

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, January 26, 2023, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:01 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Tracey Halbrader
Paul Cicero	X	Shelly Cassaro		Citizens (6)
Tom Dal Santo		Kathy Bruggeman	X	Catherine Povalitis - Chartwell
Tonya Lamia		Zack Oakley	X	
Tom Myers	X			
Mike Schablaske	X			
Leslie West	X			
Tom Lester	X			

A motion was made by Commissioner Agnew, seconded by Commissioner Myers, and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on November 17, 2022, and the Planning & Finance Committee Meeting on January 19, 2023.

STAFF REPORTS:

Zack Oakley – Deputy Director of Operations and Planning gave a PowerPoint Presentation on the following:

- Monthly enplanements are up for each Allegiant destination. We are almost back to 2019 numbers when at that time we also had Apple Vacations flights of about 25,000 passengers adding to the enplanements. We are in the top 15 off all airports with Allegiant air service.
- We will be attending the annual Allegiant air conference in April 2023.
- We have submitted letters of support for a Small Community Air Service Development grant to pursue more vacation destinations. The added destinations could be Austin, TX, Ashville, NC, and Nashville, TN among others.
- We are looking at opportunities to bring back Apple Vacations international service to our list for this fall seasonal service.
- We also have a good opportunity to expand our destinations with Viva Aerobus who entered into a partnership with Allegiant Air.

- Annual Air Cargo landed weight shows a 1% year-over-year growth, which exceeded our expectations. This is the seventh year of continuous air cargo growth at RFD.
- Snow removal crews are busy with snow removal operations the past week.
 - RFD was featured on News Nation for snow removal operations. The clip was shown.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS:

- Robb Telfer, Chicago, IL presented a plea to save the Bell Bowl prairie. The theme was “Move the Road.”
- Scott Suma, Rockford, IL reads a quote from Pope Francis about being stewards of the earth and also stated issues related to biodiversity.
- Jillian Neece, Roscoe, IL presented a letter written by Dr. Elsa Anderson of Northwestern University on urban ecology and ecological restoration.

RESOLUTIONS & ORDINANCES:

Commissioner Schablaske motioned to approve **Resolution #23-01** approving the disposal of Maintenance tractor attachment, a 3-point snow blower, through the best option for the removal from our asset inventory. This is a 2014 Snowblast by Teamco Inc., Model 10800A, VIN 001038. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #23-02** approving a purchase order to Staples, Inc. of Dallas, Texas, for Terminal Building in the amount of \$22,867.60. This purchase was bid on ITB #22-02. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #23-03** enacting a contract option of five years to SP Plus Parking Services to manage the parking operations. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #23-04** approving the awarding of a three-year contract, with two one-year options, to Lawn Care by Walter of Rockford, IL, for lawn mowing services for all properties. Our pricing is fixed for three years. The annual budget is \$70,000. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #23-05** amending the pricing of Resolution #22-16 from June 23, 2022, for a 2022 Ford Police Interceptor Utility AWD from Chevy of Watsonville, CA. Price has increased to \$50,970.86, an increase of \$7,135.66 due to unavailability in 2022. This is the 2023 model price. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #23-06** approving a lease agreement with Menzies Aviation (USA), Inc. for the new cargo facility at 6028 Cessna Drive, Rockford, IL. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #23-07** to adopt the revised Rules and Regulations which are applicable to all tenants and users of the Airport. The motion was seconded by Commissioner Agnew and was unanimously approved.

There being no further business, Commissioner Agnew motioned to adjourn. The motion was seconded by Commissioner West and was unanimously approved. The meeting adjourned at 5:28 pm.