

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, July 27, 2017 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:00 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Karli Smith – Chartwell
Paul Cicero	X	Shelly Cassaro	X	Ray Wetzel – former commissioner
K. Edward Copeland		Ken Ryan	X	Chief Millard - ARFF Representative
Tom Dal Santo	X	Kathy Bruggeman	X	
Pat Derry	X	Zach Oakley		
Tom Myers	X	Jeff Polsean	X	
Tom Lester – legal counsel	X			

A motion was made by Commissioner Derry seconded by Commissioner Dal Santo and was unanimously approved to accept the minutes of the June 22, 2017 Regular Board Meeting.

A motion was made by Commissioner Derry seconded by Commissioner Agnew and was unanimously approved to accept the minutes of the July 20, 2017 Planning & Finance Committee Meeting.

STAFF REPORTS:

Mike Dunn, Executive Director reported the following:

- The Airport ARFF Department hosted an event in the Terminal Building for regional firefighters (MABAS) this week. Jeff Polsean spoke to the group on behalf of the Airport.

Commissioner Dal Santo inquired about the additional flights in the air over the weekend. Director Dunn stated that this was due to the additional flights for UPS and we will continue to see more action in the air due to the increase in cargo service.

- We are anxiously awaiting the official Notice to Proceed on the cargo ramp so construction can begin.
- We are negotiating a new lease on the International Cargo Building.
- Cargo landed weight average is up for the year about 40%.

- We continue to meet with developers interested in locating on the airport. There is a lot of newfound interest.

Shelly Cassaro, Chief Financial Officer reported the following:

- Working on the final Audit document. Will submit this week.
- Also finalizing the Budget book.
- Working on getting the parking numbers in order for the new parking contract.

Jeff Polsean – Economic Development Manager reported the following:

- Terminal Building – Phase I should be complete by the third week in August. The conveyor system and floors are complete. The glass enclosure will be completed in the next week.

OLD BUSINESS: None

NEW BUSINESS: Ray Wetzel, former Commissioner, was presented a glass standing plaque for his years of dedication and service to the Board. The presentation was met with applause from those in attendance.

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Agnew motioned to approve **Resolution #17-22** to authorize and direct staff to implement a paid parking system and award a contract to SP+ Parking pending final review and approval of legal counsel. Construction costs of the project are not to exceed \$750,000. Commissioner Dal Santo seconded the motion, Commissioner Elliott voted Present, and the motion passed unanimously.

There being no further business, Commissioner Dal Santo motioned to adjourn. The motion was seconded by Chairman Derry and was unanimously approved. The meeting adjourned at 5:40 pm.