

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, February 28, 2019 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:00 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Chip Geiger
Paul Cicero	X	Shelly Cassaro	X	
K. Edward Copeland		Kathy Bruggeman	X	
Tom Dal Santo		Zack Oakley		
Pat Derry		Jeff Polsean	X	
Tonya Lamia	X	Matt Zinke	X	
Tom Myers	X	Seth Nygren	X	
Tom Lester – legal counsel	X			

A motion was made by Commissioner Agnew, seconded by Commissioner Myers and was unanimously approved to accept the minutes of the December 20, 2018 Regular Board Meeting.

A motion was made by Commissioner Agnew, seconded by Commissioner Myers and unanimously approved to accept the minutes of the January 17, 2019 and February 21, 2019 Planning & Finance Committee meeting.

STAFF REPORTS:

Shelly Cassaro – Deputy Director of Finance and Administration presented the following:

- Tentative Budget for 2020. Staff has spent a significant amount of time on the budget process. The snow removal budget is the focus, along with Capital equipment items. This budget needs to be posted for public review for 30 days. A balanced budget will be presented to the Board for review by April.

Jeff Polsean – Economic Development/Properties Manager reported the following:

- Terminal Building construction update:
 - Restaurant is operational on second floor.
 - Waiting on an estimate on the elevator/escalator.
 - Gate 2 and Women’s restrooms will be completed in one week.

- Tiger Grant – out of all of the grants submitted, good feedback was received and if possible, it will be submitted for approval. The process was a good learning experience.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Lamia motioned to approve **Resolution #19-01** adopting the tentative Budget and Appropriation Ordinance for fiscal year beginning May 1, 2019 and ending April 30, 2020. The motion was seconded by Commissioner Agnew and unanimously approved

Commissioner Lamia motioned to approve **Resolution #19-02** approving a change order for the scope of work related to winter escalation costs for Cargo Apron Phase II project in the amount of \$70,000. The motion was seconded by Commissioner Agnew and unanimously approved.

There being no further business, Commissioner Myers motioned to adjourn. The motion was seconded by Commissioner Agnew and was unanimously approved. The meeting adjourned at 5:40 pm.