

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, October 22, 2015 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:10 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Paul Cicero	X	Mike Dunn		Nancee Long – Chartwell
K. Edward Copeland	X	Shelly Cassaro	X	
Tom Dal Santo	X	Ken Ryan		
Pat Derry	X	Matt Zinke		
Jeff Lee	X	Kathy Bruggeman	X	
Tom Myers	X	Zach Oakley	X	
Ray Wetzel	X	Carol Moyer		
Tom Lester – legal counsel	X	Jeff Polsean	X	
		Jan Benoit		

A motion was made by Commissioner DalSanto, seconded by Commissioner Derry and was unanimously approved to accept the minutes of the September 24, 2015 Regular Board Meeting.

STAFF REPORTS:

Shelly Cassaro – Chief Financial Officer reported the following:

- Monthly enplanements for 2015 compared to 2014 month over month. Our monthly enplanements are up from 2014. Out of our Allegiant destinations the Phoenix route has the best load factors with Las Vegas closely behind. All other destinations are at about a 90% load factor.
- November 7 we will be hosting a Destination Sunshine event in the Terminal Building from 11-3 pm. We are hoping for a good turnout for this event. We will have live remotes throughout the day from local radio stations. This event is being held in conjunction with Apple Vacations.
- Our four day trips to Niagara Falls were very successful. All four of them sold out within two hours.

Jeff Polsean, Economic Development Manager gave an update and photo presentation on the following:

- MRO construction progress update
- Example of the fabric mega doors
- The Fabric has arrived!

Zack Oakley – Operations Manager presented a slideshow on the following:

- We met earlier this week with CMT in Springfield where we went over the Transportation Improvement Process. He showed a video of the MRO construction progress to date at that meeting as well.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Lee motioned to approve **Resolution #15-59** for approval of Amendment to Construction Manager at Risk contract for the Terminal Project to set the Guaranteed Maximum Price for Phase I at Seven Million Seven Hundred Twenty Four Thousand Seven Hundred Forty Nine and 24/100 Dollars (\$7,724,749.24) per the final plans and specifications for Phase 1. Commissioner Derry seconded the motion and the motion passed unanimously.

Commissioner Lee motioned to approve **Resolution #15-60** approving RFD Bid #15-102A in the amount of \$460.00 per ton of solid deicer to Quad Chemical from Virginia Beach, VA. Commissioner Derry seconded the motion and the motion passed unanimously.

Commissioner Lee motioned to approve **Resolution #15-61** approving RFD Bid #15-101 in the amount of \$4.07 per gallon of liquid deicer to Cyrotech of Ft. Madison, IA. Commissioner Derry seconded the motion and the motion passed unanimously.

Commissioner Lee motioned to approve **Resolution #15-62** approving the business insurance renewals for the period beginning November 1, 2015 through October 31, 2016 as set forth below:

Coverage	Broker/Carrier	2015-2016
Airport General Liability	AIS Gallagher/AIG Aerospace	\$31,998
Property	Williams-Manny, Inc./Travelers	49,898
Crime	Williams-Manny, Inc./Travelers	1,373
Equipment	Williams-Manny, Inc./Travelers	27,872
Business Auto	Williams-Manny, Inc./Travelers	27,790
Public Officials/EPLI	Williams-Manny, Inc./Hiscox	19,998
Workers Compensation	Mesirow Financial/Beacon Aviation	118,901
	Total	\$277,830

Commissioner Myers seconded the motion and the motion passed unanimously.

Commissioner Lee motioned to approve **Resolution #15-63** approving a contract to Economic Development District of Northern Illinois in Rockford, IL in the amount of \$24,954.60 for EDA grant administrative services. Commissioner Dal Santo seconded the motion and the motion passed unanimously.

There being no further business, Commissioner Dal Santo motioned to adjourn. The motion was seconded by Commissioner Lee and was unanimously approved. The meeting adjourned at 5:36 pm.