

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, November 17, 2016 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:05 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn	X	Wester Wouri – Chartwell
K. Edward Copeland	X	Shelly Cassaro	X	
Tom Dal Santo		Ken Ryan		
Pat Derry	X	Kathy Bruggeman	X	
Tom Myers	X	Zach Oakley	X	
Ray Wetzel	X	Jan Benoit	X	
Tom Lester – legal counsel	X	Jeff Polsean	X	
		Matt Zinke	X	

A motion was made by Commissioner Derry seconded by Commissioner Myers and was unanimously approved to accept the minutes of the October 27, 2016 Regular Board Meeting and the October 20, 2016 Planning & Finance Committee Meeting.

**STAFF REPORTS:**

**Mike Dunn, Executive Director** reported the following:

- Met with the FAA this week and made our requests for funding projects. It was a very good meeting.
- Congresswoman Bustos recently visited RFD and toured the Terminal Building construction as well as AAR/MRO.
- The Ribbon Cutting ceremony for AAR is tentatively scheduled for December 12 at 10 am.
- A UPS plane received maintenance at the new AAR facility.
- The airport received the Government Finance Officers Association Distinguished Budget Award for the 15<sup>th</sup> year in a row. He congratulated the finance department and the staff on this amazing accomplishment.

**Shelly Cassaro, Chief Financial Officer** reported the following:

- Carl Franzen with the Rockford Area Economic Development Council is in the final phase of completing the FTZ 2017 Master Plan. An FTZ electronic newsletter is forthcoming. We should see new FTZ revenue in 2017.

**Zach Oakley – Operations Manager** reported the following:

- ABX/Pinnacle cargo flights are at four per day. The operation is going very well. A fifth flight will be added in mid-December. Pinnacle has shown to be a great partner.

**Jeff Polsean – Economic Development Manager** reported the following:

- AAR Job Fair – they had over 150 applicants over the two days making it a very successful event for them.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

**RESOLUTIONS & ORDINANCES:**

Commissioner Derry motioned to approve **Resolution #16-71** approving the Board of Commissioners Meeting schedule for CY 2017. Commissioner Copeland seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolution #16-72** approving the GRAA Employee Holidays for CY 2017. Commissioner Copeland seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolution #16-73** to amend the Terminal Phase II agreement for construction phase services with CMT increasing the contract to \$50,445.12 to include geotechnical services and oversight. Commissioner Copeland seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to approve **Ordinance #16-04** approving an ordinance for alternative revenue bonds to be issued in conjunction with the Terminal Expansion Project. Commissioner Copeland seconded the motion. A roll call indicated six ayes and the motion passed unanimously.

Commissioner Derry motioned to approve **Resolution #16-74** approving a contract with Blue Cross Blue Shield of Illinois for group health insurance for 2017 including the PPO plan and HSA option. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

There being no further business, Commissioner Wetzel motioned to adjourn. The motion was seconded by Commissioner Copeland and was unanimously approved. The meeting adjourned at 5:42 pm.