

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, February 25, 2021 in the Greater Rockford Airport Authority Executive Conference Room, 60 Airport Drive, Rockford, IL. and www.Zoom.com.

Chairman Cicero called the meeting to order at 5:03 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	ZOOM	Mike Dunn	X	David Lefkowicz – Emery
Paul Cicero	X	Shelly Cassaro	X	Dan Forbes – Speer Financial
Tom Dal Santo	X	Kathy Bruggeman	X	
Tonya Lamia	ZOOM	Zack Oakley	X	
Tom Myers	X	Jeff Polsean		
Mike Schablaske	ZOOM	Matt Zinke		
Leslie West	ZOOM	Seth Nygren		
Tom Lester	X	Tracey Halbrader		
		Chip Geiger		

A motion was made by Commissioner Dal Santo seconded by Commissioner Schablske was unanimously approved by roll call vote to accept the minutes of the Regular Meeting of the Commissioners on January 21, 2021 and the Planning & Finance Committee Meeting on February 18, 2021.

**OLD BUSINESS:** None

**NEW BUSINESS:** Dan Forbes, Speer Financial (Underwriter) gave an overview of the Financial bonding process.

**STAFF REPORTS:**

**Shelly Cassaro – Deputy Director of Finance and Administration** reported the following:

- An overview of the tentative budget.

**Zack Oakley - Deputy Director of Operations and Planning** reported the following with a PowerPoint presentation:

- The Maintenance Department has received two more pieces of snow removal equipment – one sprayer and one blower. Having this new equipment has made our snow plowing operation much more efficient.

**OLD BUSINESS:** None

**PUBLIC COMMENT:** None

**RESOLUTIONS & ORDINANCES:**

Commissioner Schablaske motioned to approve **Resolution #21-07** approving a Net Ground Lease amendment with Mark D. Clark for a 3-year extension effective August 15, 2021. The motion was seconded by Commissioner Agnew and was unanimously approved by roll call vote.

Commissioner Lamia motioned to approve **Resolution #21-08** approving a review and approval of an FTZ Operating Agreement with Schenker, Inc., 6026 Cessna Dr., Rockford, IL, Winnebago County. The motion was seconded by Commissioner Agnew and was unanimously approved by roll call vote.

Commissioner Dal Santo motioned to approve **Resolution #21-09** approving Colliers Bennett & Kahnweiler LLC d/b/a Colliers International (“Agent”) as its agent with the right to lease the vacant land owned by the Principal which is located “outside the fence,” (collectively the “Property”), excluding that vacant property that is adjacent to the planned third runway. The motion was seconded by Commissioner West and was unanimously approved by roll call vote.

Commissioner Dal Santo motioned to approve **Resolution #21-10** approving the disposal of Maintenance Vehicle Number 6 through the best option for the removal from our asset inventory. The motion was seconded by Commissioner West and was unanimously approved by roll call vote.

Commissioner Schablaske motioned to approve **Resolution #21-11** to approve the Design Build Contract with Scandrol Construction Co. for the new 100,000 square foot air cargo facility on the midfield for a cost not to exceed \$12,000,000.00 subject to counsel’s final review and approval. The motion was seconded by Commissioner Dal Santo and was unanimously approved by roll call vote.

Commissioner Schablaske motioned to approve **Resolution #21-12** to approve a seven-year Lease Agreement with Emery Cargo Properties, LLC for the leasing of the new 100,000 square foot air cargo facility on the midfield subject to counsel's final review and approval. The motion was seconded by Commissioner Dal Santo and was unanimously approved by roll call vote.

Commissioner Schablaske motioned to approve **Resolution #21-13** approving a First Amendment to Lease Agreement for Emery Air Cargo for the property commonly known as 6026 Cessna Drive subject to counsel's final review and approval. The motion was seconded by Commissioner Dal Santo and was unanimously approved by roll call vote.

Commissioner Schablaske motioned to approve **Resolution #21-14** adopting the tentative Budget and Appropriation Ordinance for fiscal year beginning May 1, 2021 and ending April 30, 2022. The motion was seconded by Commissioner Dal Santo and was unanimously approved by roll call vote.

There being no further business, Commissioner Dal Santo made a motion to adjourn. The motion was seconded by Commissioner Schablaske and was unanimously approved on a roll call vote. The meeting adjourned at 5:56 pm.