

**MEETING OF THE SPECIAL BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, April 25, 2013, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:32 p.m.

Commissioners & Legal Counsel	Present	RFD Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn	X	Brian Leaf – RRS
K. Edward Copeland	X	Amy Ott	X	Channel 13
Darrin Golden		Ken Ryan	X	
Tom Myers	X	Matt Zinke		
Ray Wetzel	X	Jan Benoit	X	
Tom Lester – legal counsel	X	Kathy Bruggeman	X	
		Zach Sundquist	X	
		Zach Oakley		
		Geoff Oman	X	
		Carol Moyer	X	

A motion was made by Commissioner Myers, seconded by Commissioner Wetzel and was unanimously approved to accept the minutes of the March 21, 2013 Special Board Meeting.

STAFF REPORTS:

Mike Dunn, Director reported the following:

- Airport Drive/Falcon Road reconstruction project should begin this year.
- The acquisition of the Six Penny Hotel from the County is complete.
- Had a very successful visit to Washington, DC last week.
- Had a very positive meeting with the FAA this week.
- We continue to execute the current projects and are moving them down the road.

Amy Ott, Deputy Director of Administration & Finance reported the following:

- Reviewed the Ordinances on the agenda.

- Some surplus property was added to the agenda and with the Board's consideration to declare them as surplus property we will dispose of or sell them. The proceeds will go towards our Capital budget.
- The City is working with the nearby residents in relation to the construction phase of the Airport Drive/Falcon Road project.

NEW BUSINESS:

COMMIITTE REPORTS: None

PUBLIC COMMENT: Chairman Cicero presented the following letter from Nancy Rainwater, VP Communications, Alzheimers Association Northern Illinois Chapter addressed to Mike Dunn: "I just wanted to let you know what a wonderful event "Unforgettable Art" was this year. The location was perfect and your staff was so wonderful to work with. Thank you for allowing us to have it there this year and I hope we can do it again this year. I will send you photos once we get them. Thanks again." Director Dunn added that the intent is to utilize the Terminal Building for these types of events in order to get public exposure. We do not intend to compete with the private sector in providing these types of facilities. Carol Moyer and the Terminal Building staff were involved in the planning and layout of the facility regarding this event.

OLD BUSINESS: None

OTHER BUSINESS: None

RESOLUTIONS:

Commissioner Wetzel motioned to approve **Resolution #13-16** adopting the new Organizational Chart for the Airport personnel as presented effective as of this date. The motion was seconded by Commissioner Myers and was unanimously approved.

Commissioner Wetzel motioned to approve **Resolution #13-17** approving and adopting an employment agreement with the Executive Director. The motion was seconded by Commissioner Myers and was unanimously approved.

Commissioner Wetzel motioned to approve **Resolution #13-18** adopting the new Slate of Officers for the term of May 1, 2013 through April 30, 2014. The motion was seconded by Commissioner Myers and was unanimously approved.

Commissioner Wetzel motioned to approve **Resolution #13-19** approving ITB 13-03 for Lawn Mowing Services for a period of three years to ADV Enterprises of Rockford, IL in the amount of

\$137.88 for Part A, \$836.52 for Part B and \$874.06 for Part C as outlined in the property map. The motion was seconded by Commissioner Myers and was unanimously approved.

Commissioner Wetzel motioned to approve **Resolution #13-20** approving an Operating Agreement with Integrated SCM, LLC of Belvidere, IL and the Greater Rockford Airport Authority, FTZ #176, Site No. 13 a Usage-Driven Site effective April 25, 2013. The motion was seconded by Commissioner Myers and was unanimously approved.

Commissioner Wetzel motioned to approve **Resolution #13-21** approving the declaration of surplus property and subsequent disposal of various items listed below:

- 1975 ARFF Vehicle # E/3 Oshkosh M-1500 – Serial Number 15089
- 2000 Ford Explorer # 2 - VIN 1FMZU72XPYUB66917
- 1986 A66 Ford End Loader # 84- VIN CG13446
- 2000 Ford F350 Truck #15 - VIN 1FTSW30L6YEA79904
- 1997 Ex Mark /Laser riding zero turn mower #157 - Serial Number 130410
- 2 pallets of shoebox style outdoor light fixtures
- 5 horizontal display cases
- 2 vertical display cases
- 2 magazine racks
- MB powered walk-behind broom
- 2 Kiosks
- Lot of stainless steel sinks
- Horizontal tool/landscape box
- Lot – Various food service equipment (Coolers, dishwasher, stove, grill and miscellaneous)

The motion was seconded by Commissioner Myers and was unanimously approved.

Commissioner Wetzel motioned to approve **Ordinance #13-01** amending ordinance #10-05 entitled “An ordinance of the Greater Rockford Airport Authority Establishing Part 121 and 135 Air Carriers Landing Fee Rate at the Greater Rockford Airport” effective June 1, 2013. The motion was seconded by Commissioner Myers and a roll call vote indicated six ayes and zero nays.

Commissioner Wetzel motioned to approve **Ordinance #13-02**, amending Ordinance #04-04, entitled “Fueling Permit Classes and Flowage Fees at the Greater Rockford Airport” effective June 1, 2013. The motion was seconded by Commissioner Myers and a roll call vote indicated six ayes and zero nays.

Commissioner Wetzel motioned to approve **Ordinance #13-03**, approving the Rates and Charges for the Period beginning June 1, 2013 for the Greater Rockford Airport pursuant to the provisions of 70 ILCS 5/8.04. The motion was seconded by Commissioner Myers and a roll call vote indicated six ayes and zero nays.

NEW BUSINESS: None

EXECUTIVE SESSION: None

There being no further business, Commissioner Wetzel motioned to adjourn. The motion was seconded by Commissioner Myers and was unanimously approved. The meeting adjourned at 5:50 pm.