

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, October 24, 2019 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:08 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Bill Rader – Baker Tilly, Inc.
Paul Cicero	X	Shelly Cassaro	X	ARFF
K. Edward Copeland		Kathy Bruggeman	X	Chris Fisher – GRAA
Tom Dal Santo		Zack Oakley	X	Tadd Varney - GRAA
Pat Derry		Jeff Polsean	X	
Tonya Lamia	X	Matt Zinke	X	
Tom Myers	X	Seth Nygren	X	
Tom Lester – legal counsel	X	Tracey Halbrader	X	
		Chip Geiger		

A motion was made by Commissioner Derry, seconded by Commissioner Dal Santo and was unanimously approved to accept the minutes of the September 26, 2019 Regular Board Meeting. A motion was made by Commissioner Derry, seconded by Commissioner Dal Santo and was unanimously approved to accept the minutes of the October 17, 2019 Planning & Finance Committee Meeting.

**STAFF REPORTS:**

**Shelly Cassaro – Deputy Director of Finance and Administration** reported the following:

- Bill Rader – Baker Tilly, Inc. presented the final audit report. He complimented the staff on their thorough financial monthly reporting. There were no findings.
- Staff is now moving on to the budget planning process for 2021. We are putting an emphasis on capital expenditures in our five-year plan.

**Zack Oakley - Deputy Director of Operations and Planning** reported the following:

- Amazon – their conveyor system is fully operational. They are still hiring employees to reach their 1,000 goal by peak season.

- Airport Operations Department is keeping up with badging new employees.
- Allegiant service to Sarasota, FL will begin on November 15.
- Pavement maintenance and snow removal equipment maintenance is underway in preparation for the winter season.

**Mike Dunn, Executive Director** reported the following:

- With the peak season coming up for our cargo carriers, it is even more important to be prepared with the appropriate staff and equipment to keep RFD operational. He commended the Airport Maintenance Department for their training and expertise in handling snow events in the past and in the future.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

**RESOLUTIONS & ORDINANCES:**

Commissioner Lamia motioned to approve **Resolution #19-38** approving Foreign Trade Zone #176 Tariff #6 reflecting updates to the charges, rates, rules and regulations for Foreign Trade Zone No. 176, Rockford, Illinois. The motion was seconded by Commissioner Agnew and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-39** approving a Foreign Trade Zone #176 Operating Agreement for Staal & Plast USA, Inc. with operations at 421 N. California St., Building 6b, Sycamore, IL 60178, DeKalb County. The motion was seconded by Commissioner Agnew and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-40** abating property taxes for ten years on real estate for Magic Waters Waterpark, 7820 North Cherryvale Boulevard, owned by Rockford Park District in Rockford, IL. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Lamia motioned to approve **Ordinance #19-03** providing for the levy and assessment of taxes for the fiscal year of the Greater Rockford Airport Authority, Winnebago County, Illinois beginning May 1, 2019 and ending April 30, 2020. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-41** approving a lease for 1651 Grumman Drive to Code1 Aviation. The motion was seconded by Commissioner Agnew and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-42** to approve the fourth amendment to the loan agreement with Midland States Bank. The motion was seconded by Commissioner Agnew and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-43** approving the collective bargaining agreement by and between Greater Rockford Airport Authority and International Union of Operating Engineers Local Union 150 effective for the period from May 1, 2018 through April 30, 2022. The motion was seconded by Commissioner Agnew and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-44** approving a contract with William Charles Construction Company of Rockford, IL for \$8,692,739.80 for the rehabilitation of the Runway 7/25 and Taxiway G. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-45** approving a contract with APTIM of St. Charles, IL for \$32,681.00 for the professional services to prepare a Storm Water Pollution Prevention Plan, and a Spill Prevention, Controls, and Countermeasures Plan. The motion was seconded by Commissioner Agnew and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-46** approving a contract with Alta Equipment of Spring Grove, IL for snow removal equipment in the amount of \$ 36,550 per month, estimated at November 15, 2019 to March 15, 2020. The motion was seconded by Commissioner Agnew and unanimously approved.

There being no further business, Commissioner Myers motioned to adjourn. The motion was seconded by Commissioner Agnew and was unanimously approved. The meeting adjourned at 5:56 pm.