with UPS and get their thoughts relative to their interests and what will work best overall.
- Working with the Real Estate Committee relative to obtaining State, Federal or Private sector funds for land acquisition. Also working with a private sector relative to locating on Airport property adjacent to the proposed rail project, etc.
- Air service marketing is ongoing from the standpoint of promotion Allegiant's newest destinations – Phoenix and Ft. Lauderdale. Staff is tracking the bookings and keeping a close eye on the monthly loads. Preliminary sales are going very well.

**Amy Ott, Deputy Director of Finance & Administration** reported on the following:

- On Thursday August 9<sup>th</sup> an employee appreciation outing was held at the Road Ranger Stadium to view a local Riverhawk's game. The event was highlighted by Allegiant's public announcement of service from RFD to Mesa, AZ and Fort Lauderdale, FL.
- The GRAA hosted a successful event with Amcore Bank for over 100 attendees called AmKids (Amcore Bank kids program).
- Will have the financials for May, June and July at the September Planning & Finance Committee Meeting.

**Chairman Dunn** pointed out that Amy Ott is listed in the Rockford Women's Magazine. She serves on their advisory board.

**Franz Olson, Deputy Director of Operations & Facilities** reported on the following:

- Work continues in the terminal. Staff is hopeful the upper level TSA passenger queuing hallway will be completed next week.
- Had one ARFF run without incident reportedly with a faulty landing indicator light.

- Marge Bevers, Properties and Foreign Trade Zones Specialist for the Airport will be a guest speaker at the Annual Fall Conference in Phoenix, AZ sponsored by the National Association of Foreign Trade Zones (“NAFTZ”). The conference runs from September 30th thru Oct 3<sup>rd</sup>. Marge’s presentation will be titled “*Extreme Makeover for FTZs*” modeled after RFD’s current reorganization of approved FTZ land and proactive approach to the changing federal regulatory compliance issues. Marge’s accomplishments are noteworthy in that RFD’s FTZ is beginning to receive national attention.
- The lightning associated with the severe storms this past week has played havoc with the airfield lighting/electrical systems and the repairs continue. An overview of the damage and repair status was given.
- The majority of the damage occurred on TXWY “B” south. The good news is RWY 7 CAT II & III systems and associated primary taxiways are 100% operational.
- As you may recall the enclosed ramp that will transition passengers from the new jet bridge to ground level at the International Arrival Gate, or “FIS” will be re-bid. The previous “low bid” received was nearly twice the architect’s estimates! Since then some significant changes were made to the design specifications. Staff is confident the changes will result in lower bids. The project will be advertised beginning next week.
  - Bid Opening – September 18<sup>th</sup> @ 2:00pm
  - Proposed Project Completion Date – December 1, 2007
- For the month of August RFD Operations logged 11 diversions. In the last couple hours, we had two additional United 747s divert to RFD. One from Podong, China that reportedly involved a medical emergency.

**COMMITTEE REPORTS:**

**Planning & Finance Committee:**

**PUBLIC COMMENT:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**RESOLUTIONS:**

Commissioner Norman made a motion to adopt **Resolution #07-60**, awarding the low bid to Sjostrom & Sons, Inc. of Rockford, IL for Boarding Gate Remodeling in the

Terminal Building for \$162,889. The motion was seconded by Commissioner Boyer and unanimously approved.

**OTHER BUSINESS:** None

**EXECUTIVE SESSION:** None

There being no further business, Commissioner Gulley made a motion to adjourn, which was seconded by Commissioner Norman and unanimously approved. The meeting adjourned at 5:51 pm