

**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, February 27, 2014 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:32 p.m.

| Commissioners & Legal Counsel | Present | RFD Staff | Present | Guests/Other Staff |
|-------------------------------|---------|-----------------|---------|-----------------------------------|
| Paul Cicero | X | Mike Dunn | X | Brian Leaf - RRS |
| K. Edward Copeland | X | Amy Ott | X | Jim Klinefelter – ARFF Fire Chief |
| Tom DalSanto | | Ken Ryan | X | Kimberly Bruce – PR, Etc. |
| Pat Derry | X | Matt Zinke | | Adam Viel – RFD |
| Tom Myers | X | Jan Benoit | | Jim Dunn |
| Ray Wetzel | X | Kathy Bruggeman | X | Bill Ewing – Protech |
| Tom Lester – legal counsel | X | Zach Sundquist | X | |
| | | Zach Oakley | X | |
| | | Carol Moyer | X | |
| | | Dave Lindberg | | |

A motion was made by Commissioner Derry, seconded by Commissioner Wetzel and was unanimously approved to accept the minutes of the January 23, 2014 Regular Board Meeting.

STAFF REPORTS:

Amy Ott – Deputy Director of Administration & Finance report the following:

- The budget process has begun. The tentative budget will be presented to them at next month’s meeting.
- The new ARFF department (Protech) began yesterday. Chief Klinefelter stated that their training went well and they are excited about being on board and to begin working. He thanked the Board and staff. Director Dunn welcomed them and stated that he is glad they are a part of our team.

Zack Oakley – Operations Manager reported the following with a slide presentation:

- British Airways - everything is going well with these transitional flights.
- Snow Removal Operations at RFD
- ARFF Fire station (exterior/interior renovations) Tom Libritz was the lead on this project and does extremely beautiful work. He spent the last two months in the building preparing for their start.

- Diversions from 2/17/14 (four)
- RC135 touch and go (very rare)

Ken Ryan – Deputy Director of Cargo and Economic Development reported the following:

- Andre Morrall from Liverpool will complete his consultant work tomorrow. He brought with him a tremendous knowledge with him. We feel good about a series of things happening in the aviation industry and we believe puts us in the ideal situation. We will have a more formal presentation to you in the next few weeks.

NEW BUSINESS: None

COMMIITTE REPORTS: None

PUBLIC COMMENT: None

OLD BUSINESS: None

OTHER BUSINESS: None

RESOLUTIONS:

Commissioner Derry motioned to approve **Resolution #14-10** approving the Agreement for Purchase and Sale of 40 Airport Drive, Rockford, IL with Kaney Aviation Properties, LLC. Commissioner Myers seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-11** approving a Lease Agreement for Aviation Plot 24 located on Cessna Drive with Rock Valley College, Community College District No. 511. Commissioner Wetzel seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-12** approving an intergovernmental agreement for property management services with Rock Valley College. Commissioner Copeland seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-13** supporting the Village of Machesney Park request for extension of the Illinois Routes 251/173 Tax Increment Financing (TIF). Commissioner Copeland seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-14** approving an agreement with Sixel Consulting Group Inc. for a True Market Study of International and Domestic Passenger Traffic in the amount of \$20,000. Commissioner Myers seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-09** approving ITB#13-14 for a Terminal Chiller System Trane RTAE-1 to Mechanical Inc. of Rockford, IL in the amount of \$159,703. Commissioner Myers seconded the motion.

NEW BUSINESS: None

EXECUTIVE SESSION: None

There being no further business, Commissioner Derry motioned to adjourn. The motion was seconded by Commissioner Copeland and was unanimously approved. The meeting adjourned at 5:55 pm.