

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, January 23, 2025, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:00 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Zack Oakley	X	
Jake Castanza	X	Shelly Cassaro		
Paul Cicero	X	Kathy Bruggeman	X	
Tom Myers	X	Tracey Halbrader	X	
Dianne Parvin	X	Mike Peranich	X	
Mike Schablaske	X	Chip Geiger	X	
Leslie West	X			
Tom Lester	X			

A motion was made by Commissioner Agnew, seconded by Commissioner Myers, and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on December 12, 2024. A motion was made by Commissioner Agnew, seconded by Commissioner Schablaske and was unanimously approved to accept the minutes of the Planning & Finance Committee meeting on January 16, 2025.

**STAFF REPORTS:**

**Tracey Halbrader – Director of Finance**, reported the following:

- The financials were reviewed at the January Planning & Finance Committee meeting.
- The FYE tentative budget will be presented at next month’s board meeting.

**Michael Peranich, Director of Operations and Maintenance**, reported the following:

- We hosted a total of 45 tours of RFD in 2024. We are very proud to be able to expose the public to the job opportunities in the aviation industry and to show off the growth at RFD.

**Zachary Oakley – Executive Director**, reported the following:

- The Apple Vacations flights take off this weekend.



- Our annual numbers for cargo and passenger service have been released and was covered by the three local stations. We had a record year on the passenger front. This is due to Allegiant increasing their destinations therefore increasing the number of seats.

**NEW BUSINESS:** None

**OLD BUSINESS:** None

**PUBLIC COMMENTS:** None

**RESOLUTIONS & ORDINANCES:**

Commissioner Castanza made a motion to approve **Ordinance #25-01** amending Ordinance #18-05 of the Greater Rockford Airport Authority regulating purchase of and contracts for materials, supplies, equipment, construction, and construction related services. The motion was seconded by Commissioner Agnew and a roll call vote indicated seven ayes and zero nays and the motion passed.

Chairman Cicero motioned to enter Executive Session, Pursuant to Section 5 ILCS 120/2 (d) (1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. The motion was seconded by Commissioner Agnew. Executive Session was entered at 5:17 pm. The Board reconvened in Open Session at 5:38 p.m. Commissioner Agnew made the motion and Commissioner West seconded to approve Resolution #25-01 providing for an adjustment in the Executive Director's salary and granting the Executive Director a monthly automobile allowance of \$1,000.00 per month. The Resolution was unanimously approved. The motion to adjourn Executive Session was made by Commissioner Agnew and seconded by Commissioner Castanza.

There being no further business, Commissioner Myers motioned to adjourn the regular meeting. The motion was seconded by Commissioner Agnew and passed unanimously. The meeting was adjourned at 5:39 pm.