

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, April 26, 2018 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:17 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew		Mike Dunn	X	Chief Millard – Protec
Paul Cicero	X	Shelly Cassaro	X	Isaac Guererro - RRStar
K. Edward Copeland	X	Ken Ryan		
John Elliott	X	Kathy Bruggeman	X	
Tom Dal Santo	X	Zach Oakley	X	
Pat Derry		Jeff Polsean	X	
Tom Myers	X	Matt Zinke	X	
Tom Lester – legal counsel	X	Seth Nygren	X	

A motion was made by Commissioner Myers, seconded by Commissioner Dal Santo and was unanimously approved to accept the minutes of the March 22, 2018 Regular Board Meeting.

STAFF REPORTS:

Seth Nygren, Operations Manager reported the following:

- Ongoing construction on UPS ramp. Project being funded by the Glycol Trust Fund that is paid for by UPS.

Zack Oakley - Deputy Director of Operations and Planning reported the following :

- Construction of Phase IIA adjacent to the International Cargo Building. We are working with the contractor to perform work over the weekend so it does not impact UPS flight operations. The project should be completed by the first week in June.

Matt Zinke – Maintenance Manager reported the following:

- Pavement maintenance and painting is underway.

Jeff Polsean - Economic Development Manager reported the following:

- New boilers in the Terminal should be up and running in the next couple days.
- Outbound escalators are completed and operational.
- Discussions are being held on the new elevator in order to meet code. As soon as those discussions are complete it will be fully operational.

Shelly Cassaro – Deputy Director of Finance and Administration reported the following:

- Airport Concessions Disadvantaged Business Enterprise Program policy is on the agenda for passage tonight. This is for any opportunities in the terminal building for Disadvantage businesses to participate.
- Presented the March 31 Financial Report: At-a-Glance and statement of revenue/expenses were reviewed.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Elliott motioned to approve **Resolution #18-08** approving the Airport Concession Disadvantaged Business Enterprise (ACDBE) program pursuant to Title 49 Code of Federal part 26. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-15** approving the Board of Commissioners Slate of Officers for May 2018 through April 2019 as presented. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-16** to approve the Lease Termination Agreement with the Barker Trusts. Commissioner K. Edward Copeland seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-17** approving the Third Amendment to Net Ground Lease with Kaney Aviation Properties, LLC. Commissioner Tom Dal Santo seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-18** approving the Consent of the Sublease by and between Kaney Aviation Properties, LLC and ATI Aviation, LLC. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-19** approving a Commercial Operating Agreement with ATI Aviation, LLC. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

Commissioner Elliott motioned to approve **Resolution #18-20** approving the disposal of surplus equipment as listed. Commissioner Agnew seconded the motion and the motion passed unanimously.

There being no further business, Commissioner Myers motioned to adjourn. The motion was seconded by Commissioner Agnew and was unanimously approved. The meeting adjourned at 5:40 pm.