

**GREATER ROCKFORD AIRPORT AUTHORITY
PLANNING AND FINANCE COMMITTEE**

Meeting Minutes
for
January 18, 2018

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	
Paul Cicero	X	Shelly Cassaro	X	
K. Edward Copeland	X	Ken Ryan	X	
Tom Dal Santo		Kathy Bruggeman	X	
Pat Derry	X	Zach Oakley	X	
John Elliott	X	Jeff Polsean	X	
Tom Myers	X			
Tom Lester – legal counsel	X			

The meeting began at 5:00 pm.

Shelly Cassaro presented the monthly financials through December 2017. She gave an overview of the snow removal operations, cash/investments and YTD revenue and expenses. There was an increase in air cargo landed weight year over year. Snowfall for the year is just below average. Staff has kept up with the snow/ice removal very efficiently resulting in zero delays in operations.

The following resolutions were reviewed:

- FTZ – XPO Logistics
- Policy prohibiting Sexual Harassment
- MRO Fire Suppression System
- Rates and Charges Amendment

Staff briefed the board on the completion of the ramp project in December which was critical for the peak season sort for UPS and other cargo tenants. The cargo flights have not dropped as significantly as in the past after the peak season. Other items discussed were paid parking, TSA screening, passenger and cargo progress, Job Fair and marketing materials.

The meeting concluded at 5:55 pm.