



**MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, September 28, 2006, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford IL.

Chairman Dunn called the meeting to order at 5:30 p.m.

BOARD/LEGAL	P	A	STAFF	P	A	GUESTS/OTHER STAFF
Eugene Allen	X		Bob O'Brien	X		Major General John Borling – AirFest Chair
Bill MacKay	X		Derek Martin	X		Dave Lindberg – Staff
Brian Boyer	X		Amy Ott	X		Chuck Sweeney – RRS
Michael Dunn	X		Franz Olson		X	Brad Englin – GRTC
Gwen Gulley	X		Jan Benoit	X		
Peter Provenzano		X	Kathy Bruggeman	X		
Bharat Puri	X		Wayne Langy	X		
Thomas Lester	X		Zachary Sundquist	X		

A motion was made by Commissioner Boyer, seconded by Commissioner Allen and unanimously approved by voice vote to accept the minutes of the August 24, 2006 Regular Board Meeting as amended to reflect Commissioner Gulley as being present for the meeting.

**DIRECTORS REPORTS:**

**Executive Director, Bob O'Brien,** reported on the following:

- Thanked the Board of Commissioners for giving the GRAA the opportunity to host the second annual air show. It was a resounding success – weather excluded most of the weekend. There were over 75,000 people in attendance. Staff is still in the process of compiling numbers and will be completed on or about October 16, 2006. Presented Major General John Borling, AirFest Honorary Chair with a personally autographed lithograph from the USAF Thunderbirds. Director O'Brien thanked the General for doing a great job representing the airport staff and board as well as the AirFest and United States military. He thanked him for the additional marketing assistance leading up to the event as well as for his assistance in securing additional aircraft for static display. It was a true pleasure to meet the General. General Borling thanked the Board and the staff for the honor and commended the Board for their astounding leadership.

- Mark your calendars for an airport/board appreciation luncheon on October 17. Kathy Bruggeman will provide additional details on the event via e-mail.
- There are several USAF Thunderbird lithographs that will be distributed over the next few weeks. He invited the Board to accompany him to those presentations. An e-mail will be sent regarding the presentation schedule.
- RFD received a very complimentary letter from the Rockford Fire Department. They are the primary responding agency for aircraft fire and rescue. They wanted to be assured that in case of an airport emergency, they were properly prepared with basic knowledge about RFD. The airport worked with Station #7 on the basic operations. Over the course of one month, RFD cycled through training 280 Rockford firefighters so that no matter what station they work from they can operate safely on the airfield.

**Amy Ott, Deputy Director of Finance & Administration** reported on the following:

- Currently working on the AirFest recap. Over the course of the three days, GRAA sold 8,436 adult and 2,500 children admission tickets, 5,350 parking spots, 1,580 programs, 256 preferred seats and 168 chairs. These sales total approximately \$172,000. Advanced ticket sales and other items are not included in this total.

**Zachary Sundquist reported for Franz Olson, Deputy Director of Operations/Facilities** on the following:

- Taxiway Bravo construction continues. Concrete and asphalt is completed and the lights are now being replaced along with the final stripping. Taxiway Bravo will be fully operational within the next few weeks.
- South perimeter road has been completed and final landscaping is being done as well as finishing the striping. The significance of this project completion is the fact that fuel trucks no longer need to cross the airfield as well as all other vehicles.
- T-Hangar construction in the northeast lot is nearing completion. The final doors were installed this week.

**Derek Martin, Deputy Director of Air Service Business Development & Marketing,** reported on the following:

- Official numbers for 2005 have been published from the FAA on our air cargo figures. Our total tonnage is up 67% year-over-year.
- In follow up to the Air Cargo Conference in Calgary, Canada, he gave a brief overview of the event and on terminology used in the air cargo industry. 40 mailers have been sent out and follow up calls are being conducted. We are

targeting the large cargo carriers.

- Allegiant Air has announced service to Clearwater/St. Petersburg. RFD is outselling all other markets by a 2 to 1 margin.

## **COMMITTEE REPORTS:**

**Planning & Finance Committee:** Commissioner Allen reported on the September 14<sup>th</sup> P& F Meeting. The main purpose of the meeting was to discuss the August financials, AirFest 2006, United Airlines and other standing issues.

**PUBLIC COMMENT:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** Chairman Dunn thanked the GRAA staff for the long hours and dedication given to AirFest 2006.

## **RESOLUTIONS:**

Commissioner MacKay made a motion to adopt **Resolution #06-69** approving a contract with Cliffbreakers River Restaurant, Conference Center and Comfort Suites of Rockford, IL in the amount of \$21,450 for the AirFest 2006 VIP Saturday night. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-70** approving a contract with Holiday Inn of Rockford, IL in the amount of \$39,648 for the AirFest 2006 hotel rooms. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-71** approving a contract with Hilton Garden Inn of Rockford, IL in the amount of \$29,937.60 for the AirFest 2006 hotel rooms. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-72** approving a contract with Value Plus Auto Rental of Rockford, IL in the amount of \$11,005 for the AirFest 2006 full size van rentals as required by performers. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-73** approving a contract with Lamonica Beverages, Inc. of Rockford, IL in the amount of \$16,000 for the AirFest 2006 beverages. The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-74** approving a

contract with Famous Daves Restaurant of Rockford, IL in the amount of \$36,000 for the AirFest 2006 meals for host tents, training and BBQ. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-75** approving a contract with Hertz Rental Car of Rockford, IL in the amount not greater than \$21,000 for the AirFest 2006 auto rentals as required by performers. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-76** approving an agreement with Crawford, Murphy & Tilly, Inc, of Springfield, IL for the supplemental design and construction phase engineering services related to the Airport Security System in conformance with 49 CFR 1542 and applicable FAA and TSA requirements. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-77** authorizing the Chairman and Secretary to sign the Participation Agreement with the Illinois Department of Transportation for IL Project RFD-3633, Reimbursement for Land Acquisition (Parcel AH-3). The motion was seconded by Commissioner Gulley and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-78** authorizing an agreement to work with Midwest Life & Health Group LLC of Rockford, Illinois to broker all health, dental, and life insurance related services. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-79** approving the FTZ subzone operating agreement by and between the GRAA and Nissan Forklift located at 240 North Prospect, Marengo, IL. Upon mutual acceptance of suggested modifications to the agreement. The motion was seconded by Commissioner Boyer and unanimously approved.

Commissioner MacKay made a motion to adopt **Resolution #06-80** awarding a contract to Reitzel Construction Co. of Rockford, IL in the amount of \$347,000 for installation of Escalators and Toilet Room Remodel for the Terminal. The motion was seconded by Commissioner Boyer and unanimously approved.

**OTHER BUSINESS:** None

**EXECUTIVE SESSION:** None

There being no further business, a motion was made by Commissioner MacKay and seconded by Commissioner Puri to adjourn. The motion unanimously passed and the meeting was adjourned at 6:21 p.m.