

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, March 22, 2018 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:00 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Chief Millard – Protec
Paul Cicero	X	Shelly Cassaro	X	Jamie Lecker
K. Edward Copeland	X	Ken Ryan	X	
John Elliott	X	Kathy Bruggeman	X	
Tom Dal Santo	X	Zach Oakley	X	
Pat Derry		Jeff Polsean	X	
Tom Myers	X	Matt Zinke	X	
Tom Lester – legal counsel	X	Seth Nygren	X	

A motion was made by Commissioner Elliott, seconded by Commissioner Myers and was unanimously approved to accept the minutes of the February 22, 2018 Regular Board Meeting.

A motion was made by Commissioner Elliott, seconded by Commissioner Dal Santo and was unanimously approved to accept the minutes of the March 15, 2018 Planning & Finance Committee Meeting.

STAFF REPORTS:

Jeff Polsean - Economic Development Manager reported the following:

- Presented a detailed Terminal Expansion Plan phase overview with a diagram of the first and second floor renovations.

Zack Oakley - Deputy Director of Operations and Planning reported the following :

- Presented the cargo statistics year-over-year.
- Showed a heat map of the areas where we generate airline passengers.
- Gave a slide presentation of diversions, cargo activity, snow removal and a bird strike.

Shelly Cassaro – Deputy Director of Finance and Administration reported the following:

- Gave a briefing on the FY2019 Budget.

Ken Ryan, Director of Business Development and Cargo reported the following:

- None

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Elliott motioned to approve **Resolution #18-05** approving RFD Bid #18-01 to Davies Imperial of Hammond, Indiana for Airfield Pavement Marking Paint. Commissioner Agnew seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-07** approving a Standard Engineering Agreement for Construction Phase services with CMT for trench drain repairs of Ramp B and C in an amount not to exceed \$59,410.00. Commissioner Agnew seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-08** approving a Construction Agreement with Sjostrom & Sons, Inc. of Rockford, IL for trench drain repairs of Ramp B and C in the amount not to exceed \$646,252.78. Commissioner Agnew seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-09** approving a Standard Engineering Agreement for Design Phase services with CMT for Cargo Apron Phase 2A in an amount not to exceed \$145,400. Commissioner Agnew seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-10** approving a Standard Engineering Agreement for Construction Phase services with CMT for Cargo Apron Phase 2A in an amount not to exceed \$225,200. Commissioner Agnew seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-11** approving a Construction Agreement with William Charles Construction of Rockford, IL for Cargo Apron Phase 2A in an amount not to exceed \$3,095,911.50. Commissioner Agnew seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-12** approving a Lease Amendment with Heritage Aero, Inc. for three (3) months with two (2) three (3) month extensions for the purpose of continued negotiations of this Building lease for the facility located at 1651 Grumman Drive. Commissioner Agnew seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-13** approving the purchase of carpeting for the Auditorium and surrounding hallways from Lonnie's CarpetMAX for \$10,722. Commissioner Agnew seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-14** adopting the tentative Budget and Appropriation Ordinance for fiscal year beginning May 1, 2018 and ending April 30, 2019. Commissioner Agnew seconded the motion and the motion passed unanimously.

There being no further business, Commissioner Myers motioned to adjourn. The motion was seconded by Commissioner Agnew and was unanimously approved. The meeting adjourned at 6:12 pm.