

**MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, January 22, 2015 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:00 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn	X	Dave Lindberg – GRAA
K. Edward Copeland	X	Amy Ott	X	Kyle Elliott - GRAA
Tom Dal Santo	X	Ken Ryan	X	
Pat Derry	X	Matt Zinke		
Tom Myers	X	Jan Benoit	X	
Ray Wetzel	X	Kathy Bruggeman	X	
Tom Lester – legal counsel	X	Zach Oakley		
		Carol Moyer	X	

A motion was made by Commissioner Dal Santo, seconded by Commissioner Derry, and was unanimously approved to accept the minutes of the December 18, 2014 Regular Board Meeting.

STAFF REPORTS:

Mike Dunn – Executive Director reported the following:

- We are working on getting a major corporate AirFest sponsor.

Amy Ott – Deputy Director of Administration & Finance reported the following:

- Went over the fiscal calendar for the 2016 budget.
- Gave a brief overview of the monthly financial reports.
- Distributed the AirFest Sponsorship Packet to use for any potential business sponsors.

Ken Ryan – Deputy Director of Business Development and Cargo reported the following:

- We are receiving a lot of renewed interest in our facilities due to recent international exposure.
- I have several meetings scheduled next week with potential air service carriers.
- Have been receiving new calls regarding the Rubloff hangar.

Dave Lindberg – Assistant Operations Manager presented a slideshow on the following:

- We are working with the Canadian Snowbirds to try to add them to our schedule line for this year's airfest. We should have an answer by the end of February. We received a 98.5 out of 100 rating from them for from last year's show.
- UPS peak season – there were over 250,000 packages process in one night.
- NIU football charters
- Snow hauling for Snow Sculpting Competition (25 years we have donating our clean snow).

NEW BUSINESS: None

COMMIITTE REPORTS: None

PUBLIC COMMENT: None

OLD BUSINESS: None

OTHER BUSINESS: None

RESOLUTIONS & ORDINANCES:

Commissioner Derry motioned to approve **Resolution #15-01** approving an Intergovernmental Agreement with the City of Rockford-AAR Project. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolution #15-02** approving an Intergovernmental Agreement with the County of Winnebago -AAR Project. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolution #15-03** approving an amendment to the Greater Rockford Airport Authority Flexible Benefit Plan to increase the maximum salary reduction contribution for the Health Flexible Spending Account by Participant of \$2,550 per plan year. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolution #15-04** approving the emergency purchase of three moncon boilers from Hot Water Products Inc., of Milwaukee WI in the amount of \$59,109 for replacement at 1601 Grumman Drive. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolution #15-05** approving an emergency

purchase order for time and materials for the replacement boiler system at 1601 Grumman Drive with Mechanical Inc. of Rockford, IL in the amount \$100 per labor hour and \$15,500 in materials. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

NEW BUSINESS: None

EXECUTIVE SESSION: None

There being no further business, Commissioner Derry motioned to adjourn. The motion was seconded by Commissioner Copeland and was unanimously approved. The meeting adjourned at 5:27 pm.