

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, February 26, 2026, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Schablaske called the meeting to order at 5:00 pm.

<b>Commissioners &amp; Legal Counsel</b>	<b>Present</b>	<b>GRAA Staff</b>	<b>Present</b>	<b>Guests/Other Staff</b>
Pat Agnew	X	Zack Oakley	X	Shaquil Manigault – Chartwell
Al Caruana	X	Michelle Cassaro	X	Jason - Chartwell
Jake Castanza	X	Michael Peranich		
Paul R. Cicero	X	Tracey Halbrader	X	
Dianne Parvin	X	Kathy Bruggeman		
Mike Schablaske	X	Chip Geiger	X	
Leslie West	X			
Gino Galluzzo	X			

A motion was made by Commissioner Castanza, seconded by Commissioner Parvin, and was unanimously approved to accept the minutes of the Regular Board Meeting of the Commissioners on January 22, 2026. A motion was made by Commissioner Castanza, seconded by Commissioner Parvin, and was unanimously approved to accept the minutes of the Planning & Finance Committee Meeting on February 19, 2026.

**STAFF REPORTS:**

**Tracey Halbrader – Director of Finance, reported the following:**

- FYE2027 Budget is good unless there are any questions.
- All commissioners should have received their Economic Interest statement. Please complete them and return. If you have any questions, please reach out to her.

Michelle Cassaro, Deputy Director of Finance and Administration, reported the following:

- There are several resolutions on the agenda tonight. All were reviewed at last week's meeting.

**Michael Peranich, Director of Operations and Maintenance Manager, reported the following:**

- There is a new ecommerce company with two weekly flights with DSV beginning in April.

**Zachary D. Oakley, Executive Director, reported the following:**



- Will be in Washington for a conference the same dates as the Legislative Conference. He will be meeting with Transportation Secretary LaHood to discuss cargo.
- Staff is still working on the Airport Master Plan.
- Currently working on the 2027 schedule with Apple Vacations.
- Allegiant February passenger numbers are up 28%. This is primarily due to adjustments from Allegiant by expanding seats in most markets with a net position 12-15% seat increase. Staff will be attending the Allegiant Conference the end of March.
- Cargo statistics were down 10% in January year over year.
- Had a conversation with UPS on their recent accident. They are putting together a tabletop exercise with a couple of changes.
- Having a trial run with an ecommerce company with 2X service on DSV in April.
- Rene Espinet and Ken Ryan will be attending the IATA World Cargo Symposium.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENTS:** None

#### **RESOLUTIONS & ORDINANCES:**

Commissioner Caruana made a motion to approve **Resolution #26-07** approving a Purchase Order in the amount of \$58,425 to Rock River Ford, of Rockford IL, for a 2026 Ford F-250 crew cab truck. The motion was seconded by Commissioner Castanza and was unanimously approved.

Commissioner Caruana made a motion to approve **Resolution #26-08** approving a Contract in the amount of \$132,520 for SDI Presence of Chicago, IL, for IT consulting. The motion was seconded by Commissioner Castanza and was unanimously approved.

Commissioner Caruana made a motion to approve **Resolution #26-09** approving an amendment to a contract in the amount of \$1,652,000 for Stenstrom and Sons Construction, of Rockford IL, for the replacement of Jet Bridge 3. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Caruana made a motion to approve **Resolution #26-10** approving a Purchase Order in the amount of \$75,855, to Allstates Coating Company, of Gladewater, TX, for runway paint. The motion was seconded by Commissioner Castanza and was unanimously approved.

Commissioner Caruana made a motion to approve **Resolution #26-11** approving a Purchase Order in the amount of \$119,040, to Swarco Industries LLC, of Columbia, TN, for reflective beads for the painting process. The motion was seconded by Commissioner West and was unanimously approved.

Commissioner Caruana made a motion to approve **Resolution #26-12** approving a Contract in the amount of \$110,950 for Hughes Aerospace of The Woodlands, TX, for instrument flight procedure design,



implementation, and maintenance services. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Caruana made a motion to approve **Resolution #26-13** adopting the tentative Budget and Appropriation Ordinance for fiscal year beginning May 1, 2026, and ending April 30, 2027. The motion was seconded by Commissioner West and was unanimously approved.

Commissioner Caruana made a motion to approve **Resolution #26-14** approving an amendment to the Travel Expense Reimbursement Policy. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Caruana made a motion to approve **Resolution #26-15** approving a contract amendment for planning and professional services to Landrum & Brown for \$75,000 for the update of Part 150 Study and Noise Compatibility Program. The motion was seconded by Commissioner West and was unanimously approved.

Commissioner Castanza made a motion to approve **Ordinance #26-01** amending Ordinance #25-01 of the Greater Rockford Airport Authority regulating purchase of and contracts for materials, supplies, equipment, construction, and construction related services. The motion was seconded by Commissioner Caruana and a roll call vote indicated 7 ayes and zero nays. The motion passed.

Commissioner Castanza motion to enter into executive session pursuant to Section 5 ILCS 120/2(d) (5) of the Open Meetings Act to discuss the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. The motion was seconded by Commissioner Caruana, and a roll call vote of all ayes was taken. Executive session was entered.

There being no further business, Commissioner