

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, March 28, 2019 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:03 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	ARFF
Paul Cicero	X	Shelly Cassaro	X	
K. Edward Copeland		Kathy Bruggeman	X	
Tom Dal Santo		Zack Oakley	X	
Pat Derry		Jeff Polsean	X	
Tonya Lamia	X	Matt Zinke		
Tom Myers	X	Seth Nygren	X	
Tom Lester – legal counsel	X			

A motion was made by Commissioner Agnew, seconded by Commissioner Dal Santo and was unanimously approved to accept the minutes of the February 28, 2019 Regular Board Meeting. A motion was made by Commissioner Dal Santo, seconded by Commissioner Agnew and unanimously approved to accept the minutes of the March 21, 2019 Planning & Finance Committee meeting.

STAFF REPORTS:

Shelly Cassaro – Deputy Director of Finance and Administration reported the following:

- The final budget will be presented at next months Planning & Finance Committee Meeting for review and passage at the regular Board Meeting.

Zack Oakley - Deputy Director of Operations and Planning reported the following with PowerPoint presentation:

- Cargo Building addition – the roof is complete, and the garage doors are being installed. Should be completed in one week. The interior is also complete.
- Scandoli Construction is doing a great job staying on task. Executive Director Dunn added that their cooperation has been remarkable.

- The City/County have been great to work with and very helpful in issuing the proper permits to keep the project on schedule.

Jeff Polsean – Economic Development Manager reported the following with a PowerPoint presentation:

- Terminal Building construction update:
 - New baggage carousel is complete.
 - Women’s and Parent’s restrooms will be open next week.
 - Restaurant/bar/merchandise area is complete.

Mike Dunn – Executive Director stated the following:

- Congresswoman Bustos will be visiting RFD this week. She has been instrumental in forming a Cargo Caucus with the House Appropriations Committee. Sarah Rhoades of Prime Air and Congresswoman Bustos will meet for the first time.
- Valet parking is going very well.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Lamia motioned to approve **Resolution #19-03** approving a Co-Op marketing agreement with Allegiant for Destin, Florida and all RFD destinations beginning February 7, 2019 through April 30, 2020 for \$100,000. The motion was seconded by Commissioner Dal Santo and unanimously approved

Commissioner Lamia motioned to approve **Resolution #19-04** to approve and authorize the Chairman to sign a \$2 million Line of Credit Note. The motion was seconded by Commissioner Agnew and unanimously approved

There being no further business, Chairman Cicero motioned to adjourn. The motion was seconded by Commissioner Myers and was unanimously approved. The meeting adjourned at 5:50 pm.