

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, April 27, 2017 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:00 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Karli Smith – Chartwell
Paul Cicero	X	Shelly Cassaro		Brian Kunce - Protec
K. Edward Copeland		Ken Ryan	X	
Tom Dal Santo		Kathy Bruggeman	X	
Pat Derry	X	Zach Oakley		
Tom Myers	X	Jeff Polsean	X	
Ray Wetzel	X			
Tom Lester – legal counsel	X			

A motion was made by Commissioner Derry seconded by Commissioner Myers and was unanimously approved to accept the minutes of the March 23, 2017 Regular Board Meeting. A motion was made by Commissioner Derry seconded by Commissioner Myers and was unanimously approved to accept the minutes of the April 20, 2017 Planning & Finance Committee meeting.

**STAFF REPORTS:**

**Mike Dunn, Executive Director** reported the following:

- Staff recently met with a company interested in the old RVC hangar. Discussions are ongoing.
- Staff met with senior executive of a cargo company today to discuss moving their operations to RFD.

He added that there are a lot of balls being thrown at us right now and we are staying on top of the game. These are exciting times for RFD.

**Jeff Polsean – Economic Development Manager** reported the following:

- Terminal Building – the new boilers have been installed. The exterior overhang will be complete in the next couple of weeks.

**Executive Director Mike Dunn** thanked Mr. Polsean for his role in managing and overseeing both the MRO project and the Terminal Building expansion.

**Ken Ryan, Director of Business Development and Cargo** reported the following:

- Discussions are continuing with two international passenger service carriers.
- There was a meeting today with a cargo carrier.
- Zack Oakley and Shelly Cassaro are attending the Allegiant Conference this week in Las Vegas.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

**RESOLUTIONS & ORDINANCES:**

Commissioner Agnew motioned to approve **Resolution #17-12** approving a consultant agreement between Andre Morrall of Brand Consults Ltd. – Brand Aviation in Liverpool, UK and Greater Rockford Airport Authority to assist in cargo and passenger air service development for a monthly retainer of \$1,250 to be paid monthly. The agreement is valid until March 1, 2018. Commissioner Wetzel seconded the motion and the motion passed unanimously.

Commissioner Agnew motioned to approve **Resolution #17-13** approving a Wildlife Service Agreement between United States Department of Agriculture Animal and Plant health inspection service (APHIS-WS) and Greater Rockford Airport Authority in the amount not to exceed \$14,500 effective May 1, 2017 through April 30, 2018. Commissioner Wetzel seconded the motion and the motion passed unanimously.

Commissioner Agnew motioned to approve **Resolution #17-14**, awarding RFD Bid #17-03 approving Lawn Mowing Maintenance Service to Lawn Care by Walter of Cherry Valley, IL. Commissioner Derry seconded the motion and the motion passed unanimously.

Commissioner Agnew motioned to approve **Resolution #17-15**, approving a Settlement Agreement between Greater Rockford Airport Authority; Leggette, Brashears & Graham, Inc.;

and, CABENO Environmental Field Services, LLC. Commissioner Derry seconded the motion and the motion passed unanimously.

Commissioner Agnew motioned to approve **Ordinance #17-02**, adopting the Budget and Appropriation Ordinance for fiscal year beginning May 1, 2017 and ending April 30, 2018. Commissioner Wetzel seconded the motion. A roll call vote indicated five (5) ayes and zero (0) nays. The motion passed unanimously.

There being no further business, Commissioner Derry motioned to adjourn. The motion was seconded by Chairman Cicero and was unanimously approved. The meeting adjourned at 5:42 pm.