

**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, February 26, 2015 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:12 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn	X	Dave Lindberg – GRAA
K. Edward Copeland	X	Amy Ott	X	Kyle Elliott - GRAA
Tom Dal Santo	X	Ken Ryan	X	
Pat Derry	X	Matt Zinke		
Tom Myers	X	Jan Benoit	X	
Ray Wetzel	X	Kathy Bruggeman	X	
Tom Lester – legal counsel	X	Zach Oakley		
		Carol Moyer	X	

A motion was made by Commissioner Dal Santo, seconded by Commissioner Derry, and was unanimously approved to accept the minutes of the December 18, 2014 Regular Board Meeting.

STAFF REPORTS:

Mike Dunn – Executive Director reported the following:

- Introduced Pam Guentert, RFD Passenger Service Supervisor, who gave an overview of a presentation to the airport ambassadors regarding their expemply volunteer work for a group that flew to Punta Gorda for Growmark Inc. in December 2014. The CEO of the company sent a letter to the Administration thanking them for excellent customer service they received when 300 employees flew out of RFD from their organization. The ambassador program was initiated two years ago by the Airport Authority. The ambassadors were given a thank you card and gift card presented by Chairman Dunn. The Board also thanked them for what they do.
- The AirFest line up is now confirmed with the Blue Angels, the F-22 Raptor and the Harrier jet and several other high-energy acts. We are still working on a few others. We will have the USMC Silent Drill Team back for the second time to perform on the ramp each day.
- We are confident that we will have more static display aircraft than last year.

- We are still hoping to secure a major corporation as a first name sponsor.
- Chalets are filling up for Saturday and Sunday. There are a few more available on Sunday than Saturday.

Amy Ott – Deputy Director of Administration & Finance reported the following:

- The budget and appropriations ordinance is on the tonight’s agenda for your consideration.
- The farm lease has been added bringing in more revenue for the airport.
- This year’s airfest will have a new event on Friday night – Run the Runway (5K, 1 Mile, Family Fun Run, etc.) We are hoping to have the Blue Angels join the run as well as a parachute jumper at the start of the show. The proceeds of this event will go to Winnebago CASA and United Way of Rock River Valley. Volunteers from both of those organizations will coordinate, promote, obtain sponsorships, and work at the event with the airport overseeing all operations.

Ken Ryan – Deputy Director of Business Development and Cargo reported the following:

- There are many conversations occurring but nothing breaking to report at this time.

Zack Oakley – Operations Manager presented a slideshow on the following:

- Snow removal operations – We have had a very light snow season compared to normal. The new broom cuts down on the time spent cleaning off the pavement. The last snow event there was about four hours cut off the “snow time”.
- One more broom should be here next week to make the grand total seven brooms.

NEW BUSINESS: None

COMMIITTE REPORTS: None

PUBLIC COMMENT: None

OLD BUSINESS: None

OTHER BUSINESS: None

RESOLUTIONS & ORDINANCES:

Commissioner Derry motioned to approve **Resolution #15-06** adopting the tentative Budget and Appropriation Ordinance for fiscal year beginning May 1, 2015 and ending April 30, 2016. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolution #15-07** authorizing the submittal of an

application to the United States Economic Development Administration (EDA), for a grant proposal for the Maintenance Repair and Overhaul project. Commissioner Copeland seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolution #15-08** approving a 12-month agreement with Sixel Consulting Group, Inc. of Eugene, OR for Air Service Development Consulting effective February 1, 2015 in the amount of \$24,000. Commissioner Wetzel seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolutions #15-09** approving an agreement with Holiday Inn of Rockford, IL. for Rockford AirFest 2015 rooms at a room rate of \$83 plus tax per night. Commissioner Wetzel seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolutions #15-10** approving an agreement with Hertz of Rockford, IL for Rockford AirFest 2015 vehicles. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolution #15-11** awarding Invitation to Bid (ITB) #15-01 Agricultural lease for farmland for the term of five (5) years to Michael & Adam Book Farms of Leaf River, IL at the rate of \$150 per acre for row crop, and \$150 per acre for hay crop, beginning March 1, 2015. Commissioner Wetzel seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolution #15-12** approving a minor amendment to the Intergovernmental Agreement with the County of Winnebago – AAR Project. Commissioner Copeland seconded the motion and the motion passed unanimously.

NEW BUSINESS: None

EXECUTIVE SESSION: None

There being no further business, Commissioner Wetzel motioned to adjourn. The motion was seconded by Commissioner Dal Santo and was unanimously approved. The meeting adjourned at 5:27 pm.