

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, November 17, 2022, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:03 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Tracey Halbrader
Paul Cicero	X	Shelly Cassaro	X	Citizens (10)
Tom Dal Santo		Kathy Bruggeman	X	Audrey Moon - Chartwell
Tonya Lamia	X	Zack Oakley	X	
Tom Myers	X			
Mike Schablaske	X			
Leslie West	X			
Tom Lester	X			

A motion was made by Commissioner Agnew, seconded by Commissioner Myers, and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on October 27, 2022.

STAFF REPORTS:

Shelly Cassaro – Deputy Director of Finance and Administration reported the following:

- Financial Reports through October were sent to the Commissioners via email this week.
- Cash position has decreased from the prior year. Operating reserves have increased to meet the Airport reserve goal.
- Total revenues exceed expenses by \$7,564,681.
- Operating revenues are 8/5% over budget year to date. This primarily consists of increases in fuel flowage and aircraft parking fees.
- Operating expenses are 10.5% under budget year to date.

Zack Oakley – Deputy Director of Operations and Planning gave a PowerPoint Presentation on the following:

- Peak cargo season is here. Our snow crew has been practicing and training for the season, so we are prepared and ready to go for any inclement weather.
- Monthly enplanements per destination. Average load factor of 90%. Passengers are returning and numbers are close to pre-pandemic numbers.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS:

Anthony Ippolito, Arlington Heights, IL discussed a rare ecosystem and the Bell Bowl Prairie.

Melissa Foster, Rockford, IL discussed the importance of keeping the Bell Bowl Prairie.

Pat Kenney, Normal, IL discussed the history of Bell Bowl Prairie.

RESOLUTIONS & ORDINANCES:

Commissioner Schablaske motioned to approve **Resolution #22-51** approving a three-year contract, with two option years, to Metro Enforcement of Rockford, Illinois for Law Enforcement Officers at applicable GRAA sites. Term to expire April 30, 2025, to line up with Fiscal Year accounting. Annual payments based on requests for service from GRAA users. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-52** approving a new Net Ground Lease with Rock Prop One LLC for the property commonly known as the Parkside Warehouses on Falcon Road contingent on the closing of the purchase of the improvements by Rock Prop One LLC and the termination of the existing leases for the property. The motion was seconded by Commissioner Lamia and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-53** approving a contract with Blue Cross Blue Shield of Illinois for group health insurance for 2023 including the PPO plan and HSA option. The motion was seconded by Commissioner Agnew and was unanimously approved.

	2022 Board Approval	2022 Year End Estimate	2023 Renewal Estimate
PPO Annual Premium	\$569,478	\$574,940	\$624,983
PPO HRA Admin Fees	\$2,088	\$2,376	\$2,376
Expected HRA liability (33% of max)	\$86,899	\$65,000	\$104,917

HSA Annual Premium	\$32,180	\$40,225	\$60,089
HSA Annual Contribution	\$3,220	\$6,000	\$7,000
Total	\$693,865	\$688,541	\$799,365

Commissioner Schablaske motioned to approve **Ordinance #22-03** providing for the levy and assessment of taxes for the fiscal year of the Greater Rockford Airport Authority, Winnebago County, Illinois beginning May 1, 2022 and ending April 30, 2023. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-54** approving the GRAA Employee observed holiday calendar for 2023. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-55** approving the Board of Commissioners Meetings Schedule for 2023. The motion was seconded by Commissioner Agnew and was unanimously approved.

There being no further business, Chairman Cicero motioned to adjourn. The motion was seconded by Commissioner Myers and was unanimously approved. The meeting adjourned at 5:40 pm.