

**MEETING OF THE SPECIAL BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, July 25, 2013, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:30 p.m.

Commissioners & Legal Counsel	Present	RFD Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn	X	Brian Leaf - RRS
K. Edward Copeland	X	Amy Ott	X	
Tom Dal Santo	X	Ken Ryan		
Pat Derry		Matt Zinke		
Tom Myers		Jan Benoit	X	
Ray Wetzel	X	Kathy Bruggeman		
Tom Lester – legal counsel	X	Zach Sundquist	X	
		Zach Oakley	X	
		Geoff Oman	X	
		Carol Moyer	X	

A motion was made by Commissioner DalSanto, seconded by Commissioner Copeland and was unanimously approved to accept the minutes of the June 27, 2013 Regular Board Meeting.

STAFF REPORTS:

Mike Dunn, Executive Director, introduced the following staff to report on their respective areas:

- Wintertime is focused on snow removal and summer time is pavement work. The current activity on the airfield is very strong. I encourage any of you to come out for the upcoming events this Aviation week. Commissioner Wetzel has spent a lot of time here over the last couple of days. **Commissioner Wetzel** commented that the most memorable experience was a 90-year-old taking pictures of the planes. It was also nice to see veterans who once flew these planes attend the event.

Amy Ott, Deputy Director of Administration & Finance reported the following:

- A lease amendment is on the agenda tonight for your approval. Our current tenant, Freeway Rockford would like to lease one of our vacant parcels (1.8 acres) to expand their operations. This lease includes the tenant paying all property taxes.
- Snow brooms – we currently have four snow removal brooms and we are recommending a seven-year lease agreement for two additional brooms. We will own the brooms at the end of the term.

Zach Oakley, Operations Manager presented a slide presentation on the following:

- 7/25 construction shoulder work. Project is almost finished for the season. The purpose of this project was to widen the taxiways and install shoulders. With the addition, this helps with our modification of standards so we can accommodate the 747-8. Previously we had to conduct a FOD sweep before arrival and departure.
- Pavement/asphalt repairs with hot mix on Taxiways Foxtrot and Alpha.
- B-29 Aviation Week: The Bonanza event will occur this Saturday. We are expecting 100 to 130 Bonanza's for this fly-in. We have staff and Metro Enforcement manning the airfield for this event. We also received a lot of support from TSA O'Hare with six canines and seven inspectors.

Geoff Oman, Marketing, Communications, and Special Events:

- Aviation Week - The first three days was the "Experience History Tour." The B-17 was here and gave rides with 11 people each. The B-29 and commemorative airforce was here as well. There were several people from the general public present for these events.
- We marketed Aviation Week through social media locally as well as in the Chicago suburbs and surrounding cities. We also had TV and radio coverage focusing on the History Channel, etc.
- We have a current promotion to increase our Facebook friends to 10,000. This promotion is being done through Cumulus Broadcasting. So far, we have increased by about 2,000 since this promotion began.

NEW BUSINESS: None

COMMIITTE REPORTS: None

PUBLIC COMMENT: None

OLD BUSINESS: None

OTHER BUSINESS: None

RESOLUTIONS:

Commissioner DalSanto motioned to approve **Resolution #13-24** approving an updated FTZ #176 Operating Agreement with AndersonBrecon Inc. of Rockford, IL as a result of an ownership change. The motion was seconded by Commissioner Copeland and was unanimously approved.

Commissioner DalSanto motioned to approve **Resolution #13-30** approving an Easement Agreement with Illinois Fiber Resources Group, NPF of Illinois to construct, install, and maintain certain Fiber Optic Facilities along Falcon Road as outlined in Exhibit A. The motion was seconded by Commissioner Wetzel and was unanimously approved.

Commissioner DalSanto motioned to approve **Ordinance #13-04** approving the annual ordinance regarding Prevailing Rate of Wages of Winnebago County as required by the State of Illinois. The motion was seconded by Commissioner Copeland. A roll call vote indicated four (4) ayes and zero (0) nays. The ordinance was passed.

Commissioner DalSanto motioned to approve **Ordinance #13-05** to adopt the Greater Rockford Airport Authority Fiscal Year End April 30, 2014 Annual Budget and Appropriation Ordinance. The motion was seconded by Commissioner Copeland and was unanimously approved.

Commissioner DalSanto motioned to approve **Resolution #13-31**, approving the First Amendment to the Industrial Site Lease Agreement with Freeway-Rockford effective August 1, 2013 for an additional of 1.8 acres of land adjacent to the current leasehold. The motion was seconded by Commissioner Wetzel and was unanimously approved.

Commissioner DalSanto motioned to approve **Resolution # 13-32**, approving an equipment lease with Oshkosh Capital of Columbus, OH for two Oshkosh H Series Broom with warranty for a seven-year term beginning July 26, 2013 in the amount of \$98,357.00 annually for each. Also, approving the Executive Director to sign all necessary documents. The motion was seconded by Commissioner Copeland and was unanimously approved.

NEW BUSINESS: None

EXECUTIVE SESSION: None

There being no further business, Commissioner Wetzel motioned to adjourn. The motion was seconded by Commissioner Copeland and was unanimously approved. The meeting adjourned at 5:54 pm.