

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS  
OF THE  
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, April 28, 2022, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:03 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn		Audrey Moon, Chartwell
Paul Cicero	X	Shelly Cassaro	X	15 Citizens
Tom Dal Santo	X	Kathy Bruggeman	X	
Tonya Lamia		Zack Oakley	X	
Tom Myers	X			
Mike Schablaske	X			
Leslie West				
Tom Lester	X			

A motion was made by Commissioner Agnew, seconded by Commissioner Lamia, and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on March 24, 2022, and the Planning and Finance Committee Meeting on April 21, 2022.

**STAFF REPORTS:**

**Shelly Cassaro – Deputy Director of Finance and Administration** reported the following:

- We have selected a new Auditor which is on the agenda for passage tonight.

**Zack Oakley – Deputy Director of Operations and Planning** gave a PowerPoint Presentation on the following:

- Passenger enplanements are starting to get back to pre-pandemic numbers and continue to climb.
- Cargo statics: Another month where we broke three hundred million pounds for the month of April. We continue to see growth.
- A full-Scale Disaster Drill was held at RFD this week.

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENTS:**

Sally Ann Roberts, a lifelong resident of the community, talked about the history of the Bell Bowl Prairie to include the plants and animals that exist on the land.

Jillian Neece, she thanked the Board for providing the environmental/biological assessment. She asked why other options or alternatives have not been considered for the Midfield project.

Jamie Johanson, a lifelong Rockfordian and participant in Transform Rockford as a member of the arts and recreation team. She discussed the goals of that committee to value the natural resources in relation to the Bell Bowl prairie.

**RESOLUTIONS & ORDINANCES:**

Commissioner Schablaske motioned to approve [Ordinance #22-01](#) adopting the Budget and Appropriation Ordinance for fiscal year beginning May 1, 2022 and ending April 30, 2023. The motion was seconded by Commissioner Agnew and a roll call vote indicated five (5) ayes and zero (0) nays. The motion passed.

Commissioner Schablaske motioned to approve **Resolution #22-10** approving the award of a Contract to IP Communications, Rockford, IL for Voice over Internet Protocol (VoIP) phone system in the amount of \$29,373.00. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-11** approving the reimbursement to the Customs and Border Protection (CBP) National Finance Center in the amount of \$140,360.10 for an IT refresh and a Comcast 50M ICP circuit upgrade, as specified by CBP. The motion was seconded by Commissioner Dal Santo and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-12** approving a Purchase Order in the amount of \$32,000 to Rock River Ford for a 2022 Ford F-150 Truck to be utilized by the Maintenance Department. The motion was seconded by Commissioner Dal Santo and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-13** approving the award of a Contract to Lauterbach and Amen of Naperville, Illinois, for Independent Auditing Services for Fiscal Years 2022, 2023, and 2024, with options to continue for Fiscal Years 2025 and 2026. Cost

for the three-year contract will be a total of \$98,050. The motion was seconded by Commissioner Dal Santo and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-14** approving a Net Ground Lease for R&S Realty Trust relating to Aviation Plots 19, 12 and 12A contingent upon R&S Realty closing on the purchase of the improvements located thereon from the current tenant and the payment of a \$500,000 lease extension fee. The motion was seconded by Commissioner Dal Santo and was unanimously approved.

Commissioner Dal Santo made a motion to adjourn. The motion was seconded by Commissioner Agnew and was unanimously approved by roll call vote. The meeting adjourned at 5:28 pm.