

**MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, December 19, 2013 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:40 p.m.

Commissioners & Legal Counsel	Present	RFD Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn	X	Brian Leaf - RRS
K. Edward Copeland		Amy Ott	X	
Tom DalSanto	X	Ken Ryan		
Pat Derry	X	Matt Zinke		
Tom Myers	X	Jan Benoit	X	
Ray Wetzel	X	Kathy Bruggeman	X	
Tom Lester – legal counsel	X	Zach Sundquist	X	
		Zach Oakley		
		Carol Moyer	X	
		Dave Lindberg	X	

A motion was made by Commissioner Derry, seconded by Commissioner DalSanto and was unanimously approved to accept the minutes of the November 21, 2013 Regular Board Meeting.

**STAFF REPORTS:**

**Mike Dunn, Executive Director**, introduced the following staff to report on their respective areas:

**Amy Ott, Deputy Director of Administration & Finance** reported the following:

- Gave an overview of the financials: operating revenues budget vs. actual, prior year through 11/20/13, and operating expenses budget vs. actual.
- Monthly report overview.

**Zach Sundquist – Air Service Development Manager** reported the following:

- Passenger activity reports.
- Monthly volunteers – 2,277 total hours since program began
- Facebook likes
- Make-A-Wish Allegiant Flight

**Dave Lindberg – Assistant Operations Manager** reported the following with a slide presentation:

- Snow Removal Operations at RFD
- UPS peak season, 36 aircraft on ramp
- USMC Toys-for-Tots Santa flight
- British Airways retirements flights
- Military flights
- Plane variety on ramp

**Commissioner Derry** asked that the Commissioners have a tour of the Air Traffic Control Tower in the near future.

**Mike Dunn - Executive Director** reported the following:

- We are proud to announce that RFD will be hosting AirFest 2014 on June 7 & 8 with the USAF Thunderbirds as the headlining act. All other acts and show details are being finalized. The website will be updated accordingly.

**NEW BUSINESS:** None

**COMMIITTE REPORTS:** None

**PUBLIC COMMENT:** None

**OLD BUSINESS:** None

**OTHER BUSINESS:** None

**RESOLUTIONS:**

Commissioner Derry motioned to approve **Ordinance #13-07** amending Ordinance #93-05 of the Greater Rockford Airport Authority regulating purchases of and contracts for materials, improvements, supplies and equipment. Commissioner DaSanto seconded the motion and a roll call vote indicated six ayes and no nays. The motion was approved.

Commissioner Derry motioned to approve **Resolution #13-59** approving a contract with Blue Cross Blue Shield of Illinois for G515PPO Gold Plan for the period of January 1, 2014 to December 31, 2014. Commissioner Myers seconded the motion.

Commissioner Derry motioned to approve **Resolution #13-62** approving a contract with Blue Cross Blue Shield of Illinois for an optional Health Savings Account Health Plan G512 PPO for the period of January 1, 2014 to December 31, 2014. This option will include a contribution to a health savings account on behalf of the Authority in the following amounts annually to be paid-out semiannually.

Employee	\$805
Employee/Spouse	\$1610
Employee/Children	\$1610
Family	\$2415

Commissioner DalSanto seconded the motion.

Commissioner Derry motioned to approve **Resolution #13-63** approving the staff to negotiate a Construction Management Contract for the Terminal Expansion Project and bring the document to the board for final approval. Commissioner DalSanto seconded the motion.

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** Commissioner Derry motioned to enter into Executive Session at 5:56 pm *Pursuant to 5 ILCS120/2 (c) (5)* of the Open Meetings Act to discuss the purchase or lease of real property for use of the public body. Commissioner DalSanto seconded the motion.

There being no further business, Commissioner Derry motioned to adjourn. The motion was seconded by Commissioner Myers and was unanimously approved. The meeting adjourned at 6:20 pm.