

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, May 23, 2019 in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:05 p.m.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Chip Geiger – RFD
Paul Cicero	X	Shelly Cassaro	X	Carrie Zethmayr
K. Edward Copeland		Kathy Bruggeman	X	
Tom Dal Santo	X	Zack Oakley	X	
Pat Derry	X	Jeff Polsean	X	
Tonya Lamia	X	Matt Zinke	X	
Tom Myers	X	Seth Nygren	X	
Tom Lester – legal counsel	X			

Mr. Peter Wier of Pinnacle Logistics, Inc. presented the progress of hiring employees to fulfill 500 positions at the RFD location. They are very happy with the results to date. He thanked RFD staff for the use of the facility and assistance with media and promotion of the job openings.

A motion was made by Commissioner Dal Santo, seconded by Commissioner Myers and was unanimously approved to accept the minutes of the April 25, 2019 Regular Board Meeting.

STAFF REPORTS:

Shelly Cassaro – Deputy Director of Finance and Administration reported on the following:

- Operating revenue and expenses. Revenue has been increasing steadily since 2017. For the first time in the last 10 years our budgeted operating revenue will exceed expenses for 2020.

Zack Oakley - Deputy Director of Operations and Planning reported the following with a PowerPoint presentation:

- Cargo Building addition – the parking lot paving addition has begun. 854 car positions will be added.
 - The truck/trailer area is complete.
 - Two large GSE pads have been added.

Jeff Polsean – Economic Development Manager reported the following with a PowerPoint presentation:

- Terminal Building construction update:
 - Baggage claim/conveyor system
 - Generator change-over

OLD BUSINESS: Carrie Zethmayr, Zethmayr FTZ reported that things are going extremely well. After today we will have three planned activations which will make it the biggest growth in history. A new FTZ website is completed and online at www.ftzrockford.com which is the same look, branding as the airport website for continuity and consistency. Highlighted on the website are success stories and resources. We will be having the first annual FTZ meeting this year to provide the opportunity to ask questions, learn more about the program and to interact with each other for a good dialog. There are some other events that we are trying to pull together through the region this year. She thanked the Board and Staff for the opportunity to present.

NEW BUSINESS: Legal Counsel recommended any inquiries coming via phone or email to Commissioners should be forwarded to Kathy Bruggeman so that an appropriate response can be formulated and returned.

PUBLIC COMMENT: None

RESOLUTIONS & ORDINANCES:

Commissioner Lamia motioned to approve **Resolution #19-10** approving RFD Bid #19-01 to Sjostrom & Sons Inc., for purchase of pavement repairs as needed in an amount not to exceed FY20 budget of \$44,000. The motion was seconded by Commissioner Dal Santo and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-11** to approve declaring a 2006 Ford Explorer XLS as surplus property. The motion was seconded by Commissioner Derry and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-12**, approving a one (1) year Domestic Air Service Development contract between the Greater Rockford Airport Authority and Volaire Aviation Consulting, in the amount of \$25,000.00. The motion was seconded by Commissioner Myers and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-13** approving the ASF Minor Boundary Modification to provide FTZ subzone designation to Advanced Flexible Composites, Inc., 421 Walter Ct., 14 Walter Ct., and 1300 Industrial Dr., Lake in the Hills, IL, McHenry County. The motion was seconded by Commissioner Agnew and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-14** approving a Hangar Lease Agreement between Greater Rockford Airport Authority and Pinnacle Logistics, Inc., 42 Airport Drive, Rockford, Illinois 61109. The motion was seconded by Commissioner Dal Santo and unanimously approved.

Commissioner Lamia motioned to approve **Resolution #19-15** appointing Michelle Cassaro as an IMRF authorized agent. The motion was seconded by Commissioner Dal Santo and unanimously approved.

There being no further business, Chairman Agnew motioned to adjourn. The motion was seconded by Commissioner Dal Santo and was unanimously approved. The meeting adjourned at 6:03 pm.