

How to Obtain an Airport Identification Badge:

Secure Area, Sterile Area and AOA with a SIDA endorsement Badge:

Each individual applying for any of the above badges must be fingerprinted by the Greater Rockford Airport Authority. Fingerprint results, background checks, security clearances, etc. from the government or other agencies are not acceptable (there are however approved airlines and airports, please call to confirm). Fingerprint results are not immediate, so please expect to return for training and the receipt of your badge. Call RFD Operations at (815) 969-4011 to schedule an appointment. Please bring the following items with you to your fingerprint appointment:

- 1. Completed RFD Identification Badge Application**
The application may be found on the RFD website (www.flyrfd.com). Be sure to have the signatory authority with your company fill out and sign the Employer's Information section of the application. If you are not sure who your signatory authority is, please contact RFD Operations.
- 2. Completed Five Year Personal History Sheet**
Background information must be verified and signed by the signatory authority as well.
- 3. Two Approved Forms of Identification**
Both forms of identification must appear on the list of acceptable documents (www.flyrfd.com). The two IDs must be from separate columns, and one must be a government issued photo ID.
- 4. Completed Criminal Offense History Sheet**
If you have been convicted of any of the crimes listed, please provide a copy of the disposition. If you are unsure about a conviction, please let RFD Operations know BEFORE you are fingerprinted.

AOA Badge:

Call RFD Operations at (815) 969-4011 for a badging appointment. Please bring the following items with you:

- 1. Completed RFD Identification Badge Application**
The application may be found on the RFD website (www.flyrfd.com). Be sure to have the signatory authority with your company fill out and sign the Employer's Information section of the application. GA hangar tenants will receive authorization at the time of badging. If you are not sure who your signatory authority is, please contact RFD Operations.
- 2. Completed Five Year Personal History Sheet**
Background information must be verified and signed by the signatory authority as well. GA hangar tenants will undergo a background check at the time of badging.
- 3. Two Approved Forms of Identification**
Both forms of identification must appear on the list of acceptable documents (www.flyrfd.com). The two IDs must be from separate columns, and one must be a government issued photo ID.

Due to security processing, you may or may not receive your badge the day you apply for it. Please plan accordingly.