

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, June 23, 2016 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:12 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn	X	Karl Franzen - RAEDC
K. Edward Copeland	X	Shelly Cassaro	X	Nancee Long - Chartwell
Tom Dal Santo		Ken Ryan	X	Chief Millard – Protec
Pat Derry	X	Matt Zinke		
Jeff Lee	X	Kathy Bruggeman	X	
Tom Myers	X	Zach Oakley		
Ray Wetzel	X	Jan Benoit	X	
Tom Lester – legal counsel	X	Jeff Polsean	X	

A motion was made by Commissioner Derry seconded by Commissioner Wetzel and was unanimously approved to accept the minutes of the April 28 regular Board Meeting and Public Hearing, May 19 Special Board Meeting and the May 19 and June 16 Planning & Finance Committee Meeting.

STAFF REPORTS:

Jeff Polsean – Economic Development Manger gave a pictorial presentation on the following:

- The front side of the MRO, the parking lot paving with curbs and gutters and the parking spaces are striped and complete. The parking lot lights will be finished next week. The south bay apron work was completed today. There were over 2,000 tons of concrete, which was the largest hand pour by Scandroli Construction in the history of the company.
- The final MRO foam test is scheduled for July 15.
 - Director Dunn added that the Jeff Polsean, Shelly Cassaro, Tom Lester and the contractors and engineers involved have made great decisions and moved this project along with tremendous success. He stated that he is very proud of the entire team.

Ken Ryan – Director of Business Development and Cargo reported the following:

- Yearly enplanement numbers for 2015 for all RFD airlines. We are looking forward to seeing the enplanement numbers increase over the next one and one half to two years.
- Destination percentages of air service including seasonal service with Apple Vacations.

Shelly Cassaro – Chief Financial Officer reported the following:

- The auditors were here for three days. The focus was on the MRO and the effect that it will have on our financials. There is still some follow up research being done with the City and County on recording. The audit should be completed by the end of August.
- Karl Franzen with the Rockford Area Economic Development Council is here tonight to answer any questions on the new FTZ minor boundary modification application for Brake Parts, Inc.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Lee motioned to approve **Resolution # 16-38** approving the Minor Boundary Modification application for Usage-Driven Site status on behalf of Brake Parts, Inc. of Rockford, IL to submit for approval to the Foreign-Trade Zones Board in Washington, DC. Commissioner Myers seconded the motion and the motion passed unanimously.

Commissioner Lee motioned to approve **Ordinance #16-02**, approving the Rates and Charges for the period beginning August 1, 2016 for the Greater Rockford Airport pursuant to the provisions of 70 ILCS 5/8.04. Commissioner Copeland seconded the motion. A roll call vote indicated six ayes, zero nays, and the motion passed.

Commissioner Lee motioned to approve **Ordinance #16-03** approving the annual ordinance regarding Prevailing Rate of Wages of Winnebago County as required by the State of Illinois. Commissioner Derry seconded the motion. A roll call vote indicated six ayes, zero nays, and the motion passed.

Commissioner Lee motioned to approve **Resolution #16-40** for an emergency purchase of HVAC units for the Airport Administration, 60 Airport Drive. Commissioner Derry seconded the motion and the motion passed unanimously.

Commissioner Derry motioned to enter into Executive Session *Pursuant to 5 ILCS120/2 (c) (5)* of the Open Meetings Act to discuss the purchase or lease of real property for use of the public body. Commissioner Myers seconded the motion, a roll call vote was held and passed, and Executive Session was entered.

There being no further business, Commissioner Wetzell motioned to adjourn. The motion was seconded by Commissioner and was unanimously approved. The meeting adjourned at 6:22 pm.