

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, October 23, 2025, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Schablaske called the meeting to order at 5:00 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Zack Oakley	X	Shaquil Manigault - Chartwell
Al Caruana	X	Michelle Cassaro	X	
Jake Castanza	X	Michael Peranich	X	
Paul R. Cicero	X	Tracey Halbrader	X	
Dianne Parvin	X	Kathy Bruggeman	X	
Mike Schablaske	X			
Leslie West	X			
Tom Lester	X			

A motion was made by Commissioner Agnew, seconded by Commissioner Castanza, and was unanimously approved to accept the minutes of the Regular Board Meeting of the Commissioners on September 25, 2025. A motion was made by Commissioner Agnew, seconded by Commissioner Castanza and was unanimously approved to accept the minutes of the Planning and Finance Committee Meeting on October 16, 2025.

**STAFF REPORTS:**

**Michelle Cassaro – Deputy Director of Finance and Administration,** reported the following:

- The tax levy is on the agenda for approval tonight. Additional information was provided regarding the history from 2021 to current as a yearly comparison.

**Mike Peranich, Director of Operations and Maintenance Manager,** reported the following:

- Two runway projects remaining. They should be wrapped up by the end of the month.
- The Airport has received an award from the Grooving and Grinding Association. We will be sending an employee to receive this award in December.
- Jet bridge 4 installation is complete with the exception of minor electrical work. We have hands-on training next week for our staff and then will be able to educate the other employees in the terminal who will be using it.

**Zachary D. Oakley, Executive Director**, reported the following:

- The first week has gone well. We have received great feedback from American and Landline regarding ticket sales which has increased significantly since the media day. He thanked Chartwell for their help in organizing and promotion this new service. It has been nice to see the utilization of this new service.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENTS:** None

**RESOLUTIONS & ORDINANCES:**

Commissioner Castanza made a motion to approve **Ordinance #25-03** providing for the levy and assessment of taxes for the fiscal year of the Greater Rockford Airport Authority, Winnebago County, Illinois beginning May 1, 2025, and ending April 30, 2026. The motion was seconded by Commissioner Cicero and a roll call vote indicted six ayes and zero nays. The motion passed.

Commissioner Castanza made a motion to approve **Resolution #25-59** approving a Construction Phase engineering agreement for Rehabilitate Taxiway Lighting and Guidance Signs (Phase 1) in an amount not to exceed \$560,000. The motion was seconded by Commissioner Agnew and unanimously approved.

Commissioner Castanza made a motion to approve **Resolution #25-60** approving a Construction Phase engineering agreement for Construct Group VI Aircraft Pavement Modifications for Taxiway A and for Expand South Cargo Apron in an amount not to exceed \$423,700. The motion was seconded by Commissioner Agnew and unanimously approved.

Commissioner Castanza made a motion to approve **Resolution #25-61** approving a one-year letter agreement with SP Plus LLC to install equipment for paid parking equipment and to operate the same for Parking Lot F. The motion was seconded by Commissioner Cicero and unanimously approved.

Commissioner Castanza made a motion to approve **Resolution #25-62** approving disposal in the best manner possible, obsolete IT network equipment, primarily consisting of switches, UPS devices and servers. The motion was seconded by Commissioner Cicero and unanimously approved.

Commissioner Castanza made a motion to approve **Resolution #25-63** to approve a Purchase Order in the amount of \$60,000 to West Side Tractor, of Rockford IL, for the rental of two pieces of snow removal equipment for the 2025-26 winter season. The motion was seconded by Commissioner Cicero and unanimously approved.

Commissioner West motion to move into Executive Session: Executive Session: Pursuant to 5 ILCS 120/2(c)(11) and (5) to discuss pending or threatened litigation and the lease of real property by the Airport. The motion was seconded by Commissioner Agnew and was approved by voice vote with seven ayes.

There being no further business, Commissioner Castanza motioned to adjourn. The motion was seconded by Commissioner West and passed unanimously. The meeting was adjourned at 5:40 pm.