

**MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, May 22, 2014 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:30 p.m.

Commissioners & Legal Counsel	Present	RFD Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn	X	
K. Edward Copeland	X	Amy Ott	X	
Tom DalSanto	X	Ken Ryan	X	
Pat Derry		Matt Zinke		
Tom Myers	X	Jan Benoit	X	
Ray Wetzel	X	Kathy Bruggeman	X	
Tom Lester – legal counsel	X	Zach Sundquist	X	
		Zach Oakley	X	
		Carol Moyer	X	
		Dave Lindberg		

A motion was made by Commissioner DalSanto, seconded by Commissioner Wetzel and was unanimously approved to accept the minutes of the April 24, 2014 Regular Board Meeting.

**STAFF REPORTS:**

**Mike Dunn – Executive Director** reported the following:

- AirFest: The overall relationship with this year’s airfest is huge. The UTC Aerospace Systems economic participation, Woodward’s involvement, etc. are great examples. Everyone should be proud.
- Diversions – the staff and our ARFF facility is doing a great job handling the recent diversion challenges.

**Amy Ott – Deputy Director of Administration & Finance** reported the following:

- AirFest planning is moving along well. Volunteer training is scheduled shortly for the 550-600 volunteers. The committees are working on finalizing their various plans. The chalet line is sold out. We will have a full house. UTC Aerospace Systems is our presenting sponsor. They have about 1200 people per day in their chalets. We are up to about \$150,000 in sales, which is a lot more than in the past. Tickets sales are moving along. We will have a significant uptick in print, radio, and TV advertising. Some new ads

on WIFR/WTVO by the carload ads will be running. It will be interesting to see the financial and attendance numbers impact this year with the carload pricing. Our staff is in AirFest mode every day and all day. The RAEDC will be hosting the Canadian Consulate. There will be a center stage this year and the Hamboni will be giving show line rides to spectators and dignitaries.

- Terminal Expansion Project: Very production meeting was held this week. The final document will be up for final approval next week.

**Zack Oakley – Operations Manager** reported the following with a slide presentation:

- The FAA inspection is scheduled for next week. The Operations and Maintenance Department has been busy preparing.
- AirFest preparation will be in full operation next week.

**Zach Sundquist – Air Service Development Manager** reported the following:

- Had a very positive meeting with Allegiant in Vegas. We have received the preliminary schedule for the fall but there appears to be an increase in flights on our current service. We continue to work with them on a LAX proposal for 2015.
- We have a resolution before the board tonight to continue our relationship with Apple. We have worked through a low risk agreement for Punta Cana and Puerto Vallarta.

**NEW BUSINESS:** None

**COMMIITTE REPORTS:** None

**PUBLIC COMMENT:** None

**OLD BUSINESS:** None

**OTHER BUSINESS:** None

**RESOLUTIONS & ORDINANCES:**

Commissioner DalSanto motioned to approve **Resolution #14-22**, approving expansion of FTZ#176 Subzone E to provide expanded FTZ designation for Unicarriers Americas Corporation facility expansion located at 240 North Prospect Street, Marengo, IL 60152. Commissioner Myers seconded the motion.

Commissioner DalSanto motioned to approve **Resolution #14-23**, approving the revised Planning & Finance Committee and Board of Commissioner Meeting schedule for the remainder of 2014 changing the meeting times to 5:00 pm from 5:30 pm. Commissioner Copeland seconded the motion.

Commissioner DalSanto motioned to approve **Resolution #14-24** for approval of the final construction management contract with Scandroli Construction Company of Rockford, IL for the main passenger terminal building expansion program effective January 1, 2014. Commissioner Myers seconded the motion.

Commissioner DalSanto motioned to approve **Ordinance #14-02** to adopt the Greater Rockford Airport Authority Fiscal Year End April 30, 2015 Annual Budget and Appropriation Ordinance. Commissioner Wetzel seconded the motion. A roll call vote indicated six (6) ayes and zero (0) nays. The motion passed unanimously.

Commissioner DalSanto motioned to approve **Resolution #14-25** approving an Air Service Agreement with Apple Vacations of Elk Grove Village, IL for additional flights during the season beginning December 2014 and ending April 2015. Commissioner Wetzel seconded the motion and a roll call vote indicated five (5) ayes and zero nays.

**NEW BUSINESS:** None

**EXECUTIVE SESSION:** None

There being no further business, Commissioner DalSanto motioned to adjourn. The motion was seconded by Commissioner Myers and was unanimously approved. The meeting adjourned at 6:00 pm.