

**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, March 27, 2014 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:33 p.m.

Commissioners & Legal Counsel	Present	RFD Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn	X	Jim Klinefelter – ARFF Fire Chief
K. Edward Copeland	X	Amy Ott	X	Kimberly Bruce – PR, Etc.
Tom DalSanto	X	Ken Ryan	X	
Pat Derry	X	Matt Zinke		
Tom Myers		Jan Benoit		
Ray Wetzel	X	Kathy Bruggeman	X	
Tom Lester – legal counsel	X	Zach Sundquist	X	
		Zach Oakley	X	
		Carol Moyer	X	
		Dave Lindberg		

A motion was made by Commissioner DalSanto, seconded by Commissioner Copeland and was unanimously approved to accept the minutes of the January 23, 2014 Regular Board Meeting.

STAFF REPORTS:

Mike Dunn – Executive Director reported the following:

- AirFest – we will have three jet acts this year; the Thunderbirds and two others. Things are coming along very nicely and within budget.

Amy Ott – Deputy Director of Administration & Finance reported the following:

- AirFest – we launched our volunteer recruiting last week. We have 270 volunteers so far and we need 550 which is a really good start. We have about \$25,000 in sales to date. Staff is working hard on securing sponsorships to offset cost of the show. We will meet with the Steering Committee this week for the second meeting in order to address any questions, concerns and changes. Dave Lindberg is working on securing static displays for the show as well.

- Budget – on the agenda for tentative approval. The final approval will take place in May. A public hearing will take place before the approval of the final budget.

Zack Oakley – Operations Manager reported the following with a slide presentation:

- Zach Sundquist is working hard on the passenger development side, so we took a video of the parking lots to show the capacity. The new lot is being used now.

NEW BUSINESS: None

COMMIITTE REPORTS: None

PUBLIC COMMENT: None

OLD BUSINESS: None

OTHER BUSINESS: None

RESOLUTIONS:

Commissioner Derry motioned to approve **Resolution #14-15** adopting the tentative Budget and Appropriation Ordinance for fiscal year, beginning May 1, 2014 and ending April 30, 2015. Commissioner Copeland seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-16** approving a Foreign Trade Zone #176 Usage Driven Site Operating Agreement with Spectrum Brands, Inc. of Dixon, IL. Commissioner Copeland seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-17** for approval of a standard agreement for consultant services for preliminary assessments, schematic design, design phase services, and construction phase services with Jeffrey E. Flemming Architects of Rockford, IL for the addition and remodel of the main passenger terminal building. Commissioner Copeland seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-18** for approval of a construction management contract with Scandrol Construction Company of Rockford, IL for the addition and remodel of the main passenger terminal building. Commissioner Copeland seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-19** approving bid number 11-

13 for a Chemical Application Equipment Unit with Bonnell, Inc. of Dixon, IL in the amount of \$17,923. Commissioner Copeland seconded the motion.

NEW BUSINESS: None

EXECUTIVE SESSION: None

There being no further business, Commissioner Derry motioned to adjourn. The motion was seconded by Commissioner DaSanto and was unanimously approved. The meeting adjourned at 5:55 pm.