

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, October 24, 2024, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:00 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Zack Oakley	X	Catherine Povalitis - Chartwell
Jake Castanza	X	Shelly Cassaro	X	Stan Wright – SASI
Paul Cicero	X	Kathy Bruggeman	X	Ken Ryan – Airport Cargo Consultants, LLC
Tom Myers	X	Tracey Halbrader	X	
Dianne Parvin		Mike Peranich	X	
Mike Schablaske	X	Chip Geiger	X	
Leslie West	X			
Tom Lester	X			

A motion was made by Commissioner Agnew, seconded by Commissioner West and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on September 26, 2024. A motion was made by Commissioner Agnew, seconded by Commissioner West, and was unanimously approved to accept the minutes of the Planning and Finance Committee Meeting on October 17, 2024.

STAFF REPORTS:

Shelly Cassaro – Deputy Director of Finance and Administration presented the following:

- Financials were reviewed at the Planning & Finance Committee Meeting and there are no changes.

Michael Peranich, Director of Operations and Maintenance, reported the following:

- The 2nd Annual Snow Rodeo was held last week. The event includes snow removal training for the operations and maintenance staff as well as a competition. Prizes were given to the winners.
- There is a resolution on the agenda for a fire truck due to a transmission issue with E1.

- The intersection repair is completed. Sjostrom and GRAA staff put in 511-manhours over two days to fix over 20 small patches of pavement.

Zachary Oakley – Executive Director, reported the following:

- RFD, along with our cargo consultants, Ken Ryan and Stan Wraight hosted an International Air Cargo of Chicago this week. They were given a presentation and a tour of the current and future cargo development at RFD. The attendees included several airfreight, forwarders, truckers, cold storage, and pharmaceutical companies. It went well and we were able to answer a myriad of questions, and it was an excellent opportunity to keep RFD in the forefront of their minds when it comes to their cargo operations.
- September was the first month in several years where we experienced year-over-year growth for passenger service with 19% growth month-over-month.
- Two speaking engagements this week were for the Kiwanis Club and local Hoteliers along with the Rockford Area Convention and Visitors Bureau.
- Apple Vacations and Tui Travel were here for a site visit and to discuss their 2025 operations.

NEW BUSINESS: None

OLD BUSINESS: None

PUBLIC COMMENTS: None

RESOLUTIONS & ORDINANCES:

Commissioner Castanza motion to approve **Resolution #24-64** approving a construction phase engineering agreement with Crawford, Murphy and Tilly, Inc., (CMT) for the Reconstruct Taxiway F project. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Castanza motion to approve **Resolution #24-65** approving a maintenance software contract with Azteca Systems, LLC – Cityworks of Sandy, UT for \$36,805.86. The motion was seconded by Commissioner West and passed unanimously.

Commissioner Castanza motion to approve **Resolution #24-66** approving lease amendments with UPS. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Castanza motion to approve **Resolution #24-67** approving a monthly lease of \$8,000 plus \$14,322 transportation fee for a fire truck to Company Two Fire of Varnville, SC. The motion was seconded by Commissioner West and passed unanimously.

Commissioner Castanza motion to approve **Resolution #24-68** for the disposal in the best manner possible of a nine-foot plow. The motion was seconded by Commissioner Agnew and passed unanimously.

Commissioner Castanza motion to approve **Ordinance #24-03** providing for the levy and assessment of taxes for the fiscal year of the Greater Rockford Airport Authority, Winnebago County, Illinois beginning May 1, 2024, and ending April 30, 2025. The motion was seconded by Commissioner Agnew and passed unanimously. The motion was seconded by Commissioner Myers and a roll call vote indicated six (6) ayes and zero nays.

There being no further business, Commissioner Myers motioned to adjourn. The motion was seconded by Commissioner Agnew and passed unanimously. The meeting was adjourned at 5:52 pm.