

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, February 23, 2023, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:01 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Tracey Halbrader
Paul Cicero	X	Shelly Cassaro	X	Chip Geiger
Tom Dal Santo		Kathy Bruggeman	X	Citizens (6)
Tonya Lamia		Zack Oakley	X	Catherine Povalitis - Chartwell
Tom Myers	X			
Mike Schablaske	X			
Leslie West	X			
Tom Lester	X			

A motion was made by Commissioner Myers, seconded by Commissioner Agnew, and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on January 26, 2022, and the Planning & Finance Committee Meeting on February 16, 2023.

**STAFF REPORTS:**

**Shelly Cassaro – Deputy Director of Finance and Administration** presented the following:

- The financial report for January was presented at the Planning & Finance Committee meeting last week. Operating expenses are below budget.
- The final draft budget for 2024 will be presented at next month’s Planning & Finance Committee meeting and posted for passage at the April Board Meeting.

**Zack Oakley – Deputy Director of Operations and Planning** gave a PowerPoint Presentation on the following:

- Monthly enplanements through January continue to increase. They are up 12% year-over-year. Load factors for all destinations are at 91%, so each flight is relatively full or sold out.
- US Trade numbers - We continue to see trade grow with our international flights.

- An Allegiant flight was cancelled out of caution due to the recent ice storm. The airport was not closed.

**Mike Dunn, Executive Director** stated the following:

- We had a two-day meeting with Menzies this past week. They have recently brought new customers to RFD.

**OLD BUSINESS:** None

**NEW BUSINESS:** Patrick O’Keefe of Midway Village gave an overview of Midway Village and all that it has to offer. He talked of a new project that is in the works titled Camp Grant – Rockfords Legacy. It will include memorabilia as well as an interactive display. There is a current fundraiser with a goal of \$525,000. The current amount raised is at \$160,000.

**PUBLIC COMMENTS:**

- Dorothy Bates, Rockford, IL expressed her support for the Bell Bowl Prairie.
- Kerry Leigh, Rockford, IL read a biblical story of Cain and Able in support of the Bell Bowl Prairie.
- Anthony Ippolito, Arlington Heights, IL talked of biodiversity and the Rockford area being the City of Gardens in support of Bell Bowl Prairie.

**RESOLUTIONS & ORDINANCES:**

Commissioner Schablaske motioned to approve **Resolution #23-08** approving the disposal of Terminal Restaurant furniture from our asset inventory. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #23-09** approving an extension to our contract with Rock River Disposal. Total value of the contract will be approximately \$60,000 over five years. The motion was seconded by Commissioner Myers and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #23-10** approving a contract extension for Aircraft Fire Fighting Rescue services to Pro-Tec Fire Services of Appleton, Wisconsin, for a new three-year agreement. Fixed pricing for three years is: Year 1 - \$790,000, Year 2 - \$815,000, and Year 3 - \$850,000. The motion was seconded by Commissioner Myers and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #23-11** approving a design phase engineering agreement with Crawford, Murphy and Tilly, Inc., for midfield access improvements. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #23-12** approving emergency repairs by Absolute Fire Protection, Rockford, IL for fire sprinkler system at the AAR, Inc. facility in an amount not to exceed \$79,150. The motion was seconded by Commissioner West and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #23-13** approving St. John – Mittlehauser & Associates for oversight of underground storage tank removal at 53 Airport Drive, Rockford, IL. The motion was seconded by Commissioner Myers and was unanimously approved.

Chairman Cicero motioned to move into executive session Pursuant to Section 5 ILCS 120/2(d) (11) of the Open Meetings Act to discuss litigations.

There being no further business, Commissioner Agnew motioned to adjourn. The motion was seconded by Commissioner West and was unanimously approved. The meeting adjourned at 6:16 pm.