

**REGULAR MEETING OF THE BOARD OF COMMISSIONERS
OF THE
GREATER ROCKFORD AIRPORT AUTHORITY**

A Regular Meeting of the Board of Commissioners of the Greater Rockford Airport Authority was held on Thursday, June 23, 2022, in the Greater Rockford Airport Authority Auditorium, 60 Airport Drive, Rockford, IL.

Chairman Cicero called the meeting to order at 5:06 pm.

Commissioners & Legal Counsel	Present	GRAA Staff	Present	Guests/Other Staff
Pat Agnew	X	Mike Dunn	X	Audrey Moon, Chartwell
Paul Cicero	X	Shelly Cassaro	X	11 Citizens
Tom Dal Santo	X	Kathy Bruggeman		
Tonya Lamia		Zack Oakley	X	
Tom Myers	X			
Mike Schablaske	X			
Leslie West				
Tom Lester	X			

A motion was made by Commissioner Dal Santo, seconded by Commissioner Schablaske, and was unanimously approved to accept the minutes of the Regular Meeting of the Commissioners on April 28, 2022, the Public Hearing for FY23 Budget on April 28, 2022 and the Planning and Finance Committee Meeting on June 16, 2022.

STAFF REPORTS:

Shelly Cassaro – Deputy Director of Finance and Administration reported the following:

- Financial statement for the first month of the fiscal year were presented to the Board at the Planning and Finance Committee meeting. No changes since initial review.
- Insurance renewal package was distributed at the Planning and Finance Committee Meeting. Pending no further questions, a resolution will be voted on tonight.
- Finance policy change consists of adding language to supplement business continuity processes.

Zack Oakley – Deputy Director of Operations and Planning gave a PowerPoint Presentation on the following:

- Monthly enplanements
- Monthly air cargo landed weight

- Building 3 foundation status
- American Airlines diversions – largest diversion day in several years.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENTS:

Jack Armstrong of Rockford, IL commented on the Bell Bowl Prairie and the midfield expansion project. Ellen Rathbone of Rockford, IL commented on the Bell Bowl Prairie and the midfield expansion project. Laura Stamp of River Forest, Iowa commented on the Bell Bowl Prairie and the midfield expansion project.

Aidan Coen, a student from Belvidere, IL commented on the Bell Bowl Prairie and the midfield expansion project.

RESOLUTIONS & ORDINANCES:

Commissioner Schablaske motioned to approve **Resolution #22-15** approving a Purchase Order in the amount of \$21,266.13 to Birkey’s Farm Store of Polo, IL, for repair of a tractor. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-16** approving the award of a Purchase Order to Chevy of Watsonville, CA, in the amount of \$43,835.20, for a 2022 Ford Police Interceptor Utility AWD. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-17** approving the award of a Purchase Order to Blueglobes LLC of Eatonton, GA for airport lighting supplies in an amount not to exceed \$45,000. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-18** approving the award of a Purchase Order to R.N.O.W. of West Allis, WI for a Schwarze A7 Zephyr Sweeper Unit for \$249,280 total cost after trade-in. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-19** approving the award of a Purchase Order to Davies Imperial Coatings of Hammond, IN, for Waterborne Airfield Pavement Marking Paint in an amount not to exceed \$56,500. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-20** approving business insurance renewals for the period beginning July 1, 2022 through June 30, 2023 as set forth below:

Coverage	Broker/Carrier	2022-2023
Airport General Liability	Starr Aviation	\$40,029
Property	Continental Insurance Company (CAN)	193,955
Crime	Hanover Insurance Company	2,568
Business Auto	Hudson Insurance Company	19,019
Public Officials/EPLI	Greenwich Insurance Company	24,467
Storage Tank	Crum & Forster	2,176
Customs Bond	Argonaut Insurance Company	1,000
Cyber Liability	Lloyd's of London	8,126
	Total Business Insurance	291,340
Workers Compensation	Praetorian Insurance Company	83,720
	Total	\$375,060

The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-21** approving a line of credit extension from Blackhawk Bank for \$1,500,000.00 to replace the existing \$1,500,000 line of credit note which expires in May, 2022. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-22** approving construction financing for a 50,000 sq. ft. air cargo facility at 6028 Cessna Drive. The current estimated cost of the new building is \$8,000,000. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-23** to approve amended GRAA Finance Policy. Changes made consist of adding a Business Continuity Plan (page 40). The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Schablaske motioned to approve **Resolution #22-24** ratifying the Collective Bargaining Agreement with the International Union of Operating Engineers from May 1, 2022 to May 1, 2025. The motion was seconded by Commissioner Agnew and was unanimously approved.

Commissioner Dal Santo made a motion to adjourn. The motion was seconded by Commissioner Agnew and was unanimously approved by roll call vote. The meeting adjourned at 5:28 pm.