

**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, July 24, 2014 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:05 p.m.

Commissioners & Legal Counsel	Present	RFD Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn	X	Jim Klinefelter - Protec
K. Edward Copeland		Amy Ott	X	
Tom DalSanto		Ken Ryan	X	
Pat Derry	X	Matt Zinke	X	
Tom Myers	X	Jan Benoit	X	
Ray Wetzel	X	Kathy Bruggeman	X	
Tom Lester – legal counsel	X	Zach Sundquist	X	
		Zach Oakley		
		Carol Moyer	X	
		Dave Lindberg		

A motion was made by Commissioner Wetzel, seconded by Commissioner Derry and was unanimously approved to accept the minutes of the June 26, 2014 Regular Board Meeting.

STAFF REPORTS:

Amy Ott – Deputy Director of Administration & Finance reported the following:

- Financial report for June - AirFest expenses and revenue review. The net loss was \$103,000 which includes labor costs. All Commissioners commended the staff for the excellent job in hosting the airshow and agree it is well worth the time and investment for this yearly community event. Mike Dunn added that staff has done a great job on reducing expenses and now our focus is on increasing revenue in 2015.
- Gave an overview of the recently added resolutions.

Zach Oakley – Operations Manager reported the following with a slide presentation:

- Construction season began right after the AirFest was complete. Phase 3 of Runway 1/19 began where we left off in 2012. The concrete was poured last week. This project will be combined with the existing runway project – Phase 7. The entire project should be complete by the end of November.

- Last week the Collins Foundation visited RFD with a B17, B24 and a P51. They were here for three days. Several people visited the planes.
- 4th of July Parade. We sent E3 and a blower.
- Omni Air brought in a troop flight the beginning of this month. There were 250 troops on board. They had a great experience here and will be back again.
- Air Horse One made a tech stop this month. They used to operate out of O'Hare but once they stopped here last year, they have made this their primary stop due to convenience.

NEW BUSINESS: None

COMMIITTE REPORTS: None

PUBLIC COMMENT: None

OLD BUSINESS: None

OTHER BUSINESS: None

RESOLUTIONS & ORDINANCES:

Commissioner Derry motioned to approve **Resolution #14-30** approving the purchase of a 25HP aerator from Aeration Industries International of Chaska, MN for emergency repair and replacement of the glycol pond in the amount of \$14,000. Commissioner Wetzel seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-31** approving the Food and Beverage Concession License Agreement for a six-month term beginning September 1, 2014. Commissioner Wetzel seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-32** approving the General Office Space Lease Agreement with United Parcel Service for a five (5) year term beginning September 1, 2014. Commissioner Wetzel seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-33** to declare as surplus property and approve the disposal of obsolete computers and information technology equipment. Commissioner Myers seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-34** to declare as surplus property and approve the disposal or sale of 6-foot chain-link fence and associated hardware. Commissioner Myers seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-35** awarding ITB #14-01 for Rock Valley College lease area site work to William Charles Company of Loves Park, IL in the amount of \$364,841.84. Commissioner Wetzel seconded the motion.

Commissioner Derry motioned to approve **Ordinance #14-03** approving the annual ordinance regarding Prevailing Rate of Wages of Winnebago County as required by the State of Illinois. Commissioner Myers seconded the motion and a roll call vote indicated 5 ayes and zero nays.

Commissioner Derry motioned to approve **Resolution #14-36**, approving a *Construction Phase and Special Services Engineering Agreement* with Crawford, Murphy and Tilly Inc. of Aurora, Illinois for an amount not to exceed \$343,200 to Rehabilitate Runway 1/19 – Phase 4 Project. Commissioner Myers seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-37** approving a lease agreement with OSF Aviation LLC of Rockford, IL for the facility located at 40 Airport Drive for a period of 10 years subject to final environmental reports. Commissioner Wetzel seconded the motion.

Commissioner Derry motioned to approve **Resolution #14-38** approving an agreement with TradeTec Skyline for Lombard, IL for the design and rental of the trade booth for the Routes 2014 conference in Chicago, IL in the amount of \$26,085. Commissioner Myers seconded the motion.

NEW BUSINESS: None

EXECUTIVE SESSION: None

There being no further business, Commissioner Wetzel motioned to adjourn. The motion was seconded by Commissioner Myers and was unanimously approved. The meeting adjourned at 6:15 pm.